



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
COMMON COUNCIL MEETING
TUESDAY, DECEMBER 1, 2020 AT 7:30 P.M.
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074

MINUTES

1. **ROLL CALL-** Mayor Martin Becker convened the Common Council meeting at 7:30 p.m. Members present were Alderpersons Deborah Postl, Paul Neumyer, Mike Gasper, Dan Benning, Jonathan Pleitner, Pat Tearney and John Sigwart. Also present was City Engineer Rob Vanden Noven, City Planner Bob Harris (by phone), City Attorney Eric Eberhardt, City Administrator Anthony Brown and City Clerk Susan Westerbeke.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.

3. **CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed and considered at this point on the agenda.

A. Approve Minutes of Previous Meeting- MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO APPROVE THE MINUTES AS PRESENTED. Motion carried unanimously.

4. **MAYOR'S BUSINESS**

A. Updates from the Mayor

1. Appointments To The Diversity And Inclusion Committee- Mayor Becker requested the appointment of resident members and an Alderperson. MOTION MADE BY ALD. NEUMYER, SECONDED BY ALD. PLEITNER TO APPOINT SUSAN BRALEY, JAYNEE PETERSON AND ELIZABETH STREICHER AS RESIDENT MEMBERS AND DAN BENNING AS ALDERPERSON REPRESENTATIVE AS PRESENTED. Motion carried unanimously.

2. Downtown Christmas Tree Lighting Ceremony- The Mayor reminded the public that the official Christmas Tree Lighting Ceremony will be held on Saturday, December 5th at 6:00 p.m. on N. Franklin Street and Jackson Street.

3. Discussion on Time of Council Meetings- Discussion was held on the start time of the Council meetings and whether Alderpersons would be interested in changing it. This will be discussed again at a future meeting.

5. **OFFICERS'/STAFF REPORT**

A. City Engineer's Report- There was a letter sent to all Residents that will be impacted by the 2021 Street Improvement project. The resident's responses could be returned by mail, email, or phone and will be reviewed at the Board of Public Works meeting.

B. City Planner's Report- The EDA grant has received the final piece of paperwork needed from the City and the grant is ready to commence with scheduling a staff meeting. The Staff has also submitted the Coastal Management Grant to the State for approximately \$40,000 to augment the current budget for a downtown plan in 2021 and finally there will be Design Review Board and Plan Commission meetings held in December.

C. City Clerk's Report-Spring 2021 Municipal Election, Candidacy and Nomination Papers- The City Clerk reviewed the municipal candidacy process and deadlines. All nomination paperwork can be circulated as of today and must be submitted to the City Clerk by 5:00 p.m. on Tuesday, January 5th.

Update on Route to Recovery Grant Submission- The City Clerk reported on the submission on of the expense reports for grant approval by the November 18th deadline. Participating departments include Administration and Elections, Police, Fire, Park & Recreation, Library and Senior Center. The City grant allocation is \$198,153.16, which expenses for reimbursement were submitted for the full amount. At this time there has been no request for extra documentation and if approved, the money should be wire transferred to the City in the next two weeks. Once funds are received, the Clerk will submit an expense worksheet to the Treasurer so the departments can be reimbursed by the end of the year.

6. PUBLIC COMMENTS/APPEARANCES

Your comments are welcome. Please limit comments to three (3) minutes. If you need more time, contact the City Administrator, and ask that your topic be placed on a Common Council Agenda.-
None.

7. FROM STANDING COUNCIL COMMITTEES

A. FINANCE AND LICENSE COMMITTEE

1. Consideration and Possible Action on Original Class A Alcohol License for PW Grand LLC, d/b/a Mobil Port Washington, Dhaval Patel-Agent (223 W. Grand Avenue)- This item was tabled.

2. Consideration and Possible Action on Library Assessment and Agreement for Architectural Services- Ald. Pleitner reported on the agreement and request from the Library to hire this firm for architectural services and to assess areas for future renovations. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO APPROVE THE AGREEMENT WITH PLUNKETT RAYSICH ARCHITECTS, LLP AT A COPST OF \$9,000 AND SUBJECT TO REVIEW AND APPROVAL BY THE CITY ATTORNEY. Motion carried unanimously.

