

**MINUTES
CITY OF PORT WASHINGTON
COMMON COUNCIL MEETING
Tuesday, February 4, 2020, 7:30 P.M., City Hall**

1. ROLL CALL- A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Martin Becker. Members present were Alderpersons Deborah Postl, Paul Neumyer, Michael Gasper, Dan Benning, Jonathan Pleitner, Patrick Tearney and John Sigwart. Also present: City Engineer Rob Vanden Noven, City Attorney Eric Eberhardt, City Administrator Mark Grams and City Clerk Susan Westerbeke.

2. PLEDGE ALLEGIANCE TO THE FLAG- The Pledge of Allegiance was recited.

3. CONSENT AGENDA

A. Approve Minutes Of Previous Meeting

B. Approve Operator License

C. Approve Temporary Class “B” / “Class B” Retailer’s License

MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. BENNING TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED; APPROVE AN OPERATOR LICENSE FOR JEAN MARIE LEWANDOWSKI AND TEMPORARY CLASS B RETAILERS LICENSE FOR ST. JOHN’S XXIII MEN’S SOCIETY FOR FEBRUARY 28, 2020 FISH FRY AS PRESENTED. Motion carried unanimously.

4. MAYOR’S BUSINESS

A. Eagle Scout Project Presentation By Bobby Sereno, Troop 875- Mayor Becker introduced Bobby Sereno who presented his project plan to build a sign to be placed in the old St. Mary’s Cemetery. This project plan will go before the Plan Commission for approval at the next meeting.

5. OFFICERS’/STAFF REPORT

A. Spring Primary Election- The City Clerk reviewed the upcoming election, in-person voting and registration that is being held at City Hall from February 3rd through February 14th, Monday – Friday, 8:00 a.m.-5:00 p.m. in the City Clerk’s Office.

B. Update On Event Permit Application And Manual- Ald. Postl and Ald. Benning updated the Council on the Event Permit Application that has been loaded onto the City Website.

C. Update On Coastal Management Grant Application- The City Engineer recommends approval for grant funding for the Heart Of The Harbor plaza. Final approval should be known in a week and is a \$40,000 matching grant.

6. PUBLIC COMMENTS/APPEARANCES

Your comments are welcome. Please limit your discussion to 3 minutes. If you need more time, please contact the City Administrator and request that your topic be placed on the City Council Agenda. Bob Dreblow- Representative for the Lighthouse Condominiums, spoke in support of the trash rack being installed on N. Lake Street.

7. COMMITTEES

A. FINANCE AND LICENSE COMMITTEE

1. Review And Possible Action On Citywide Maintenance Contract With Associated Appraisals-

Ald. Pleitner reported the Finance & License Committee recommends approval of this contract.

MOTION MADE BY ALD. SIGWART, SECONDED BY ALD. PLEITNER TO APPROVE THE FOUR-YEAR MAINTENANCE CONTRACT WITH ASSOCIATED APPRAISALS AT \$41,000 PER YEAR AND SUBJECT TO REVIEW AND APPROVAL OF THE CITY ATTORNEY. Motion carried unanimously.

2. Approve Fire Station Architect Selection Subcommittee- Ald. Pleitner reported on the subcommittee. Mayor Becker asked the Council to approve this subcommittee with the addition of Alderpersons serving on it. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. BENNING TO APPROVE THE FIRE STATION ARCHITECT SELECTION SUBCOMMITTEE, AFFIRM ACTIONS TO DATE BY THE SUBCOMMITTEE AND THE ADDITION OF ALDERPERSONS BENNING AND POSTL TO SERVE ON THE SUBCOMMITTEE AS PRESENTED. Discussion was held and an AMENDED MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. BENNING TO ALSO INCLUDE IN THE PREVIOUS MOTION BRINGING TWO ARCHITECTURAL FIRMS TO THE COMMON COUNCIL FOR REVIEW. Ald. Gasper requested that a site for the station be selected before an architectural firm is selected. Motion carried unanimously.

