



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI  
**COMMON COUNCIL MEETING**  
**TUESDAY, JANUARY 5, 2021 AT 7:30 P.M.**  
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074

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**MINUTES**

1. **ROLL CALL-** Mayor Martin Becker convened the Common Council meeting at 7:30 p.m. Members present were Alderpersons Deborah Postl, Paul Neumyer, Mike Gasper, Dan Benning, Jonathan Pleitner, Pat Tearney and John Sigwart. Present by phone was City Engineer Rob Vanden Noven and City Planner Bob Harris. Also present was City Attorney Eric Eberhardt, City Administrator Anthony Brown, and Deputy City Clerk Kelsey Hughes.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.

3. **CONSENT AGENDA**

*All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed and considered at this point on the agenda.*

A. Approve Minutes of Previous Meeting

MOTION MADE BY ALD. POSTL, SECONDED BY ALD. PLEINTER TO APPROVE THE MINUTES OF THE PREVIOUS MEEITNG AS PRESENTED. Motion carried unanimously.

4. **MAYOR'S BUSINESS-** Mayor Becker commended Marie Zirbes who recently resigned from the Library Board after many years of service. Police Chief Kevin Hingiss introduced the new 3<sup>rd</sup> shift Lieutenant – Jerry Nye who started as a dispatcher in 1999 and became an officer in 2002. Mayor Becker recognizes Lieutenant Nye's hard work from his years on the Police and Fire Commission.

A. **Proclamation Recognizing Dr. Martin Luther King Jr. Day, January 18, 2021-**

Mayor Becker thanked Ald. Benning for suggesting the Proclamation. The Mayor read the Proclamation Recognizing Dr. Martin Luther King Jr. Day on January 18, 2021.

5. **OFFICERS'/STAFF REPORT**

A. City Engineer's Report- City Engineer Rob Vanden Noven briefs council on the construction work on the headwall on Lake Street – to be completed by March 2021.

B. City Planner's Report – None

C. City Clerk's Report – None

6. **PUBLIC COMMENTS/APPEARANCES**

*Your comments are welcome. Please limit comments to three (3) minutes. If you need more time, contact the City Administrator, and ask that your topic be placed on a Common Council Agenda.-* None.

7. **FROM STANDING COUNCIL COMMITTEES**

A. **PERSONNEL COMMITTEE**

1. **Consideration and Possible Action on the Suspension of the**

**Vacation Carry Over Policy for 2020 Annual Leave (Vacation Time)-**

Mayor Becker indicates this will be moved under and addressed under New Business.

8. **FROM CITY BOARDS/COMMISSIONS-** None.

**9. UNFINISHED BUSINESS**

**A. Public Hearing on Resolution to Vacate and Discontinue Portion of E. Jackson Street Right-Of-Way from N. Lake Street East to Termination of E. Jackson Street and to Amend the Official Map (Newport Shores project)-**

Mayor Becker opened the public hearing at 7:37 p.m. Asked for public comment in person and over the phone three times; none. Public hearing closed at 7:38 p.m.

**B. Review and Possible Action on Resolution 2020-17 Vacation and Discontinuance of that Portion of E. Jackson Street Right-Of-Way from N. Lake Street Easterly to Termination of E. Jackson Street (Newport Shores project)-**

City Attorney Eberhardt reads and recommend this matter be postponed until the January 19, 2021 Council Meeting as it is not advisable to approve this vacation without having the easements in place. There are to be temporary easements during the construction but also permanent easements for lake shore access, public building access (including sidewalks and yacht club), and City building access (Wastewater Treatment Plant and Water Filtration Plant). Utility easements below, above, and across will also need to be addressed in writing so all parties are aware, and these can be preserved. City Attorney Eberhardt requests a motion to postpone this matter until the January 19, 2021 Council Meeting. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POST TO POSTPONE THE REVIEW AND POSSIBLE ACTION ON RESOLUTION 2020-17 VACATION AND DISCONTINUANCE OF THAT PORTION OF E. JACKSON STREET RIGHT-OF-WAY FROM N. LAKE STREET EASTERLY TO TERMINATION OF E. JACKSON STREET (NEWPORT SHORES PROJECT). Motion carried unanimously.

**10. NEW BUSINESS**

**A. Consideration and Possible Action of an Original Class A Liquor License for Guenther House Collective, LLC, John W. Weinrich- Agent at 300 E. Pier Street-** The City Administrator reviewed the application. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO APPROVE AN ORIGINAL CLASS A LIQUOR LICENSE FOR GUENTHER HOUSE COLLECTIVE, LLC, JOHN W. WEINRICH – AGENT AT 300 E. PIER STREET. Motion carried unanimously.

**B. Consideration and Possible Action on the Suspension of the Vacation Carry Over Policy for 2020 Annual Leave (Vacation Time)**  
City Administrator reviewed. Through no fault of the employee, certain jobs had duties where employees had to go above and beyond what is required of them in a normal year and were not able to use their vacation time. City Administrator addresses a scenario where there could be a budget ramification and the resolution of holding open that position until that money has been recuperated. Ald. Pleitner questions the carryover of vacation time into a third year. City Administrator states the carry over leave must be used first and by June 30, 2021. Ald. Postl mentions potential coverage issues for those needing to take the carry over vacation. City Administrator Brown states there will not be any service gaps. MOTION MADE BY ALD. NEUMYER, SECONDED BY ALD. GASPER TO SUSPEND THE VACATION CARRY OVER POLICY FOR 2020 ANNUAL LEAVE (VACATION TIME). Motion carried unanimously.

**11. FORTHCOMING EVENTS-** None.

**12. PUBLIC COMMENTS/APPEARANCES-** None.

**16. ADJOURNMENT-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO ADJOURN THE MEETING AT 7:54 P.M. Motion carried unanimously.

Respectfully submitted  
Susan L. Westerbeke, City Clerk