



POLICE & FIRE COMMISSION

Meeting Minutes

Monday, July 13, 2020, 6:00 p.m.

Port Washington Police Dept. Community Room, 365 N. Wisconsin Street

1. Roll call. Present Richard Nelson, Terry Tietyen, Jennifer Clearwater, James Biever, Edward Johnson. Also Present Fire Chief Mark Mitchell, Police Chief Kevin Hingiss, Mayor Martin Becker, Alderperson Deborah Postl. Also present Eric Kiefer EMS Medical Billing Associates (company that does the ambulance billing), and Kris Halbig-Ziehm-Ozaukee Press.
2. Public Appearances, Comments, and Correspondence. None
3. Review of Previous Meeting Minutes. Motion by J. Clearwater second by E. Johnson to approve the meeting minutes from the June 8, 2020 meeting. Motion passed. Chair Nelson moved the agenda for the Police Department after the Ambulance Department and Fire Department for EMS Billing Eric Kiefer so he could discuss a proposed change in EMS Intercept billing.

AMBULANCE DEPARTMENT

1. Continued discussion and possible action on revising the Paramedic Intercept Agreement with local departments. Eric Kiefer, EMS Medical Billing, explained the proposed Revised Paramedic Intercept Agreement with the Saukville Fire Department and the Port Fire Department as it relates to the current agreement. Discussion and questions by PFC members. Motion by T. Tietyen second J. Biever to continue with the current agreement. Motion passed.
2. Review and discussion - June 2020 Ambulance Invoices
3. Review and discussion - 2020 Ambulance Budget through 6/30/2020
4. Review and discussion - June 2020 Ambulance calls, both Transports and Non-Transports
5. Review and discussion - June 2020 Paramedic Intercepts
6. Other business as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings. There were none.

FIRE DEPARTMENT

1. Review and discussion - June 2020 Fire Invoices
2. Review and discussion - 2020 Fire Budget through 6/30/2020
3. Review and discussion - June 2020 Fire calls
 - a. Discussion and possible action to hire Lucas Altman as a part-time/paid-on-premise Firefighter/Paramedic. Motion J. Clearwater second J. Biever to hire Lucas Altman as a part-time.paid on premise Firefighter/Paramedic. Motion passed.
4. Other business as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings. There were none.

POLICE DEPARTMENT

1. Review of bills – June 2020
2. Review of budget – June 2020
3. Municipal Court statement –Reviewed
4. Calls for Service – June 2020
5. Letter from Grafton PD. Chief E.A. Grissom thanked the Port Police for assistance in the Village of Grafton June 5 for security provided at a demonstration by “Break the Silence in The Burbs.”
6. Discussion on Administrative Captain position and job description. Short discussion no action taken with the item carried to the agenda of the August 10, 2020 PFC meeting.
7. Other business as permitted by law: Review meeting schedule and calendar matters; referrals to future meetings. Next PFC meeting set for 6 P.M. August 10, 2020.

Adjournment; Motion by T.Tietyen second J. Biever to adjourn. Motion passed.

Respectfully submitted,

Terry Tietyen, Secretary

PFC Commissioners: Chair Richard Nelson, Terry Tietyen, Jennifer Clearwater, James Biever, Edward Johnson