

CITY OF PORT WASHINGTON
HARBOR COMMISSION MEETING
Monday July 13, 2020 7:00 P.M.
City Hall, Common Council Chambers

Members Present

Sue Knauer, Jerry Gruen, Dan Laurence, Bill Driscoll, and Mike Gasper

Others Present

City Administrator Anthony Brown

Mayor Marty Becker

Harbormaster Dennis Cherny

Secretary Lisa Rathke

1. **Roll Call: (Absent: Dennis Brede and Jordan Schwanz)**

2. **Approve Minutes Of Previous Meeting**

Dan Laurence made a motion to approve the minutes as written and Bill Driscoll seconded. Motion Carried.

3. **Monthly Financial Report**

Harbormaster Cherny mentioned that there are a couple changes that should be noted. When numbers were being entered into the general ledger, money was put into the wrong categories. Money that should be in slip fee revenue was entered into transient revenue. Jennifer will be working on getting the money into the proper categories and making transient revenue one category rather than two to make it easier when they are entering the revenue into the general ledger.

Member Driscoll questioned if the marina was on track with gasoline sales as we are only at \$82,000 of the \$350,000 budget. Harbormaster Cherny mentioned that the marina is on track with fuel sales. This statement is only through June and the months of July and August are the biggest traveling months.

Member Driscoll also inquired as to why repairs are so high for the season already. Harbormaster Cherny explained that the \$20,000 Control Building roof repair was paid for this year rather than last year as they just completed the work on the roof in spring.

4. **Approve Hiring Of Seasonal Employees**

Harbormaster Cherny asked for approval of three new employees. **Mike Gasper made a motion to approve the list of new seasonal employees and Bill Driscoll seconded. Motion Carried.**

5. **Update On Newport Shores Project And Fish Cleaning Station**

City Administrator Brown mentioned that he spoke with Ansay to discuss the project and how it is progressing. He then met with Rob Vanden Noven, Bob Harris and Harbormaster Cherny to discuss where the fish cleaning station should be relocated to. City Administrator Brown stated that Ansay would like to know where we want the fish cleaning station relocated to that they may get an engineering firm to design everything and bring that before this body and staff for review and approval. He stated they are looking to move it to the southern most end of the tenant parking lot by the island, just north of the trailer parking lot. Crane Engineering mentioned that if it's not gravity flow, they would recommend a small lift station with two solid handling pumps. Discussion was held.

Member Gasper added that we may want to look at making the crossing of the parking lot more pedestrian friendly in that area as well and add some additional landscaping.

Member Laurence made a motion to approve the concept location of the fish cleaning station pending final plans and Member Gruen seconded. Motion Carried.

6. **Update On Marina Wi-Fi**

Harbormaster mentioned that we started to install some of the necessary items for the Wi-Fi upgrade, however one of the issues that Bill Lungren is running into, is getting the actual equipment for the installation. Bill Lundgren said that there is a shut down in China and Taiwan and equipment isn't readily available and was wondering if we would want to wait to do the install until next spring. Right now, we would be looking at sometime in August before equipment may be available. Harbormaster Cherny stated that there could be some advantages if we wait. Prices may go down as equipment becomes more available, also, the technology changes so rapidly, that we would start next season with the newest equipment. Discussion was held. The members of the commission agree that the Wi-Fi upgrade should be put off until next year.

7. **Harbormaster's Report**

Harbormaster Cherny mentioned that the breakwater panels have been primed for painting. The marina has been overwhelmed with business this summer. The fishing has been good for the most part and the marina has seen a lot of transient traffic. The marina was also featured in an article in the July/August issue of the Great Lakes Scuttlebutt Magazine.

Member Gruen asked how the marina was doing in regard to the coronavirus. Harbormaster Cherny stated that the marina continues to keep the door locked allowing in only one customer at a time. We have a protective screen up by our counter. Customers are good about waiting outside until they are allowed to come in.

Harbormaster Cherny mentioned that the marina has a waiting list once again.

The water level remains high. Thankfully we have not had any major problems. We are fortunate that we had welded the additional two feet on the pilings last year, otherwise we could have lost the marina.

Harbormaster Cherny stated that the marina did have issues with the early frost last year, damaging over 100 shutoff valves. Thankfully, that was an in-house project and the marina only had to pay for the materials.

Member Laurence inquired if the marina received the launch fee money from the transport companies. Harbormaster Cherny stated that Great Lakes has paid for the spring launch season and Phillippe should be paying as well.

8. Marina Tenants' Comments

Member Driscoll said that he has it in his notes to bring it up at the next Yacht Club meeting to see if someone would want to replace Paul Markworth as the Marina Tenants' Representative.

9. Any Other Business That May Come Properly Before The Commission

No Comments.

10. Adjournment

Mike Gasper made a motion to adjourn the meeting at 7:40 pm and Bill Driscoll seconded. Motion Carried.

Minutes Approved By The Harbor Commission 9/14/20