3. Approve Additional Restoration Of The Breakwater Gateway- The City Engineer reported TP Concrete pumped 36 cy of a flowable fill under the breakwater gateway which was severely undermined in the January 11th storm. They also re-set the rip rap which had been washed away by the waves. Further work is required to protect the gateway, including placement of additional rip rap under the ramp section. To do this, the remainder of the existing ramp, which was destroyed by the storm, will need to be removed and rip rap placed behind the sheet piling and under the ramp. It is recommended that TP Concrete be hired for a cost of \$30,000 to complete the work. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. SIGWART TO ALLOW \$30,000 FOR IMMEDIATE REPAIR TO THE GATEWAY BY TP CONCRETE AS PRESENTED. Motion carried unanimously.

8. BOARDS/COMMISSIONS

A. BOARD OF PUBLIC WORKS

1. Approve Proposal From Stantec For Design Of New Endwall And Trash Rack For Box Culvert Under N. Lake Street- The City Engineer reported on Stantec's proposal for design of a new headwall and trash rack for the 6' X 7' box culvert under N. Lake Street. The proposed design is for in-house construction and is not a biddable plan set. It does not include permit applications. Time and materials not to exceed \$14,359. MOTION MADE BY ALD. SIGWART, SECONDED BY ALD. TEARNEY TO APPROVE HIRING STANTEC NOT TO EXCEED \$14,359 AS PRESENTED. Motion carried unanimously.

2. Approve Hiring Firms For Construction Inspection Services For 2020- The City Engineer reported on the previous firms used and recommends Ruekert and Mielke for inspection services for 2020 for Reserve at Newport Vista. He also proposes hiring RA Smith for 2020 street project inspection services. Ald. Gasper recused himself from voting on these firms. MOTION MADE BY ALD. SIGWART, SECONDED BY ALD. PLEITNER TO HIRE RUEKERT-MIELKE AT \$92.00 PER HOUR FOR INSPECTION SERVICES FOR RESERVE AT HIGH BLUFF SUBJECT TO REVIEW AND APPROVAL OF THE CITY ATTORNEY. VOTE TAKEN: AYE: 6, ABSTAIN: 1 (GASPER) Motion carried. MOTION MADE BY ALD. SIGWART, SECONDED BY ALD. PLEITNER TO HIRE RA SMITH AT \$85.00-\$88.00 PER HOUR FOR INSPECTION SERVICES ON THE 2020 STREET PROJECT SUBJECT TO REVIEW AND APPROVAL OF THE CITY ATTORNEY. VOTE TAKEN: AYE: 6, ABSTAIN: 1 (GASPER) Motion carried.

9. UNFINISHED BUSINESS- None.

10. NEW BUSINESS- None.

11. FORTHCOMING EVENTS- None.

12. PUBLIC COMMENTS/APPEARANCES- None.

13. **MOTION TO GO INTO CLOSED SESSION ACCORDING TO WISCONSIN STATE STATUTE 19.85 (1)(c) TO DISCUSS EMPLOYMENT, PROMOTION, COMPENSATION OR EMPLOYEE EVALUATION OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENT BODY HAS JURISDICTON OR EXERCISES RESPONSIBILITY. (CITY ADMINISTRATOR APPLICATIONS AND 2020 SALARY RESOLUTION)-** Mayor Becker read the closed session and asked for a motion. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. TEARNEY TO GO INTO CLOSED SESSIONS FOR THE REASONS STATED ON THE AGENDA. ROLL CALL VOTE TAKEN; AYE: POST, NEUMYER, GASPER, BENNING, PLEITNER, TEARNEY AND SIGWART. Motion carried unanimously.

14. **RECONVENE INTO OPEN SESSION TO TAKE ACTION RELATING TO CLOSED SESSION DISCUSSIONS OR DELIBERATION RESOLUTION 2020-3 (2020 SALARY RESOLUTION)-** The Council reconvened into open session at 10:30 p.m. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. GASPER TO APPROVE SALARY RESOLUTION 2020-3. Motion carried unanimously.

15. **ADJOURNMENT-** MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO ADJOURN THE MEETING AT 10:45 P.M. Motion carried unanimously.

Respectfully submitted:
Susan L. Westerbeke, City Clerk