



CITY OF PORT WASHINGTON, OZAUKEE COUNTY, WI
COMMON COUNCIL MEETING
TUESDAY, JUNE 16, 2020 AT 7:30 P.M.
Port Washington City Hall, 100 W. Grand Avenue, Port Washington, WI 53074

MINUTES

1. **ROLL CALL-** Mayor Martin Becker convened the Common Council meeting at 7:30 p.m. Members present were Alderpersons Deborah Postl, Paul Neumyer, Mike Gasper, Dan Benning, Jonathan Pleitner, Pat Tearney and John Sigwart. Also present was City Engineer Rob Vanden Noven, City Planner Bob Harris, City Attorney Eric Eberhardt, City Administrator Anthony Brown and City Clerk Susan Westerbeke.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.

3. **CONSENT AGENDA**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed and considered at this point on the agenda.

A. Approve Minutes of Previous Meetings- MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. BENNING TO APPROVE THE MINUTES OF THE PREVIOUS MEETING WITH CORRECTION. Motion carried unanimously.

4. **MAYOR'S BUSINESS-** None.

5. **OFFICERS'/STAFF REPORT**

A. City Engineer's Report

1. Report on 2020 Street Improvements- The final phase of water main is complete and storm sewer will be installed on schedule next week.

B. City Planner's Report- None

C. City Clerk's Report- None

6. **PUBLIC COMMENTS/APPEARANCES**

Your comments are welcome. Please limit comments to three (3) minutes. If you need more time, contact the City Administrator and ask that your topic be placed on a Common Council Agenda.

Nicole Ksioszk and Brad Stone- Requested the City allow youth baseball to be played with guidelines and protocols in place for safety.

Dave Mueller- Informed Council that Lions Fest has submitted their safety protocol plan and will be submitting their Certificate of Liability Insurance document soon. The Beer Garden will be selling beer in cans and promote social distancing.

7. **FROM STANDING COUNCIL COMMITTEES**

A. FINANCE AND LICENSE COMMITTEE

1. Consideration and Possible Action On Renewal of Alcohol Licenses for July 1, 2020 - June 30, 2021- Ald. Pleitner reported to Council that Rascals Port, LLC has withdrawn their Renewal of Alcohol License Application due to the pending sale of the business. The remainder of the establishments listed are approved by the City Clerk and Police Chief. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. TEARNEY TO APPROVE THE RENEWAL OF ALCOHOL LICNESES FOR 2020-2021 AS PRESENTED AND APPROVE BY THE FINANCE AND LICENSE COMMITTEE. Motion carried unanimously.

2. Consideration and Possible Action on Annual Cabaret Licenses for July 1, 2020 - June 30, 2021- MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO APPROVE THE ANNUAL CABARET LICENSES FOR 2020-2021 AS PRESENTED. Motion carried unanimously.

3. Consideration and Possible Action on Renewal of Operator Licenses for July 1, 2020 - June 30, 2021- MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO APPROVE THE RENEWAL OF OPERATOR LICENSES AS PRESENTED. Motion carried unanimously.

3. Consideration and Possible Action on Event Cabaret License Application for Gopher One, 605 W. Grand Avenue- MOTION MADE BY ALD. POSTL, SECONDED BY ALD. TEARNEY TO APPROVE AN EVENT CABARET LICENSE FOR A ONE-DAY OUTDOOR MUSIC EVENT IN THE FENCED IN PATIO AREA AS PRESENTED. Motion carried unanimously.

4. Consideration and Possible Action on Extension of Alcohol Premise for Newport Shores Inc, 407 E. Jackson Street to include abutting area of Kiwanis Pavilion- 8/17- Ald. Pleitner reported this request is being postponed due to incomplete information.

5. Consideration and Possible Action on Event Permit Applications for July 2020

- a. Fin-Raiser Event for Port Fish Day Inc- 7/18- Ald. Pleitner reported this request is being postponed due to an incomplete application.
- b. Fish Day Eve & Day Fish Fry for Lions Club- 7/18- Ald. Pleitner reported this application is for a two-day event to run July 17th and 18th. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. BENNING TO APPROVE THIS APPLICATION SUBJECT TO SUBMISSION AND APPROVAL BY THE CITY ATTORNEY OF THEIR CERTIFICATE OF LIABILITY INSURANCE. Motion carried unanimously.

6. Ordinance 2020-3 (Authorizing The City Clerk To Issue Alcohol Beverage Operator's Licenses). – Second Reading- This ordinance will allow the City Clerk to issue Operator Licenses once the police background check has been completed and approved by the Police Chief. This change will expedite the process for the individuals and establishments that are currently waiting a lengthy period of time for the approval process to occur. MOTION MADE BY ALD. NEUMYER, SECONDED BY ALD. GASPER TO APPROVE ORDINANCE 2020-3 AUTHORIZING THE CITY CLERK TO ISSUE ALCOHOL BEVERAGE OPERATOR'S LICNESES AS PRESENTED. Motion carried unanimously.

7. Consideration and Possible Action on Procedures and Guidelines for Beer Garden Events- Recreation Director Kiley Schulte reviewed the guidelines and procedures for operations of Beer Gardens with the Council. The City Attorney reviewed the guideline clauses within the document. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. BENNING TO APPROVE THE BEER GARDEN PROCEDURES AND GUIDELINES AS PRESENTED. Motion carried unanimously.

