



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
FINANCE AND LICENSE COMMITTEE MEETING
TUESDAY, DECEMBER 1, 2020 AT 7:00 P.M.
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074
Lower Level Conference Room

MINUTES

1. **Roll Call-** Members present were Alderpersons Jonathan Pleitner, Dan Benning and Deborah Postl. Also present were City Administrator Anthony Brown and City Clerk Susan Westerbeke.
2. **Approve Minutes of Previous Meetings-** Motion made by Ald. Postl, seconded by Ald. Benning to approve the minutes of the previous meeting as presented. Motion carried unanimously.
3. **Consideration and Possible Action on Original Class “A” Beer & Liquor License Application for PW Grand, LLC d/b/a Mobil Port Washington, Dhaval Patel-Agent at 223 W. Grand Avenue-** The City Clerk reported that the applicant has requested this be tabled.
4. **Consideration and Possible Action on Library Facilities Assessment and Agreement for Architectural Services-** Library Director Tom Carson was present to report on the service agreement. A mechanical and electrical evaluation will be completed, which will assist in the future planning for library facility needs. Discussion was held on the \$9,000 cost for services provided in the agreement. Motion made by Ald. Benning, seconded by Ald. Postl to approve the service agreement with Plunkett Raysich Architects LLP for \$9,000 and subject to review and approval by the City Attorney. Motion carried unanimously.
5. **Chairman’s Business-** None.
6. **Member’s Business-** Ald. Benning requested a document be developed to track the 2020 borrowing expenses. Discussion was held on the capital project and equipment procurement process.
7. **Public Comments/Appearances-** None.
8. **Adjournment-** Motion made by Ald. Postl, seconded by Ald. Benning to adjourn the meeting at 7:28 p.m. Motion carried unanimously.

Respectfully submitted,
Susan L. Westerbeke, City Clerk