8. FROM CITY BOARDS/COMMISSIONS- None.

9. UNFINISHED BUSINESS- None.

10. NEW BUSINESS

A. Review and Approval of Satisfaction of Mortgage, CWT Investments, LLC, Mortgagor (Pay-Off of Revolving Loan Fund Obligation Due City)- The City

Attorney reviewed the loan obligation payoff and this document, which must be processed and approved by the City authorizing the execution and delivery of the satisfaction of mortgage. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO APPROVE THE SATISFACTION OF MORTGAGE WITH CWT INVESTMENTS, LLC MORTGAGOR PAY-OFF OF REVOLVING LOAN OBLIGATION DUE TO CITY OF PORT WASHINGTON AS PRESENTED. Motion carried unanimously.

B. Discussion and Possible Action on Relocation and Construction of a New Fish-Cleaning Station and Related Structures and Equipment- The City Administrator

reviewed the previous placement options of the station. The City Engineer reported on the details of placement options A, B, and C. Discussion was held on the three options and Ian McCain was present from Ansay Development to answer questions and review their development schedule which is set and they are ready to start clearing the site. Ald. Gasper and Ald. Sigwart inquired about attaching a new pavilion to the station with the Kiwanis Shelter being removed for the Newport Shores project. It was determined that any addition to the current plan should be planned and then reviewed at committee and commission level. Option C was favored with it being located closer to the boat ramps. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. PLEINTER TO APPROVE OPTION C FOR PLACEMENT OF THE FISH CLEANING STATION AS PRESENTED. Motion carried unanimously.

C. Ordinance 2020-9 Amendments to Municipal Code Provisions Relating To Schedules of License and Permit Fees and Costs – 1st Reading- The City Attorney reviewed the purpose for amending the existing ordinance. This change would allow the City to make changes to the fee schedule as needed by resolution and not require a full ordinance change each time. There will be a second reading on the December 15th meeting.

11. FORTHCOMING EVENTS- Various events were mentioned.

12. PUBLIC COMMENTS/APPEARANCES- None.

13. MOTION TO CONVENE IN CLOSED SESSION PER WIS. STAT. § 19.85(1)(E), FOR PURPOSES OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTY, INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION, TO-WIT: DISCUSS EXISTING AND PROPOSED FINANCIAL AND OTHER OBLIGATIONS OF DEVELOPER (BLACK CAP HALCYON HOLDINGS, LLC), AND CITY'S RIGHTS, REMEDIES AND OPTIONS, UNDER THE TERMS OF THE LAND PURCHASE AGREEMENT AND MASTER DEVELOPMENT AGREEMENT DATED 8/15/2017 (AS AMENDED), AND PROMISSORY NOTE DATED 8/16/2018, AND DEVISE BARGAINING STRATEGIES REGARDING THE TERMS AND CONDITIONS OF THE SALE AND DEVELOPMENT OF PHASES AND LOTS WITHIN PRAIRIE'S EDGE SUBDIVISION.- Mayor Becker read the closed session item. MOTION MADE BY ALD. GASPER, SECONDED BY ALD. BENNING TO GO INTO CLOSED SESSION AT 8:42 P.M. FOR THE REASONS STATED ON THE AGENDA. ROLL CALL VOTE TAKEN: AYE: ALD. POSTL, NEUMYER, GASPER, BENNING, PLEITNER, TEARNEY AND SIGWART. Motion carried unanimously.

14. RECONVENE INTO OPEN SESSION TO TAKE ACTION RELATING TO CLOSED SESSION DISCUSSIONS OR DELIBERATIONS, IF ANY.- Council reconvened into open session at 9:36 p.m. MOTION MADE BY ALD. TEARNEY, SECONDED BY ALD. POSTL TO HAVE STAFF MOVE FORWARD IN ACCORDANCE WITH THE DISCUSSIONS HELD IN CLOSED SESSION. Motion carried unanimously.

15. ADJOURNMENT- MOTION MADE BY ALD. POSTL, SECONDED BY NEUMYER TO ADJOURN THE MEETING AT 9:36 P.M. Motion carried unanimously.

Respectfully submitted
Susan L. Westerbeke, City Clerk
