



POLICE & FIRE COMMISSION

Minutes from meeting

Monday, May 11, 2020, 6:00 p.m.

Port Washington Police Dept. Community Room, 365 N. Wisconsin Street

1. Roll Call: Rick Nelson, Terry Tietyen, Jennifer Clearwater, Jim Bieber, and Ed Johnson present. Also present, Mayor Martin Becker, City Administrator Anthony Brown, Fire Chief Mark Mitchell, Police Chief Kevin Hingiss, and Kris Halbig-Ziehm (Ozaukee Press)
2. Public Appearances, Comments, and Correspondence: None
3. Election of PFC Officers:
 - Chairperson Nelson asked for nominations for Chairperson, J. Clearwater nominated R. Nelson. Chairperson asked twice if there were any additional nominations. Hearing none, the nominations were closed, and a vote was taken. All Commission members voted aye, and Rick Nelson was elected Chairperson.
 - Chairperson Nelson asked for nominations for Vice Chairperson, T. Tietyen nominated J. Bieber. Chairperson Nelson asked twice if there were any additional nominations. Hearing none, the nominations were closed and a vote was taken. All Commission members voted aye, and Jim Bieber was elected Vice Chairperson.
 - Chairperson Nelson asked for nominations for Secretary. J. Bieber nominated T. Tietyen. Chairperson asked twice if there were additional nominations. Hearing none, the nominations were closed, and a vote was taken. All Commission members voted aye, and Terry Tietyen was elected Secretary.
4. Review of previous meeting minutes: T. Tietyen moved to approve the minutes of the April 13, 2020 meeting. J. Clearwater seconded the motion. Motion carried on unanimous vote.

Police Department

1. Review April 2020 bills.
2. Reviewed and discussed the March 2020 Municipal Court statement.
3. Reviewed and discussed the Calls for Service April 2020.
4. Police training update. Chief Hingiss explained with the Covid-19 virus canceling training he has instituted some in house training with command staff reviewing policy and procedures with officers.
5. Review and discussion on the 2019 Police Department annual report as presented by Chief Hingiss. The new Police squad ordered for 2020 is being delayed with delivery expected late 2020 and with that delay another delay is expected with installation of police equipment with the vehicle ready for duty late 2020 or early 2021. The city DPW will repair the entire retaining wall leading to the department's front door this summer. All secondary employment is still on hold due to COVID-19.
6. No business as permitted by law.

Ambulance Department

1. Review and discussion of April 2020 Ambulance Invoices
2. Review and discussion of April 2020 Ambulance budget through April 30, 2020.
3. Review and discussion of April 2020 Ambulance calls, both transports and non-transports. Chief Mitchell indicated that the response time of the ambulance has increased slightly with responding personnel suiting up with PPE prior to possible Covid-19 calls.
4. Review and discussion of April 2020 Paramedic Intercepts. Discussion of concern of the number of cancellations vs. the total number of calls. Mayor Becker volunteered to meet with the Ozaukee County Emergency Medical Dispatch coordinator, Dr. Steven Zils, to bring to his attention the problem of cancellations.

5. No other business as permitted.

Fire Department

1. Review and discuss April 2020 Fire invoices
2. Review and discuss April 2020 Fire budget through April 30, 2020
3. Review and discuss April 2020 Fire calls. Chief Mitchell said the department has answered several recent calls for structure fires.
4. Fire Chief's Report:
 - A. COVID-19 Update. No real changes since April report, EMS calls were down. There are now eight COVID-19 positive tested subjects in Port Washington. Most dispatches are being given as Protocol 99, which is code for someone with COVID-19 symptoms. The city received a non-matching grant from U.S. Dept. Health and Human Services for \$9,129.86 to help with added expenses during the pandemic.
 - B. Capital Equipment Purchasing Final Update.
 - a. SCBA and Turnout gear \$344,720.34
 - b. Utility Truck \$ 46,993.23
 - c. Pagers \$ 4,854.00
 - d. Power Cot for unit 452 \$ 20,165.00The cost of the power cot was re-designated from driveway repair fund.
 - C. Jacob Campbell has accepted the offer of employment, for the full-time Firefighter/Paramedic position and will start June 1, 2020.
 - D. Each of the three Fire Squads have been given a designated evening for training on the new SCBAs.
5. No other business as permitted.
6. Motion to Adjourn, by T. Tietzen second J. Biever Motion carried. Meeting adjourned at 7:40 P.M.

Respectfully submitted,

Terry Tietzen