



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
FINANCE AND LICENSE COMMITTEE MEETING
TUESDAY, JUNE 16, 2020 AT 6:30 P.M.
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074
Lower Level Conference Room

MINUTES

1. **Roll Call-** Members present were Alderpersons Jonathan Pleitner, Dan Benning and Deborah Postl. Also present was City Administrator Anthony Brown, City Clerk Susan Westerbeke and City Attorney Eric Eberhardt.
2. **Approve Minutes Of Previous Meeting-** Motion made by Ald. Postl, seconded by Ald. Benning to approve the minutes of the previous meeting as presented. Motion carried unanimously.
3. **Approve Renewal Of Alcohol License Applications for July 1, 2020 – June 30, 2021-** The City Clerk reviewed the applications and the City Attorney reported on the withdrawal of alcohol license application of Rascals Port, LLC. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of Alcohol License Applications for July 1, 2020 – June 30, 2021 subject to all fees and liquor invoices to wholesalers being paid as required and excluding Rascals Port, LLC. Motion carried unanimously.
4. **Approve Annual Cabaret License Applications for July 1, 2020 – June 30, 2021-** Motion made by Ald. Benning, seconded by Ald. Pleitner to recommend approval of all Annual Cabaret Licenses for July 1, 2020 – June 30, 2021 as presented. Motion carried unanimously.
5. **Approve Renewal of Operator License Applications for July 1, 2020 – June 30, 2021-** Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of Renewal of Operator Licenses for July 1, 2020 – June 30, 2021 as presented. Motion carried unanimously.
6. **Approve Event Cabaret License Application for Gopher One, 605 W. Grand Avenue-** The City Clerk reported on the application request by Gopher One, Donna Ferraino-Agent, for an extension of Cabaret License for a live music event to be held on their fenced patio. Motion made by Ald. Pleitner, seconded by Ald. Postl to recommend approval of the Event Cabaret License for Gopher One as presented. Motion carried unanimously.
7. **Approve Extension of Alcohol Premise for Newport Shores, Inc. at 407 E. Jackson Street to include abutting area of Kiwanis Pavilion on 7/18-** This item was tabled due to incomplete information.
8. **Approve Event Permit Applications for July 2020**
 - a. **Fin-Raiser Event for Port Fish Day Inc.- 7/18-** This item was tabled due to an incomplete application.
 - b. **Fish Day Eve & Day Fish Fry for Lions Club- 7/17 and 7/18-** The City Clerk reviewed the application. The City Administrator and City Clerk met with Dave Mueller who in manager of the event to discuss the details of selling food, safety and sanitation of the area along with social distancing. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of this event for the Port Washington Lions Club, subject to approval by the City Attorney of the Certificate of Liability Insurance. Motion carried unanimously.

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- 9. Approve Procedures and Guidelines For Beer Garden Events-** The City Administrator reviewed the documents and discussion was held on the submitted guidelines and safe practices. Motion made by Ald. Benning, seconded by Ald. Pleitner to recommend approval for the operation of the Beer Gardens with the guidelines and safe practices as presented. Motion carried unanimously.

- 10. Approve Professional Services Agreement For Upgrade of WWTP Lift Station #5-** WWTP Superintendent Dan Buehler was present to report on the agreement for the replacement of aging control panel and adding an on-site generator. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of the contract with Energenecs for time and material not to exceed \$68,200 as presented. Motion carried unanimously.

- 11. Update On Current 2020 Capital Improvement Projects-** The City Administrator reviewed the current 2020 Capital Improvement Projects and discussion was held on costs.

- 12. Chairman's Business-** None.

- 13. Member's Business-** Ald. Benning gave a report on current IT proposal to purchase laptops replacing outdated PC's.

- 14. Public Comments/Appearances-** None.

- 15. Adjournment-** Motion made by Ald. Postl, seconded by Ald. Benning to adjourn the meeting at 7:28 p.m. Motion carried unanimously.