



**CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
FINANCE AND LICENSE COMMITTEE MEETING
TUESDAY, SEPTEMBER 15, 2020 AT 6:30 P.M.**
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074
Lower Level Conference Room

MINUTES

1. **Roll Call-** Members present Alderpersons Jonathan Pleitner, Dan Benning and Deborah Postl. Also present was City Administrator Anthony Brown and City Clerk Susan Westerbeke.
2. **Approve Minutes of Previous Meeting Minutes-** Motion made by Ald. Postl, seconded by Ald. Benning to approve the minutes from the previous meeting as presented. Motion carried unanimously.
3. **Approve Event Cabaret License Application for Gopher One on 9/26-** The City Clerk reported on the application, which is for a private event at their establishment. Motion made by Ald. Benning, seconded by Ald. Post to recommend approval of an Event Cabaret License for Gopher One on September 26, 2020 for a private event at their establishment at 605 W. Grand Avenue. Motion carried unanimously.
4. **Consideration and Possible Action on Budget and Financial Policies – Fund Balance Policy-** The City Administrator reviewed the modifications to the policy draft. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of the Fund Balance Policy as presented. Motion carried unanimously.
5. **Consideration and Possible Action on Group Health Trust (GHT) 2021 Health Insurance Renewal Proposal-** City Insurance representative Tom Ross was present to review the renewal proposal, which is a 4% increase over last year with the same coverage. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of the 2021 Health Insurance Renewal Proposal through Ansay & Associates for WCA Group Health Trust (GHT) as presented. Motion carried unanimously.
6. **Consideration and Possible Action on 2021 Street, Sewer and Water Design Proposal-** City Engineer Rob Vanden Noven was present to review the proposal submitted by Gremmer and Associates for design and staking of the proposed 2021 street, sewer, and water improvements. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of the Gremmer and Associates proposal for \$97,460 as presented. Motion carried unanimously.
7. **Consideration and Possible Action on 2020 Sewer Televising Proposal for 2021 Street Project-** Rob Vanden Noven reviewed the three quotes received and Northern Pipe was the low bidder at \$7,028.56. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of the bid from Northern Pipe at a cost of \$7,028.56 as presented. Motion carried unanimously.
8. **Consideration and Possible Action on Agreement with Michels Construction for the Sanitary Sewer Rehabilitation in Marina Parking Lot (Behind Duluth Trading)-** Rob Vanden Noven reviewed the project being recommended. Michels Construction submitted a proposal to complete the work for \$70,000. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of the proposal from Michels Construction for \$70,000 as presented. Motion carried unanimously.
9. **Consideration and Possible Action on Stantec Amendment for Lake Street Headwall Design-** Rob Vanden Noven reviewed the Lake Street project, which includes the box culvert and trash rack. Stantec created a proposal to complete the additional design work to complete the project that will no longer be done by city crews. Approval of this proposal would be subject to ongoing negotiations with Stantec on

refining the scope, level of effort and price, which is approximately \$16,168. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of the Stantec amended proposal subject to the items recommended by the City Engineer for approximately \$16,168 which comes out of the 2019 borrowing. Motion carried unanimously.

10. Chairman's Business- The dates for budget meetings was discussed.

11. Member's Business- Ald. Postl reported that she is working with We Energies on the possibility of switching the street lights to LED and what the cost calculations would be for a project of that scope. Ald. Benning reported on a meeting with Spectrum IT for a proposal on services going forward for the City.

12. Public Comments/Appearances- None.

13. Adjournment- Motion made by Ald. Pleitner, seconded by Ald. Benning to adjourn the meeting at 7:13 p.m. Motion carried unanimously.