



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
FINANCE AND LICENSE COMMITTEE MEETING
TUESDAY, NOVEMBER 17, 2020 AT 7:00 P.M.
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074
Lower Level Conference Room

MINUTES

- 1. Roll Call-** Members present were Alderpersons Jonathan Pleitner, Dan Benning, and Deborah Postl. Also present was City Administrator Anthony Brown and City Clerk Susan Westerbeke
- 2. Approve Minutes of Previous Meetings-** Motion made by Ald. Postl, seconded by Ald. Benning to approve the minutes of the previous meeting as presented. Motion carried unanimously.
- 3. Treasurer Report October Financials-** City Treasurer Jennifer Clark was present to report.
- 4. Consideration and Possible Action on Port Washington Business Improvement District (BID) 2021 Operating Plan-** Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of the 2021 Bid Operating Plan as presented. Motion carried unanimously.
- 5. Ratification of Action to Execute Fearing's Audio Video Security Proposal to Upgrade the Audio Visual (A/V) in the Council Chamber-** Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of the Ratification of Action to Execute Fearing's Audio Video Proposal and Upgrade to the Audio Visual System in Council Chambers as presented. Motion carried unanimously.
- 6. Review and Possible Action on WE Energies Work Request Letter to Convert City Streetlights to LED-** Ald. Postl introduced WE Energies Lighting Specialist Andrea Hatton. A report was given by Ald. Postl, including the status of the City non-LED streetlights and potential savings to the city if we converted the existing lights from high pressure sodium or metal halide to LED. There are approximately 1,132 streetlights to convert. Ms. Hatton answered questions and discussion held. If approved, We Energies is anticipating a January-May 2021 project timeframe. If approved the Work Request Letter is needed now so that We Energies can proceed with ordering the materials, payment can be delayed until 2021. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of the Work Request Letter with We Energies and Approval of this Project Contingent on the 2021 Capital Budget. Motion carried unanimously.
- 7. Consideration and Possible Action on Bids for Construction of Lake Street Headwall and Trash Rack (Valley Creek)-** The City Administrator reported 4 bids were received, the low bidder was Highway Landscapers at \$87,525. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of Highway Landscapers not to exceed \$87,525 and with review and approval of the City Attorney. Motion carried unanimously.
- 8. Discussion on Event Permits, Licenses and Insurance Coverage for Beer Garden Series held in 2021-** The City Administrator requested this item be tabled at this time.

9. Chairman's Business- None.

10. Member's Business- Ald. Benning requested that a process be developed for tracking the borrowings and budgeted projects as they are completed.

11. Public Comments/Appearances- None.

12. Adjournment- Motion made by Ald. Postl, seconded by Ald. Benning to adjourn the meeting at 7:33 p.m. Motion carried unanimously.

Submitted by
Susan L. Westerbeke, City Clerk