



POLICE & FIRE COMMISSION MINUTES

Meeting, Monday, February 10, 2020

Port Washington Police Dept. Conference Room, 365 N. Wisconsin Street

1. Roll call: Richard Nelson, Terry Tietyen, Patty Ruth, Jennifer Clearwater and Jim Biever present
Also present: Captain Mike Davel, Chief Mark Mitchell, Mayor Marty Becker, Alderman Dan Benning and Kris Halbig Ziehm – Ozaukee Press
2. Public Appearances, Comments, and Correspondence
 - Character Counts Celebrates and Recognizes Law Enforcement, Fire and EMS Personnel – Port Washington High School Boys Basketball Game February 14, 2020 @ 7:00 pm.
 - Rock Bottom Restaurant and Brewery in Milwaukee hosting a fundraiser to benefit Port Washington Fire and EMS Association on Thursday, February 13, 2020
3. Reviewed Previous Meeting Minutes. Motion to approve the minutes from January 13, 2020 and from Special Meeting on January 16, 2020 was made by Terry Tietyen and seconded by Jennifer Clearwater. Motion passed.

POLICE DEPARTMENT

1. Reviewed and discussed bills payable 12/13/2019 – 1/24/2020
2. Reviewed budget
3. Reviewed Municipal Court statement – December 2019
4. Calls for Service reports were reviewed and discussed
5. No other business as permitted by law was discussed.

AMBULANCE DEPARTMENT

1. Reviewed and discussed the January 2020 Ambulance invoices.
2. Reviewed and discussed the Ambulance budget through January 31, 2020.
3. Reviewed and discussed the January 2020 Ambulance calls, Transports and Non-Transports.
4. Reviewed and discussed the January 2020 Paramedic Intercepts.
5. No other business as permitted by law was discussed.

FIRE DEPARTMENT

1. Reviewed and discussed the January 2020 Fire invoices.
2. Reviewed and discussed the Fire budget through January 31, 2020.
3. Reviewed and discussed the January 2020 Fire calls.
4. Update on the City Council Sub-Committee to review Design Firm proposals for Professional Architectural Design Services for the City of Port Washington Fire Station # 2.
 - City Council appointed and authorized a subcommittee to interview 3 design firms selected by Police and Fire Commission subcommittee. Interviews will take place on February 26, 2020 and February 27, 2020.
 - Sub-Committee members are: Chief Mark Mitchell, City Engineer Rob Vanden Noven, Police and Fire Commissioner Jim Biever, local architect Mike Muller, former Chief Marc Eernisse, Alderperson Deb Postl and Alderperson Dan Benning.
 - Sub-committee will present 2 finalist to the City Council for their consideration.
5. Discussion and action to approve the Fire Chief's appointments of Captain James Langford to the rank of Deputy Fire Chief, Lt. Scott Ziegler to the rank of Fire Captain, FF Michael Grittner to the rank of Fire Lieutenant, and Asst. Engineer Brandon Gregozeski to the rank of Engineer.
Terry Tietyen moved to approve the following appointments: Captain James Langford to the rank of Deputy Fire Chief, Lt. Scott Ziegler to the rank of Fire Captain, FF Michael Grittner to the rank of Fire Lieutenant, and Asst. Engineer Brandon Gregozeski to the rank of Engineer. Motion was seconded by Jim Biever. Motion passed. Congratulations and thank you for your dedication.
6. Discussion and action to accept the resignation of FF/Paramedic Trevor Potkay as a Full-Time employee.

Also, to approve FF/Paramedic Trevor Potkay remaining on the department as a Part-Time Paid-On-Premise FF/Paramedic. Motion was made by Terry Tietyen and seconded by Jim Biever to accept the resignation of FF/Paramedic Trevor Potkay as Full-Time employee. Motion passed.

Motion was made by Terry Tietyen and seconded by Jim Biever to approve hiring Trevor Potkay as Part-time Paid-On-Premise FF/Paramedic. Motion passed.

7. Discussion on hiring process for the Full-Time Firefighter/Paramedic Position as approved in the 2020 City Budget.

Commission directs Chief Mitchell to initiate the hiring process for career FF/EMT-Paramedic position that is open due to the resignation of Trevor Potkay.

8. No other business as permitted by law was discussed.

9. Motion to adjourn was made by Jennifer Clearwater and seconded by Terry Tietyen. Motion passed. Meeting was adjourned at 7:02 pm.

Respectively submitted by,

Patty Ruth, Secretary

PFC Commissioners: Chair Richard Nelson, Terry Tietyen, Patty Ruth, Jennifer Clearwater, Jim Biever