B. PERSONNEL COMMITTEE

1. Consideration and Possible Action on Hiring Deputy City Clerk and Administrative Assistant- Ald. Neumyer reported there were approximately 30 applicants for this position and after 7 individuals were interviewed the recommendation from City Clerk, City Administrator and Personnel Committee is to hire Kelsey Hughes who will start on June 29th once she has passed her physical, her background check has been completed and approved. Her hourly rate will be \$23.41 and after an approved 6-month review there will be a 2% increase, one-week vacation prorated for the remainder of 2020 and 2 week's vacation beginning January 2021. MOTION MADE BY ALD. POSTL, SECONDED BY ALD. PLEITNER TO APPROVE HIRING KELSEY HUGHES AS FULL-TIME DEPUTY CITY CLERK AND ADMINISTRATIVE ASSISTANT AS PRESENTED AT \$23.41 PER HOUR, AFTER AN APPROVED SIX-MONTH REVIEW A 2% INCREASE WILL BE GIVEN AND SUBJECT TO AN APPROVED PHYSICAL. Motion carried unanimously.

8. FROM CITY BOARDS/COMMISSIONS

A. PLAN COMMISSION

1. Public Hearing To Consider Rezoning Property From An Overlay Planned Development (OPD) with base zoning districts of (RS-1), Single Family Detached Residence and (B-2), Local Service Center Business To (RS-1) Single Family Detached- The City Planner reported on the request to rezone property for 29 acres located on the west side of Lake Shore Road and south of Stonecroft Drive. The Plan Commission in May recommended approval of the rezoning by the Council. Mayor Becker asked if there were any public comments and the applicants attorney requested the entire parcel be rezoned to RS-1 consistent with the criteria for rezoning. There being no further comments a MOTION WAS MADE BY ALD. PLEITNER, SECONDED BY ALD. BENNING TO CLOSE THE PUBLIC HEARING. Motion carried unanimously.

2. Ordinance 2020-4 (Re-Zoning of Land on S. Lakeshore Road from B-2 with an OPD Overlay for Proposed Single Family Residence). – Second Reading- MOTION MADE BY ALD. BENNING, SECONDED BY ALD. PLEITNER TO APPROVE ORDINANCE 2020-4 RE-ZONING LAND ON S. LAKESHORE ROAD FROM B-2 WITH AN OPD OVERLAY FOR THE PURPOSE OF SINGLE FAMILY RESIDENCE AS PRESENTED. VOTE TAKEN: AYE: 5, NO: 2 (GASPER, SIGWART) Motion carried.

3. Consideration and Possible Action on Introduction of a Resolution 2020-11 and Set Date of Public Hearing for Resolution 2020-11 (Vacation and Discontinuance of a Port of the East-West Alley Located in the 200 Block, Between N. Montgomery Street and N. Milwaukee Street)- The City Planner reported on the discontinuance for a 20 x 60 portion of the alley. This was reviewed and approved by the Plan Commission at their January meeting. The schedule from the introduction to the resolution to the final approval was reviewed. The City Attorney reviewed the notice of proposed vacation, which will be served to the property owners and filed with the Register of Deeds office.

B. BOARD OF PUBLIC WORKS

1. Consideration and Possible Action on 2019 MS4 Storm Water Permit Annual Report- The City Engineer reviewed the annual permit report, which is submitted to the WDNR to comply with terms of our General Permit to Discharge Under the Wisconsin Pollutant Discharge Elimination System. The annual cost for the permit is \$1,500 plus costs of compliance with the permit. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. SIGWART TO APPROVE THE 2019 MS4 STORM WATER PERMIT ANNUAL REPORT AS PRESENTED. Motion carried unanimously.

2. Consideration and Possible Action on Professional Services Agreement for Upgrade of WWTP Lift Station #5- The City Engineer reported that the Board of Public Works recommends approval of the contract agreement with Energenic for replacement of the control panels and new generator at the Wastewater Treatment Plant, not to exceed \$68,200. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO APPROVE THE CONTRACT AGREEMENT WITH ENERGENECS, TIME AND MATERIALS, NOT TO EXCEED \$68,200 AND SUBJECT TO REVIEW AND APPROVAL OF THE CITY ATTORNEY. Motion carried unanimously.

9. UNFINISHED BUSINESS: None.

10. NEW BUSINESS- The Mayor asked for a consensus for holding a special meeting on Tuesday, June 23rd at 5:00 p.m. The Alderpersons confirmed they were available for a special meeting.

11. FORTHCOMING EVENTS- Various events were mentioned.

12. PUBLIC COMMENTS/APPEARANCES- Nicole Ksioszk- Mentioned the Washington-Ozaukee County guidelines for safety with the pandemic and informed Council that the youth baseball league is covered by insurance.
John Sigwart- Expressed concerns over the 29-acre estate that was approved for rezoning tonight.

13. ADJOURNMENT- MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO ADJOURN THE MEETING AT 8:54 P.M. Motion carried unanimously.

Respectfully submitted
Susan L. Westerbeke, City Clerk
