

**CITY OF PORT WASHINGTON  
PLAN COMMISSION  
MINUTES  
THURSDAY, JANUARY 16, 2020**

**ROLL CALL:** Alderman Paul Neumyer called a duly convened meeting of the Plan Commission to order at 6:04 p.m. Members present were: City Engineer Rob Vanden Noven, Eric Ryer, Tony Matera, and Ron Voigt. Also, present was: City Planner Bob Harris. Absent and excused: City Administrator Mark Grams, Mayor Marty Becker, and Brenda Fritsch. Alderman Neumyer stated that Brenda had resigned due to her work schedule. She was a wonderful member of the Plan Commission and we wish her all the best.

**APPROVAL OF MINUTES FOR NOVEMBER 21, 2019: MOTION BY ERIC RYER AND SECONDED BY RON VOIGT to approve the minutes as presented. Motion carried unanimously.**

**PUBLIC APPEARANCE & COMMENTS:** There was none.

**CONCEPT PLAN PROPOSED FOR NEW OFFICE BUILDING LOCATED AT 350 EAST SEVEN HILLS ROAD:** City Planner Bob Harris reviewed this item with the Commissioners. He stated that this item has been held back by the Design Review Board. Due to a concern by the Design Review Board that the building was primarily metal, The Plan Commissioners shared the same concern. This item was tabled.

**BUILDING, SITE AND OPERATIONAL PLAN FOR NEW COMMERCIAL TENANT LOCATED AT 1042 SOUTH SPRING STREET THE FORMER GEORGE WEBB BUILDING FOR CHIROPRACTIC CLINIC AND OFFICES:** City Planner Bob Harris reviewed this item with the Plan Commissioners. He stated that the applicant is a local chiropractor, Jacob Chapman, and he is planning to move his practice into the old George Webb building. The property is zoned B-2 Business and requires Plan Commission approval. This building has been vacant since about 2016. It is located on a very visible entrance into the City on Highway 32. The building is owned by Phillip Brooks. There are no changes to the exterior on the building except for some painting and minor repairs. There are no planned changes to the parking lot which contains a total of 40 stalls that will serve the practice, the laundromat, and a space that is currently vacant. The applicant plans to remove some of the landscaping and plant some small evergreens and plants. The applicant will be adding an exterior sign to the building. Staff recommends approval. **MOTION BY TONY MATERA AND SECONDED BY RON VOIGT to approve the Building, Site and Operation Plan for the new commercial tenant located at 1042 South Spring Street as proposed. Motion carried unanimously.**

**FORTHCOMING EVENTS:** The Annual Chili event is this month, the Packers play on Sunday, and the Superbowl is in a couple of weeks.

**ADJOURNMENT: MOTION BY ROB VANDEN NOVEN AND SECONDED BY TONY MATERA to adjourn the meeting at 6:27 p.m. Motion carried unanimously.**