

MINUTES
CITY OF PORT WASHINGTON
COMMON COUNCIL MEETING
Tuesday, March 3, 2020, 7:30 P.M., City Hall

1. **ROLL CALL-** The meeting was called to order at 7:30 p.m. by Mayor Martin Becker. Members present were Alderpersons Deborah Postl, Paul Neumyer, Mike Gasper, Dan Benning, Jonathan Pleitner, Pat Tearney and John Sigwart. Also present was City Engineer Rob Vanden Noven, City Planner Bob Harris, City Attorney Eric Eberhardt City Administrator Mark Grams and City Clerk Susan Westerbeke.

2. **PLEDGE ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.

3. **CONSENT AGENDA**

A. Approve Minutes Of Previous Meetings

B. Approve Operator License

MOTION MADE BY ALD. BENNING, SECONDED BY ALD. PLEITNER TO APPROVE THE MINUTES OF THE PREVIOUS MEETINGS AS PRESENTED AND OPERATOR LICENSE KATHRYN PETROVICH AS PRESENTED. Motion carried unanimously.

4. **MAYOR'S BUSINESS-**

5. **OFFICERS'/STAFF REPORT**

A. Approve Appointment Of Election Inspectors For 2020-2021 Term- The City Clerk requested additional Election Inspectors be appointment to assist with upcoming elections. MOTION MADE BY ALD. TEARNEY, SECONDED BY ALD. NEUMYER TO APPROVE MARIE ZIRBES, MAUREEN CRILL, ROGER CRILL AND DEBORAH ANDERSON AS ELECTION INSPECTORS FOR THE 2020-2021 TERM AS PRESENTED. Motion carried unanimously.

6. **PUBLIC COMMENTS/APPEARANCES**

Your comments are welcome. Please limit your discussion to 3 minutes. If you need more time, please contact the City Administrator and request that your topic be placed on the City Council Agenda.- None.

7. **COMMITTEES**

A. FINANCE AND LICENSE COMMITTEE

1. Approve Municipal Advisory Agreement With Wisconsin Public Financial Professionals, LLC- City Financial Advisor Carol Wirth was present to review the agreement/contract which is required by regulators prior to services being rendered. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO APPROVE THE AGREEMENT CONTRACT WITH WISCONSIN PUBLIC FINANCIAL PROFESSIONALS, LLC FOR \$18,750 AS PRESENTED. Motion carried unanimously.

2. Approve Issuance Of \$2,920,000 General Obligation Promissory Notes Refunding Two 2010 Bond Issues And Provide Funding For 2020 CIP Projects-

Carol Wirth reviewed the refinancing of the previous marina purpose borrowing. The General Obligation Promissory Note has three purposes combined into one at \$2,920,000 at a rate of 1.87%. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. PLEITNER TO APPROVE THE ISSUANCE OF \$2920,000 GENERAL OBLIGATION PROMISSORY NOTES REFUNDING TWO 2010 BOND ISSUES AND PROVIDING FUNDING FOR 2020 COP PROJECTS AS PRESENTED. Motion carried unanimously.

3. Approve Event Permit Application (Port Washington Main Street Hippy Hoppity Easter)- The City Clerk reported on the event application, which is complete. The Certificate of Liability Insurance has been reviewed and approved by the City Attorney. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. PLEITNER TO APPROVE THE EVENT PERMIT APPLICATION FOR PORT

WASHINGTON MAIN STREET FOR THEIR HIPPIITY HOPPITY EVENT AS PRESENTED. Motion carried unanimously.

8. BOARDS/COMMISSIONS

A. PLAN COMMISSION

1. Approve Certified Survey Map For BNN Development, LLC (723 Schmitz Drive)- The City Planner reviewed the CSM request. The applicant's previous CSM was approved by the Plan Commission and Common Council. The applicant has returned with a new CSM to accommodate recently acquired RR ROW land adjacent to the project property that will provide additional space for the planned storage units and frontage along Schmitz Drive. The Plan Commission has approved this Certified Survey Map. The City Attorney inquired what services will be available for site for water and heat. The City Planner informed the Council this new CSM reflects those services. MOTION MADE BY ALD. NEUMYER, SECONDED BY ALD. BENNING TO APPROVE THE CERTIFIED SURVEY MAP FOR BNN DEVELOPMENT, LLC FOR THE PROPERTY AT 723 SCHMITZ DRIVE AS PRESENTED. Motion carried unanimously.

2. Approve Condominium Plat For BNN Development, LLC (723 Schmitz Drive)- The City Planner reported the Condominium Plat for individually owned self-storage units. This project consists of redeveloping the long-vacant, 5+ acre former Murphy Oil property in a self-storage site that will accommodate 20 individually owned units of varying sizes with water, sewer, gas and electric hook-ups. The Plan Commission at its March meeting unanimously recommended approval of this Condominium Plat. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. PLEITNER TO APPROVE THE CONDOMINIUM PLAT FOR BNN DEVELOPMENT LLC AT 723 SCHMITZ DRIVE AS PRESENTED. Motion carried unanimously.

