

**CITY OF PORT WASHINGTON
DESIGN REVIEW BOARD MINUTES
February 11th, 2020
Lower Level Conference Room, City Hall**

Present: Rob Vanden Noven, Director of Public Works; Jeremy Hartline; Mark Mitchell, Fire Chief; and Marc Eernisse, Advisor. Also Present: Bob Harris, Director of Planning & Development. Excused: Melissa Didier.

1. **ROLL CALL:** Rob Vanden Noven called the meeting to order at 4:00 p.m. and a quorum was present.
2. **MINUTES:** Motion made by Mark Mitchell and seconded by Jeremy Hartline to approve the minutes as shown. All voting aye, the minutes were approved.
3. **BUILDING & SITE PLAN** – Nine Single Family Townhome Units; 306-314 E Jackson Street.

The design team for the project outlined the changes to the building design since the last meeting. The color scheme is now a sage green with a simpler more ABAB style.

A motion to approve the plan as presented was made by Jeremy Hartline and seconded by Mark Mitchell. All voting aye, the motion passed.

4. **CONCEPT PLAN** – Proposed Assisted and Memory Care Facility; Prairie's Edge Development.

The applicants summarized the proposal to replace a commercial building and eight townhome units with a 36-unit, 26,624 square foot, assisted living and memory care residential facility on the north end of the Prairie's Edge development site. The Concept Plan depicts a U-shaped facility fronting along Wisconsin Street with the main entrance and primary façade located on the lake facing east side of the building. Parking and drop-off is also located on the east side of the building to accompany the main entrance. An additional eight parking stalls and trash dumpster is located on the north side of the development. There are a total of 26 parking stalls for the entire facility. The building itself is a single-story, multi gabled roof line with a covered entrance or Port Cochere'. The Board was in general agreement with the use, building and site plan but thought the roof line was too overbearing for the site.

A motion to approve the Concept Plan was made by Rob Vanden Noven and seconded by Jeremy Hartline. The Concept Plan was also approved with the following recommendations: 1) Break up the roofline with dormers, gables or other features. All voting 'aye', the Motion passed.

5. **PUBLIC APPEARANCES AND COMMENTS:** None.
6. **FORTHCOMING EVENTS:** None.

7. **ADJOURNMENT:** A Motion to adjourn was made by Mark Mitchell and seconded by Jeremy Hartline. All voting aye, the motion carried and the meeting was adjourned at 5:30 pm.