

**MINUTES**  
**CITY OF PORT WASHINGTON**  
**FINANCE AND LICENSE COMMITTEE MEETING**  
**Tuesday, January 21, 2020, 6:45 P.M.**

1. **Roll Call-** Members present were Ald. Jonathan Pleitner, Dan Benning and Deborah Postl. Also present was City Administrator Mark Grams and City Clerk Susan Westerbeke.
2. **Approve Minutes Of Previous Meeting-** Motion made by Ald. Postl, seconded by Ald. Benning to approve the minutes of the previous meeting as presented. Motion carried unanimously.
3. **Approve Operator License Applications-** This item was tabled until the next meeting.
4. **Update On HAP Grant Application And Capital Funding-** The City Administrator gave an update on the application, which was reviewed and will take 1 to 2 weeks before we're informed if we've received the grant.
5. **Review And Possible Action On Citywide Reassessment And Maintenance Contract With Associated Appraisals-** Mark Brown from Associated Appraisals was present to review and answer questions about the reassessment and maintenance contracts. The City assessed value has dropped to 80%, which is 20% under the sales median. A reassessment of property will be conducted starting late summer and include walk-through assessments of properties. The revaluation will be completed by 2021 early summer. The cost of the reassessment will be \$219,000 to be paid over three years. The maintenance contract will cover the updated done annually to the property records through building permits. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of the Reassessment Contract with Associated Appraisals for \$219,00 to be paid over three years as presented. Motion carried unanimously. Motion made by Ald. Benning, seconded by Ald. Postl to approval of the Annual Maintenance Contract with Associated Appraisals for \$41,000 as presented. Motion carried unanimously.
6. **Approve Initial Repair Work And Costs For Breakwater Gateway Area-** The City Administrator reported on the damage to the breakwall at the gateway caused by the January 11<sup>th</sup> storm. A similar section of concrete was washed out in the Spring of 2018 and was restored with concrete slurry. The emergency repair will cost \$14,180 and include cement slurry to preserve the area. The work would be done by TP Construction. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval for the City Engineer to hire TP Construction not to exceed \$14,180. Motion carried unanimously.
7. **Chairman's Business-** None.
8. **Member's Business**
  - A. **Coordinating Copier Lease Contracts For City Departments-** Ald. Postl requested from the city departments their current copy machine lease/purchase and maintenance agreement information. As a cost savings for the city she is proposing a renegotiation with a single vendor to put all the departments on the same lease/maintenance program. Ald. Post will continue to research this and report back at another meeting.
9. **Public Comments/Appearances-**None.
10. **Adjournment-** Motion made by Ald. Postl, seconded by Ald. Benning to adjourn the meeting at 7:27 p.m. Motion carried unanimously.