

W. J. Niederkorn Library
Library Board Meeting
Minutes
Friday, July 17, 2020 8:30 a.m.
In the Community Room of the Library

1. Roll call: Kay Goodwin, Tom Hudson (phone), Shelly Kichura, Justin Ritter, Pat Tearney, Karen Vollmar and Marie Zirbes. Excused: Mike Weber.
Also attending Director Tom Carson, Assistant Director Rosalia Slawson and City Administrator Tony Brown.
The meeting was called to order at 8:31 a.m. by President Justin Ritter.
2. Correspondence. None.
3. Public comment. None.
4. Approval of minutes: Tearney made a motion to accept the June 2020 minutes and Zirbes seconded. Passed.
5. Approval of schedule of invoices: Hudson made a motion to accept the June 2020 schedule of invoices and Kichura seconded. Passed.
6. Approval of revenue and expense report. Kichura made a motion to accept the June 2020 revenue and expense report and Zirbes seconded. Passed.
7. The Capital Improvement Schedule was shared with the Library Board. The forms are due by July 27th. Tearney made a motion to approve the capital improvement project and Vollmar seconded. Passed.
8. Zirbes made a motion to go into close session according to Wisconsin State Statute 19.85 (l)(c) to discuss employment, promotion, compensation or employee evaluation of any public employee over which the government body has jurisdiction or exercises responsibility and Kichura seconded at 8:50 a.m. Passed. Zirbes made a motion to go back into open session and Kichura seconded at 9:05 a.m. Passed.
9. Kichura made a motion to approve the staff reorganization to combine Adult Services Librarian with Teen Services to have a Public Services Librarian. Hudson seconded. Passed.
10. The Library Board had the first review of the City's Telecommuting Policy.
11. Usage statistics were shared in the board packet.
12. The Director's Report was shared in the Library Board packet.
13. Adjournment was at 9:35 a.m. with a motion by Goodwin and seconded by Zirbes.

Minutes respectfully submitted by Kay J. Goodwin