

MINUTES
CITY OF PORT WASHINGTON
COMMON COUNCIL MEETING
Tuesday, January 21, 2020, 7:30 P.M., City Hall

1. **ROLL CALL-** A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Council President Paul Neumyer. Mayor Becker was absent and excused. Members present were Alderpersons Deborah Postl, Michael Gasper, Dan Benning, Jonathan Pleitner, Patrick Tearney and John Sigwart. Also present: City Engineer Rob Vanden Noven, City Planner Bob Harris, City Attorney Eric Eberhardt, City Administrator Mark Grams and City Clerk Susan Westerbeke.
2. **PLEDGE ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.
3. **CONSENT AGENDA**
 - A. **Approve Minutes Of Previous Meeting-** MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED. Motion carried unanimously.
4. **MAYOR'S BUSINESS**
 - A. **Appointment Of Member To Plan Commission-** Mayor Becker has requested the Council appoint Mike Ehrlich to complete the term of Brenda Fritsch through April 2020. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. PLEITNER TO APPOINT MIKE EHRLICH TO THE PLAN COMMISSION COMPLETING THE CURRENT TERM HELD THROUGH APRIL 2020 AND TO TAKE EFFECT UPON HIS RESIGNATION FROM THE DESIGN REVIEW BOARD. Motion carried unanimously.
5. **OFFICERS'/STAFF REPORT**
 - A. **Update On City Administrator Search-** The City Administrator reported between 15-20 applicants have submitted applications and the deadline is January 29th.
 - B. **Update On 2020 U.S. Census-** The City Clerk reviewed the census schedule and public education information. Public participation is important so everyone is counted as it effects funding for our community.
6. **PUBLIC COMMENTS/APPEARANCES**

Your comments are welcome. Please limit your discussion to 3 minutes. If you need more time, please contact the City Administrator and request that your topic be placed on the City Council Agenda.- Dan Micha- Expressed concerns over the issues with the breakwall and the painting of the lighthouse. His suggestion was the use of rustoleum paint on the lighthouse. There is a program that the city could apply for, which would provide free paint.
7. **COMMITTEES**
 - A. **FINANCE AND LICENSE COMMITTEE**
 1. **Review And Possible Action On Citywide Reassessment Contract With Associated Appraisals-** The City Administrator reported the City has fallen to 80% property valuation. The State requires a municipality to reassess properties once they fallen to that percentage to bring the city up to full valuation. Mark Brown from Associated Appraisals was present to review the Reassessment Contract and the Annual Maintenance Contract, which will be considered at the next Council meeting. The reassessment will begin in late summer of this year and conclude late spring of 2021. This reassessment will include interior property reviews. The total cost of the reassessment will be \$219,000, payments to be made over three years. The City Attorney requested to review and approve the contact before signing. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO APPROVE THE REASSESSMENT CONTRACT WITH ASSOCIATED APPRAISALS FOR A TOTAL COST OF \$219,000 PAID OVER THREE YEARS AND SUBJECT TO REVIEW AND APPROVAL OF THE CITY ATTORNEY. Motion carried unanimously.

2. Approve Initial Repair Work And Costs For Breakwater Gateway Area- The City Engineer reported on the January 11th storm damage to the breakwall and gateway plaza area. The area was washed out by the storm similar to the damage done in the Spring of 2018. This was restored in the past by putting in concrete slurry and that is being recommended as the emergency repair this time as well. This area will also need to be reinforced, at a later date, with armor stone to better protect this area from further damage. TP Construction has given the city a proposal to do the work for \$14,180. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. BENNING TO HIRE TP CONSTRUCTION FOR THE BREAKWALL REPAIR NOT TO EXCEED \$14,180 AS PRESENTED. Motion carried unanimously.

B. PERSONNEL COMMITTEE

1.Resolution 2020-2 (Resolution Ratifying The Appointment Of Interim City Administrators)- The City Administrator reviewed the appointment of interim administrators, which was discussed at the last meeting. This resolution was drafted and appoints City Engineer/Public Works Director Rob Vanden Noven and City Clerk Susan Westerbeke as Interim Administrators to perform duties to maintain continuity and efficiency of municipal operations in the absence of the current Administrator due to vacation or retirement. Rob Vanden Noven will be responsible for administration of Public Works and Parks Departments and Susan Westerbeke will be responsible for administration of all other City Departments, excluding Police, Fire and Library. This appointment was approved by the Personnel Committee. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO APPROVE RESOLUTION 2020-2 RATIFYING THE APPOINTMENT OF INTERIM CITY ADMINSTRATORS AS PRESENTED. Motion carried unanimously.

2. Approve Hiring Of 3rd Shift Water Filtration Plant Operator- The City Engineer reviewed the position. Nicole Stewart is being recommended by the Personnel Committee for this position pending a background check and physical. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. GASPER TO HIRE NICOLE STEWART AS 3RD SHIFT OPERATOR AT THE WATER FILTRATION PLANT PENDING A BACKGROUND CHECK AND PHYSICAL AS PRESENTED. Motion carried unanimously.

8. **BOARDS/COMMISSIONS-** None.

9. **UNFINISHED BUSINESS-** None.

10. NEW BUSINESS

A. Ordinance 2020-1 (Amendment To City Municipal Code Chapter 16, Electrical Code) 2nd Reading- The City Attorney reviewed the updated draft, which includes modification from the last meeting and additional language as required from the State. Building Inspector Gary Peterson was present to answer questions. He also responded to the request from Council to allow homeowners to do their own electrical work with a permit. He expressed concerns about this and would prefer to continue to require licensed electricians to do the work but would support minor homeowner repair language added. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. GASPER TO APPROVE ORDINANCE 2020-1 WITH THE ADDITIONAL LANGUAGE FROM WEST BEND'S ORDINANCE. Further discussion was held. AN AMENDED MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. TEARNEY TO APPROVE THE ADDITIONAL LANGUAGE FROM THE WEST ALLIS ORDINANCE ADDRESSING MINOR REPAIRS. Motion carried unanimously. MOTION MADE BY ALD. GASPER, SECONDED BY ALD. BENNING TO ADOPT SECTION CHANGES REQUIRED BY THE STATE AND OTHER CHANGES MADE THE CITY ATTORNEY. Motion carried unanimously.

B. Referral To Plan Commission Of Discontinuance Of A Public Alley (N. Milwaukee St., South Of Sweet Cake Hill Apartments)- The City Planner reported on the 60X20 foot alley area that the owner of the abutting apartment property is requesting to be vacated so he can do landscaping and fix an existing retaining wall. The Plan Commission needs this referral from the Common Council to proceed with the request. MOTION MADE BY ALD. PLEINTER, SECONDED BY ALD. GASPER TO REFER THIS REQUEST FOR DISCONTINUANCE OF A PUBLIC ALLEY BY THIS ABUTTING PROPERTY OWNER TO THE PLAN COMMISSION AS PRESENTED. Motion carried unanimously.

11. **FORTHCOMING EVENTS-** Various events were mentioned.

12. **PUBLIC COMMENTS/APPEARANCES-** None.

13. **ADJOURNMENT-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. PLEITNER TO ADJOURN THE MEETING AT 8:34P.M. Motion carried unanimously.

Respectfully submitted:
Susan L. Westerbeke, City Clerk