

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, September 14, 2020**

Present: Alderman John Sigwart, Pat Poole, Angela Willms, Beth Smyth, Cheri Cornell, Pat Kindschy and Catherine Kiener, Director

Excused: Ann Lorge

Meeting called to order at 6:00 p.m.

1. Approval of Minutes
Angela Willms moved to accept the August 10, 2020 minutes. Pat Kindschy seconded the motion. Motion carried.
2. Public Comments
No public comments.
3. A. Alderman John Sigwart made a motion to approve the Senior Center Financial Summary for August 2020, Angela Willms seconded the motion.
4. Old Business
A. The operating budget was submitted on time. The timelines were adjusted so meetings will occur in October.
5. New Business
A. The Commission on Aging received the 2020 Budget packet for the center. It has the 2020 Achievements and the goals for 2021 were addressed. There is a separate budget for the membership funds. This was the first year to prepare that document. The account lines from 2019 were used as a basis if 2021 operations of the Center return to pre-COVID-19 status. There was some accounting for the first quarter operating in phase one, as the center is doing now. Reviewed the line items the Director completed; discussed the anticipated staff hours remaining the same or if possible, to increase assistant hours. Angela Willms moved to approve the budget recommendations submitted. Pat Poole seconded the motion. No further discussion, motion carried.

B. Alderman Sigwart noted that Newport Shores will soon be closing, and a demolition date will be announced. The Casey's development has been withdrawn. Brief update on other projects in the city such as Prairie's Edge, Pier Street Condos, generators for water and wastewater plants. Alderman Sigwart complimented the new City Administrator, Tony Brown for his listening skills and budgeting background.
6. Director's Report
A. The Board is reviewing the upcoming Drive by Sundae Bag event as a possible model for a seasonal connection festive bag with members in place of the annual Christmas Luncheon Party. The Board may have an internal silent auction only in mid-November to early Dec. Posters for Senior Center month relate to new memberships and have gone out in the community.

B. Programs/Classes

Leagues: There are 24 players for a fall 8-ball League with only 8 players per hour playing as singles. Horseshoe league ended; the grab and go dessert and cousins certificate for the end of season luncheon went okay. Awards to be distributed following weeks. The Corn Hole league is on hold for now.

Bingo numbers were up. Still have requests from table game and card players about a restart. The County Dining program for non-home bound, Grab-n-Go will probably end in October.

C. A grant application from the Packers Foundation was completed to facilitate a class in 2021 with emphasis on wellness. A Board member completed a phone interview with the Director. The request was for \$3,000 with half toward wellness.

D. Staff update – Maintenance staff will need time off for a surgery the end of October. The Director will work with City Administrator on options for limited time coverage of the position duties.

Meeting Adjourned at 7:10 p.m.

Next meeting is October 12, 2020