



POLICE & FIRE COMMISSION

Meeting Minutes

Monday, October 19, 2020, 6:00 p.m.

Port Washington Police Dept. Community Room, 365 N. Wisconsin Street

1. Roll call, Present Richard Nelson, Terry Tietyen, Jennifer Clearwater, James Biever, and Ed. Johnson. Also present Fire Chief Mark Mitchell, Police Chief Kevin Hingiss, Alderman Dan Benning and Deborah Postl, Fire Lieutenant Jason Weis, and Kris Halbig-Ziehm-Ozaukee Press. Meeting called to order 6:00 P.M.
2. Public Appearances, Comments, and Correspondence: None. Agenda item 4 moved. Alderman Dan Benning gives PFC a presentation regarding a proposed City “**Diversity & Inclusion Committee**”, the proposed charter had been distributed to PFC members. The charter includes sections on Purpose, Membership, Goals, and Reporting. Alderman Benning concluded with “We can do more. We can do better.”
3. Review of Previous Meeting Minutes. Motion to approve the Special Closed Meeting September 14, 2020, and the Regular meeting minutes of September 14, 2020. Motion by J. Biever second J. Clearwater to approve. Motion passed.
4. Item moved to item #2. Review and Discussion with All. Dan Benning regarding his proposed committee, see item #2.

POLICE DEPARTMENT

1. Review of bills – September 2020. Reviewed and discussed.
2. Review of budget – Through September 2020 Reviewed and discussed.
3. Municipal Court statement – August 2020 Reviewed and Discussed
4. Calls for Service – September 2020. Reviewed
5. Update on Lieutenants promotion process. Five Officers have applied. All candidates will be interviewed by Dr. Dan Schroeder individually by appointment who will assess leadership skills etc. Timeline for promotion between December 1, and January 15. With an interview with the PFC after Dr. Schroeder’s Interview.
6. Other business. The department has completed Firearms qualification completed by Captain Czarnecki and Lt. Knowski. No other referrals.

AMBULANCE DEPARTMENT

1. Reviewed- September 2020 Ambulance Invoices.
2. Reviewed - 2020 Ambulance Budget through 9/30/2020
3. Reviewed- September 2020 Ambulance calls, both Transports and Non-Transports.
4. Reviewed - September 2020 Paramedic Intercepts.
5. No other business.

FIRE DEPARTMENT

1. Reviewed - September 2020 Fire Invoices.
2. Reviewed - 2020 Fire Budget through 9/30/2020.
3. Reviewed - September 2020 Fire calls.
4. Review quotes and take possible action to replace the existing, obsolete fire alarm system in the fire station at 104 W. Washington St. The commission reviewed quotes from MAC (Milwaukee Alarm Company) and Able Security & Fire Systems (Honeywell) Quotes and proposals from each firm were reviewed the quotes are not for the same number of detectors, Fire Chief Mitchell was requested to contact each firm and have them submit proposals for comparable equipment and clarify the monthly monitoring fee to be presented at the November 9th PFC meeting. No further action taken.
5. Motion by T. Tietyen second by E, Johnson, to convene in closed session pursuant to Wis. Stat. 19.85(1)(f) to consider financial, medical, social, personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have substantial adverse effect upon the

- reputation of any person referred to in such histories or data, or involved in such problem or investigation. Motion carried on Roll Call vote carried unanimously. Commission convenes in closed session.
6. Motion by T. Tietyen second E. Johnson to reconvene in open session. Motion carried on Roll Call vote. Commission reconvenes in open session
 7. No action on closed session matter.
 8. Next commission meeting November 9th, 2020 6:00 P.M.

Adjournment Motion by T. Tietyen second by J. Biever to adjourn the meeting. Motion passed, meeting adjourned.

Respectfully submitted.

Terry Tietyen, Secretary

PFC Commissioners: Chair Richard Nelson, Terry Tietyen, Jennifer Clearwater, James Biever, and Edward Johnson.