

CITY OF PORT WASHINGTON
HARBOR COMMISSION MEETING
Monday September 14, 2020 7:00 P.M.
City Hall, Common Council Chambers

Members Present

Sue Knauer, Jerry Gruen, Bill Driscoll, and Mike Gasper

Others Present

Harbormaster Dennis Cherny

Secretary Lisa Rathke

Marina Tenant Richard Laske

1. **Roll Call: (Absent: Dennis Brede, Jordan Schwanz, and Dan Laurence)**

2. **Approve Minutes Of Previous Meeting**

Bill Driscoll made a motion to approve the minutes as written and Sue Knauer seconded. Motion Carried.

3. **Monthly Financial Report**

Harbormaster Cherny mentioned that the Main Marina and North Slip both made some extra money this year. Season Launches are up from the budgeted amount of \$20,000 to \$28,000. Daily Launches will be up eight or nine thousand by the end of the year. Transient Fees are up as well to from the budgeted amount of \$77,000 to almost \$85,000. On the expenditure side, repairs are high due to the fact that the roof was paid off, that was \$20,000, we had fuel system repairs of about \$4,000, a new pump out remote system needed to be purchased for \$1,300, as well as some electrical upgrades that were done for over \$3,000, and fuel hoses and nozzles that needed to be purchased totaling about \$29,000 in additional expenses that aren't normal. The remainder of the expenses are just normal operation. Member Driscoll inquired about the \$4,000 set aside for computers and was that something still planned or was it decided that they weren't needed. Harbormaster Cherny mentioned Digi Corp is upgrading a couple of the marina computers and that should still be happening. The remainder of that would be any upgrading that Digi Corp may be doing to the computer system.

Member Knauer inquired about Other Marina revenue. Harbormaster Cherny said that is mainly dock box rentals and laundry money.

Member Driscoll mentioned that the parking fines are way up. Secretary Rathke stated that those numbers are not correct. Money from the parking meters was entered under the parking fines on the general ledger and needs to be corrected by Jennifer. Parking Meter revenue is just under \$2,000 right now.

Member Gruen was inquiring what the reserve fund balance is. Harbormaster Cherny said that we will get that number from Jennifer for the next meeting.

4. **Preparation Of 2021 Marina Budget**

Harbormaster Cherny stated that he is requesting a 3% increase to keep prices comparable to other marina's in the area. He mentioned that there are 40 plus people on the waiting list for next year. He recently read an article that boat sales are up 400%. Member Driscoll feels we should stick with the 3% as this is what we have been doing and it's the cost of living, if we go any higher, people are going to wonder why. Member Gasper asked if there are any major capital expenditures in the near future that we need to start setting money aside for. Harbormaster mentioned that the only major item would be the North Slip, but that is still good for a few years yet. Hopefully it will hold out until the Main Marina's debt service is paid off.

Harbormaster Cherny stated that the budget was submitted to the City Administrator for review. We should have something to present to the Harbor Commission for approval at the next meeting.

5. **Update On Newport Shores Project And Fish Cleaning Station**

Harbormaster Cherny spoke with City Administrator Brown and he said that the city has sent Ansay the information about the agreed upon location that the fish cleaning station should be moved to. Ansay will get something back to the city for City Engineer Vanden Noven to review as well as the Harbor Commission. Harbormaster Cherny stated that he would like to meet at the actual proposed relocation spot for the fish cleaning station before everything is finalized. Discussion was held.

Member Driscoll stated that as far as the agreement with Ansay, we need to be careful as to how that is written. They not only are paying to move the fish cleaning station; they are paying to make it work at its new location.

Harbormaster Cherny said that it is his understanding that any plans made by Ansay will come before the Harbor

Commission for approval before moving forward with the project. Member Gasper stated that the Harbor Commission needs to do its due diligence and look at the pumps that they are proposing to guarantee that the pump will be able to handle that kind of load over the long term.

6. Harbormaster's Report

Harbormaster Cherny stated that the marina had its five-year inspection done by the *Clean Marina* Technical Team and is happy to announce that the Port Washington Marina was recertified for the third time as a *Wisconsin Clean Marina!* He mentioned that the Director of the *Wisconsin Clean Marina* Program was overly impressed with all the flowers and greenery and our methods of controlling stormwater and wanted to give thanks to Member Knauer for all her work with the flowers and greenery around the marina.

Harbormaster Cherny stated that all the outlets have been installed for the Wi-Fi upgrade as well as the poles for the additional antennas that will be installed. We are ready to go for next spring to complete the Wi-Fi upgrade.

We are also installing three more cameras. One will face the walkway going north, another facing the walkway going south, and the third is facing the launch ramps. The camera installation should be finished by next week.

Harbormaster Cherny mentioned that the INFOS system through UW Madison had a sending unit installed on our tower and they will be using the marina Wi-Fi system to transmit to the INFOS location at the South Beach. Once we verify that their system is properly grounded at our facility it should be up and running.

7. Marina Tenants' Comments

Member Driscoll said that he sent an email earlier today looking for a yacht club member to take on the role of Marina Tenant Representative. Harbormaster Cherny stated that the marina will forward that request to all marina tenants as well.

8. Any Other Business That May Come Properly Before The Commissions

No Comments.

10. Adjournment

Mike Gasper made a motion to adjourn the meeting at 7:44 pm and Bill Driscoll seconded. Motion Carried.

Minutes Approved By The Harbor Commission 10-12-20