



POLICE & FIRE COMMISSION MINUTES

Meeting, Monday, April 13, 2019, 6:00 p.m.

Zoom Video Conference Only

1. Roll call: Richard Nelson, Terry Tietyen, Patty Ruth, Jennifer Clearwater and Jim Bieber present
2. Also present: Chief Mark Mitchell, Chief Kevin Hingiss, Alderman Dan Benning, Becki Hill and Kris Halbig Ziehm – Ozaukee Press
3. No Public Appearances, Comments, nor Correspondence
4. Reviewed Previous Meeting Minutes. Motion to approve the minutes from February 10, 2020, was made by Terry Tietyen and seconded by Jim Bieber.
Roll Call vote taken: Richard Nelson - aye, Patty Ruth - aye, Terry Tietyen – aye, Jennifer Clearwater – aye, Jim Bieber – aye. Motion passed.

POLICE DEPARTMENT

1. Reviewed Bills payable – February and March
2. Municipal Court statement for January 2020 was reviewed.
3. Calls for Service Reports for February and March were reviewed and discussed.
4. Other business as permitted by law: Commission members thanked Chief Hingiss and the entire Police Department for their work and response during COVID19 pandemic.

AMBULANCE DEPARTMENT

1. Reviewed and discussed the February and March 2020 Ambulance Invoices.
2. Reviewed and discussed the February and March 2020 Ambulance Calls. Transports & Non-Transports.
3. Reviewed and discussed the February and March 2020 Paramedic Intercepts.
4. Discussion and possible action to hire Grace Boylan as a part-time EMT-B.
Chief Mitchell provided information about Grace Boylan’s experience and education and asked for confirming action on hiring her as a part-time EMT-B.
Discussion and possible action to hire Chris Kueker as a part-time FF/EMT-P.
Chief Mitchell provided information about Chris Kueker’s experience and education and asked for confirming action on hiring him as a part-time FF/EMT-P.
Motion was made by Terry Tietyen and seconded by Jennifer Clearwater to giving confirming action on hiring Grace Boylan as a part-time EMT-B and Chris Kueker as part-time FF/EMT-P.
Roll Call vote taken: Richard Nelson - aye, Patty Ruth - aye, Terry Tietyen – aye, Jennifer Clearwater – aye, Jim Bieber – aye. Motion passed.
5. No other business as permitted by law was discussed.

FIRE DEPARTMENT

1. Reviewed and discussed the February and March 2020 Fire Invoices.
2. Reviewed and discussed the February and March 2020 Fire Calls.
3. Chief Mitchell provided an update on the hiring process to fill the full-time FF/EMT-P position.
4. Possible action to hire Jacob Campbell as a full-time Firefighter/EMT-Paramedic.
Jacob Campbell has been working as a part-time paid on premise FF/EMT-Paramedic and a paid on call FF/EMT-Paramedic for our fire department.
Chief Mitchell recommended to the Commission that Jacob Campbell be hired as a full-time Firefighter/EMT-Paramedic.
Motion was made Jim Bieber and seconded by Terry Tietyen to hire Jacob Campbell as a full-time Firefighter/EMT-Paramedic.
Roll Call vote taken: Richard Nelson - aye, Patty Ruth - aye, Terry Tietyen – aye, Jennifer Clearwater

– aye, Jim Bieber – aye. Motion passed.

5. Reviewed and discussed the 2019 Port Washington Fire Department Annual Report. Commission members thanked Chief Mitchell for the very thorough and informative report and thank all the Fire Department personnel for their service. The Commission looks forward to this report being accessible to the City Council and the community, as it clearly describes the response of the firefighters and Emergency Medical Services (EMS) in 2019.

Some of the highlights of this report include:

- The Department responded to 1,748 emergency requests in 2019.
- 288 were fire response.
- 1,460 were EMS responses.

6. Fire Chief's Report

- a. COVID-19 Crisis in Port Washington update as of time of the Commission meeting:

- 6 people in Port Washington have tested positive for COVID-19
- EMS personnel have come into contact with only the first patient that tested positive. The other individuals sought medical assistance on their own.
- The Department lost five Paramedics and one EMT due to their primary employer asking them not to work a second job.
- EMS personnel that are available are offering their time and filling in the staffing schedule 95% of the time.
- Personal Protective Equipment (PPE), such as gloves, masks, goggles, face shields and IV supplies are now available to the department.
- Chief Mitchell thanked Ozaukee County Emergency Management, Washington Ozaukee Health Department, business and the community for their role in assisting the Fire Department in being able to respond effectively and safely.

- b. Fire and EMS Service Sharing in Ozaukee County Study was discussed.

Chief Mitchell stated that he and the other Fire Chiefs in Ozaukee County support a study. Timeline for completing this study is not known now due to COVID-19.

City Council has reviewed the background information regarding the proposed study and will discuss it at a future meeting.

- c. Update on the City Council's Sub-committee to select a design firm for a new fire station.

The sub-committee recommended 2 firms to the City Council.

These firms will provide information that will move this process forward, including and not limited to:

- Study on site locations
- Design recommendations
- Operational costs
- Approaches for information sharing with the community

7. No other business as permitted by law was discussed.

8. Motion to adjourn was made by Patty Ruth and seconded by Terry Tietyen. Roll Call vote taken: Richard Nelson - aye, Patty Ruth - aye, Terry Tietyen – aye, Jennifer Clearwater – aye, Jim Bieber – aye. Motion passed.

Meeting was adjourned at 7:24 pm.

Respectively submitted by,

Patty Ruth, Secretary

PFC Commissioners: Chair Richard Nelson, Terry Tietyen, Patty Ruth, Jennifer Clearwater, Jim Bieber