

W. J. Niederkorn Library
Library Board Meeting
Minutes
Friday, June 19, 2020 8:30 a.m.
In the Community Room of the Library

1. Roll call: Kay Goodwin, Shelly Kichura, Justin Ritter, Pat Tearney, Karen Vollmar, and Marie Zirbes. Excused: Tom Hudson and Mike Weber
Also attending Director Tom Carson, Assistant Director Rosalia Slawson, and City Administrator Tony Brown.
The meeting was called to order at 8:34 a.m. by President Justin Ritter
2. Correspondence. None.
3. Public comment. None.
4. Approval of minutes: Tearney made a motion to accept the May 2020 minutes and Kichura seconded. Passed.
5. Approval of schedule of invoices: Kichura made a motion to accept the May 2020 schedule of invoices and Zirbes seconded. Passed.
6. Approval of revenue and expense report. Goodwin made a motion to accept the May 2020 revenue and expense report and Vollmar seconded. Passed.
7. Building updates. Plumbing: the faucet in the lower level maintenance closet, men's toilet in lower level and men's urinal in main level were repaired. Tom is talking to the City about the lower level bathroom project and their feasibility of doing the project. Water: minor flooding in children's area after heavy rain along with minor leakage in other parts of the building. Fire Alarm System: 4 fire alarms have been replaced. Landscaping: the plants are doing well in the new pollinator garden and weeds are a challenge. Future landscaping upkeep will need to be discussed by the Board as the City will be charging for services in 2021.
8. Staffing. The plan is to combine the teen program coordinator position with the part-time Adult Services Librarian and create a full-time Public Services Librarian who will coordinate all public programming for teens and adults.
9. The Big Read Ozaukee County 2020. The W.J. Niederkorn Library received a National Endowment for the Arts Big Read grant. The project partners are Cedarburg Public Library, USS Liberty Memorial Public Library and Frank Weyenberg Library. The plan is to have an event on October 2nd in Cedarburg, with the understanding that it might need to be virtual.
10. Director's Report. The Library has been open since Monday, June 8th. Patrons are cooperating with the rules and ~75% are wearing masks. The Summer reading program has started. Story time in the park is still going on with the Parks and Rec department.
11. Adjournment was at 9:12 a.m. with a motion by Kichura and seconded by Vollmar.

Minutes respectfully submitted by Kay J. Goodwin