

**CITY OF PORT WASHINGTON
DESIGN REVIEW BOARD MINUTES
July 17, 2018
Lower Level Conference Room, City Hall**

Present: Robert Vanden Noven, Mark Mitchell, Jeremy Hartline, Adele Richert, and Melissa Didier. Also Present: Mark Grams, City Administrator; Bob Harris, Director of Planning & Development; and Marc Eernisse, Advisor.

ROLL CALL: Vanden Noven called the meeting to order at 3:05 p.m. and a quorum was present.

MINUTES: Motion made by Mitchell and seconded by Didier to approve the minutes of the June 19th meeting. All voting aye, the minutes were approved.

BUILDING, SITE, AND OPERATIONAL PLAN APPROVAL FOR A PROPOSED SCHOOL ADDITION AT ST. JOHN XXIII LOCATED AT 1800 N WISCONSIN STREET: The applicant reviewed the site plan for the school addition. Jeremy Hartline expressed his concerns over the proposed finished metal paneling as the material of choice for the school entrance and suggested a more compatible material, such as a lighter color brick, be considered. Rob Vanden Noven indicated there was a need to work with the project engineer regarding sewer and watermain relocation and separation issues. A final item discussed was the landscape plan indicating a possible discrepancy with tree calipers, with 3" – 4" calipers shown whereas a 1"-2" caliper may be intended. **A motion was made by Hartline, seconded by Didier to approve as presented with the exception of the remaining water and sewer issues and exploring an alternative entrance material. All voting aye, the motion carried.**

PUBLIC APPEARANCES: None.

FORTHCOMING EVENTS: Members wished to highlight the Kiwanis fish stand during the upcoming Fish Day event.

ADJOURNMENT: Motion by Vanden Noven and seconded by Hartline to adjourn the meeting at 3:45 pm. All voting aye, the motion carried.