

**CITY OF PORT WASHINGTON
DESIGN REVIEW BOARD MINUTES
October 13th, 2020
Common Council Chambers, City Hall**

Present: Jeremy Hartline; Mark Mitchell, Fire Chief; Hank Mehciz. Absent: Rob Vanden Noven, Director of Public Works; Marc Eernisse. Also Present: Bob Harris, Director of Planning & Development.

1. **ROLL CALL:** Jeremy Hartline called the meeting to order at 4:03 p.m. and a quorum was present.
2. **MINUTES:** Motion made by Mark Mitchell and Seconded by Jeremy Hartline to approve the minutes as shown. All voting aye, the minutes were approved.
3. **PUBLIC APPEARANCES AND COMMENTS:** None.
4. **REVISED BUILDING, SITE & OPERATIONS PLAN:** Port Washington Townhouses; 306-314 E Jackson Street; John Lanser, Applicant.

Bob Harris summarized the changes to the previously approved 9-townhouse project. He stated due to issues related to the retaining wall, the project is being reduced from nine to eight units which will then allow for the western most unit to shift from 6' from the staircase to 24' which has always been desired by the Board. Additionally, the western most unit will be redesigned to mirror the eastern most unit.

Jeremy Hartline made a Motion to recommend approval of the revised Building, Site & Operations Plan as presented along with the following four recommendations:

- 1) **The scoring joints of the fiber cement panels on the new west unit to match those of the east end unit.**
- 2) **The decorative overhang element on the western end unit vestibule should not contain a side vertical jog.**
- 3) **The raised masonry vestibule wall on Unit 7 should be lowered to match the rest of the units.**
- 4) **The rear (north) of the west end unit should contain a light gray siding in order to maintain the alternating colors on this side of the project.**

All voting aye, the Motion was unanimously approved.

5. **FORTHCOMING EVENTS:** None.
6. **ADJOURNMENT:** A Motion to adjourn was made by Mark Mitchell and seconded by Jeremy Hartline. All voting aye, the motion carried, and the meeting was adjourned at 4:20 pm.