

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, August 10, 2020**

Present: Alderman John Sigwart, Pat Poole, Ann Lorge, Angela Willms, Beth Smyth, Cheri Cornell, and Catherine Kiener, Director

Excused: Pat Kindschy

Meeting called to order at 6:04 p.m.

1. Approval of Minutes

Angela Willms moved to accept the June 15, 2020 minutes. Ann Lorge seconded the motion. Motion carried.

2. Public Comments

No public comments.

3. A. Alderman John Sigwart made a motion to approve the city bills for the 2nd quarter of 2020, Ann Lorge seconded the motion.

B. Angela Willms made a motion to approved Senior Center Financial Summary for March and the combined April & May and June & July summaries, Alderman John Sigwart seconded the motion.

4. Old Business

Center re-opening: it is recommended to try a modified pool league for fall; Chicks with Sticks for those ready to come. No meals currently at the center, Home delivered and grab and go (for non-home boune) one time per week are being distributed at Grafton due to the meal provider through a County grant. Currently 40-50 people per week from Port drive to Grafton to pick up a meal. Grab and go meals are only offered on Thursdays.

Time slots for pool have been arranged for social distancing. Bocce Ball is going well. Times for other events have been moved around to keep numbers in the building low. We have gained a couple of new members despite COVID-19 changes.

Wednesday, September 16th will be “drive-up” for goody bag and Culvers Sundae coupon.

We received approximately 500 free cloth masks, they are all white, the Board of Directors will be asked if they would like to invest funds to put a Logo on them.

5. New Business

A. With a new City Administrator everything has been bumped up. We have submitted all budget numbers. Five-year capitol – 1 project per year. Painting, furnaces, and window replacements. Operating Budget is due to the City on September 4th. The budget will be emailed to the Commission members in order to get their feedback prior to submission.

B. The City Administrator Tony Brown is an excellent listener, Alderman Sigwart stated the council made a good choice and he enjoys budgeting. A true training program will be priority at Water Plant. Status of Prairie Edge project meeting is tomorrow. Dollar General put in request for ShopKo Express building.

6. Director's Report

- A. There are 58 non-renewals. June election, only four members of the five elected will be serving, there was an error in recording one person who had decided not to run for a second term. The Senior Center Board will need to appoint a member.
- B. Upcoming programs, classes and events were reviewed in re-opening discussions.
- C. Aging Mastery Program

We have applied for a Grant for 2021, but we won't know the status until the fall.

- D. 1. Employee six-month evaluation was completed – it went well, specific Senior Center orientation will complete when all calendar cycles for events and programs is finished.
- 2. The Director applied for and received a Boston University Behavioral Health & Aging online course grant for the Director and Assistant. After each section is complete, a certificate will be issued. This will give more insight into helping seniors or with family members of seniors who call with concerns and increases knowledge of resources. Both staff are on track to complete by the August deadline.

Meeting Adjourned at 7:25 p.m.

Next meeting is September 14, 2020