B. PARK AND RECREATION BOARD

1. Approval Of Comprehensive Outdoor Recreation Plan Proposal From Rettler Corporation- Recreation Director Kiley Schulte and Park Superintendent Jon Crain were present to report on the plan. The current plan is for 2014-2019 and this new plan will cover 2021-2025. The Park & Recreation Board has approved Rettler Corporation CORP proposal. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. GASPER TO APPROVE THE PROPOSAL FROM RETTLER CORPORATION AS PRESENTED. Motion carried unanimously.

2. Approval Of Annual Memorandum Of Understanding Agreement With Port Washington Youth Baseball/Softball- Kiley Schulte also reported on the Memorandum of Understanding with Port Washington Youth Baseball/Softball, which is the same agreement as the previous year. MOTION MADE BY ALD. GASPER, SECONDED BY ALD. NEUMYER TO APPROVE THE MEMORANDUM OF UNDERSTANDING AGREEMENT AS PRESENTED. Motion carried unanimously.

9. UNFINISHED BUSINESS- None.

10. NEW BUSINESS

A. Resolution 2020-4 (Establishing, Approving And Ratifying Electrical Permit And Inspection Fees)- The City Attorney reviewed the resolution with the Council. Recently recreated Electrical Code the Building Inspector maintains the fee schedule, which the Common Council must approve, and which may be revised from time to time by simple resolution of the Council. Building Inspector Gary Peterson has reviewed and approved of this resolution. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. GASPER TO APPROVE RESOLUTION 2020-4 AS PRESENTED. Motion carried unanimously.

B. Resolution 2020-5 (City Of Port Washington Water And Wastewater Utility Backup Generator Grant)- The City Planner reported that in 2018 the City experienced temporary loss of primary power to the Waste Water Treatment Plant (WWTP) and Water Treatment Plant (WTP) due to trees falling on the overhead power lines feeding the two plants. Storm events from last August led to a disaster declaration for Ozaukee County, opening the door for possible federal funding to communities. In November of 2019 the Council granted approval for the staff to apply for Economic Development Administration grant funding. The grant application was submitted and is under review by the EDA. This

Common Council Meeting

March 3, 2020

Page 3

also requires a formal resolution by the Council as part of the application process. It requires commitment of matching funds up to 50% of the total project cost and its source. In this case the matching funds will drive from capital borrowing the reserve funds. The grant application is for \$1,075,025. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO APPROVE RESOLUTION 2020-5 ECONOMIC DEVELOPMENT ADMINISTRATION 2019 DISASTER SUPPLEMENTAL GRANT APPLICATION AS PRESENTED. Motion carried unanimously.

C. Review And Possible Approval Of Development Agreement Between The City And Spring Harbor Senior Apartments LLC, and Municipal Revenue Obligation (MRO)- The City Attorney reported that the developer has requested this consideration be postponed to allow them more time to have all documents available for review and approval at the same meeting. MOTION MADE BY ALD. GASPER, SECONDED BY ALD. NEUMYER TO POSTPONE THIS CONSIDERATION UNTIL THE MARCH 17TH COMMON COUNCIL MEETING. Motion carried unanimously.

D. Approve Annual Fire Service Contract With Town Of Port Washington- The City Administrator reviewed the annual contract with the Council. Due to the purchase of new fire equipment and cost of the Fire Department operation the contract has increased in 2020 to \$118,226.40. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. BENNING TO APPROVE THE 2020 FIRE SERVICE CONTRACT WITH THE TOWN OF PORT WASHINGTON AS PRESENTED. Motion carried unanimously.

E. Award 2020 Street Improvement Contract- The City Engineer reported on the various streets that are included in the 2020 street improvement contract. The bid opening was on February 27th and the streets to be reconstructed include Jefferson St. from Holden St. to Wisconsin St., Webster St. and Benjamin St. from Walters St. to Whitefish Rd and Stanford St. from Jefferson St. to Whitefish Rd. It is anticipated the work will be done between April and August and will include complete street reconstruction, CIPP lining of all sanitary sewers, a complete re-lay of all water mains and services to the lot line, and replacement of all catch basins and inlet leads. The majority of the existing storm sewer main will remain in place. Low bidder is PTS Contractors, Inc from Green Bay and it is being recommended to award the contract to PTS Contractors for the bid price fo \$2,070,144. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. SIGWART TO AWARD THE CONTRACT TO PTS CONTRACTORS, INC. AS PRESENTED. Motion carried unanimously.

11. FORTHCOMING EVENTS- Various events were mentioned.

12. PUBLIC COMMENTS/APPEARANCES- None.

13. ADJOURNMENT- MOTION MADE BY ALD. NEUMYER, SECONDED BY ALD. PLEITNER TO ADJOURN THE MEETING AT 8:40 P.M. Motion carried unanimously.

Respectfully submitted:

Susan L. Westerbeke, City Clerk