



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
FINANCE AND LICENSE COMMITTEE MEETING
TUESDAY, JUNE 2, 2020 AT 6:30 P.M.
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074
Lower Level Conference Room

MINUTES

1. **Roll Call-** Members present were Alderpersons Jonathan Pleitner, Dan Benning and Deborah Postl. Also present were City Administrator Anthony Brown and City Clerk Susan Westerbeke.
2. **Approve Minutes Of Previous Meeting-** Motion made by Ald. Postl, seconded by Ald. Benning to approve the minutes of the previous meeting as presented. Motion carried unanimously.
3. **Review And Discuss Events And Operations At Rascals Port Tavern Between May, 2019 And Present Date-** This item was tabled.
4. **Ordinance 2020-3 (Authorizing The City Clerk To Issue Alcohol Beverage Operator's Licenses)-** The City Clerk reported on recently passed Act 166 amending Section 1 – 125.17(1) of the statutes relating to authorizing municipal officials, in our case the City Clerk, to issue Operator Licenses. The license applications would continue to go through the Police background check and approval by the Police Chief. After that process, the license would be issued by the City Clerk rather than go through the Finance & License Committee and Common Council for approval. This will expedite the process and assist business owners in getting licensed operators on site in a timelier manner. Should a background check come back with a recommendation for denial by the Police Chief, the City Clerk would then bring it before the Committee and Council for a hearing and review.
5. **Consideration and Possible Action On Memorandum of Understanding Between Seven Communities and Letter of Agreement with Wisconsin Policy Forum to Conduct a Fire & EMS Services Sharing Study-** The City Administrator reviewed the MOU and Letter Of Agreement that the seven municipalities will participate in. There is strong support regarding shared services and shared expenses between all seven for the Fire & EMS Services Sharing Study by Wisconsin Policy Forum. The City's share will be approximately \$3,200 and could be less if more communities participate. Discussion was held and Fire Chief Mitchell was present to answer questions. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of the Memorandum Of Understanding and Letter Of Agreement as presented. Motion carried unanimously.
6. **Consideration and Possible Action on Reopening Guide for Municipal Facilities and Operations-** The City Administrator reviewed the current conditions in the State and City with COVID-19 and the phases of reopening. Discussion was held on how to control the reopening in the City and the closure of the municipal pool for the summer. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of the Reopening Guide for Facilities and Operations with modifications. Motion carried unanimously.
7. **Consideration and Possible Action on Event Permit Applications and Temporary Class B Retailers Licenses for June and July 2020-** Discussion was held on events with pending applications for the rest of June and the month of July. The consensus was that the Farmers Markets could run with guidelines for safety and sanitation. Discussion was held on the Beer Garden Events, there would have to be a detailed plan on how to distance attendees, safety, and sanitation measures along with how the events would be managed. Motion made by Ald. Pleitner, seconded by Ald. Benning to recommend approval of the Farmers Markets for June 20th and 27th and the Saturdays in July with the guidelines presented by Port Washington Main Street and the Beer Gardens and Port Washington Lions Club Lions Fest held in July. Motion carried unanimously.
8. **Chairman's Business-** Ald. Pleitner discussed the CIP planning schedule and budget calendar.
9. **Member's Business -None.**
10. **Public Comments/Appearances-** None.
11. **Adjournment-** Motion made by Ald. Pleitner, seconded by Ald. Postl to adjourn the meeting at 7:56 p.m. Motion carried unanimously.