

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, June 15, 2020**

Present: Alderman John Sigwart, Pat Poole, Ann Lorge, Angela Willms, Beth Smyth, and Pat Kindschy, Cheri Cornell, and Catherine Kiener, Director

Meeting called to order at 6:05 p.m.

1. Approval of Minutes
Ann Lorge moved to accept the March 9th, 2020 minutes. Alderman John Sigwart seconded the motion. Motion carried.
2. Public Comments
No public comments.
3. Welcome New Commission Member: Cheri Cornell new appointee to the Commission gave a brief overview of her background. Members gave overview of the Commission on Aging and the Director mentioned the options for meetings due to Covid-19 pandemic. Members would be able to meet via Zoom if needed.
4. Review & Approve Financials
Pat Kindschy made a motion to approve the City bills; Beth Smyth seconded. No discussion: motion carried.
5. New Business
 - A. Angela Willms nominated Pat Poole to remain Chairman, Ann Lorge seconded the motion. No further nominations, Director Kiener called for approval; motion carried.
Pat Kindschy nominated Beth Smyth to remain Secretary, Pat Poole seconded the motion. No further nominations, Director Kiener called for approval; motion carried.
 - B. Elected Officials Report
Alderman Sigwart gave an overview of the Beer Garden Guidelines for opening – how the City will proceed. Social distancing will be encouraged. July 4th will be the first beer garden opening. Many volunteers are needed to make this possible and maintain distance. The City is cautious due to Covid cases and no limit on people coming. First organized sports event to happen this week. Public bathrooms open and fish cleaning stations.
 - C. Discussion on the Center Re-Opening Plan
The City Council approved the re-opening in a slow phased approach. Outdoor leagues for Horseshoes and bocce will start a week apart. Guidelines for participating, screening form, and temperature taking will occur at all programs on and off site. Masks will also be required. All programs will require reservations to manage the maximum of 10 participants during phase one. At the center chair yoga, circuit training and 8-Ball play will be offered. There are no games to resume like sheepshead and dominoes because social distancing is not feasible to incorporate and the game items are touched by all continually.

Director Kiener has been researching guidelines and gaining information from conference zoom calls with peers to have clarity on new standards of practice for a safe re-opening. Compliments have been given to Director Kiener for doing a slow opening and keeping everyone at a safe distance.

Sanitizer through-out the center and wipes to sanitize chairs after exercise, pool tables, etc.

Wellness Contact Calls – will continue to keep checking on folks who may be isolated or without family as schedule allows.

6. Director's Report

A. Elections for Board – ballots coming in slowly by mail.

B. Unsure on upcoming programs/events due to Covid other than what is planned for opening this week.

C. Aging Mastery Program

Grant allowed for several free kits if anyone would like to try the learning program. We are hoping to bring the program back to the three centers when we can gather in groups larger than 10. The Friends of the Port Senior Center received a Cedarburg Foundation grant that will go toward the in-person classes when it can be allowed.

D. Directors Comments:

1. A new application was completed for a Green Bay Packer Foundation Grant.

2. A Grant received by the Director and Assistant to take classes for a Behavioral Health in Aging Certificate were to be an average of 4 hours each section. The time has been much greater as Director, Assistant and other Wisconsin grantees have discovered for a thorough study of the materials and references. This will provide CEU's also for Certifications.

Director Kiener also received an NCOA Grant for the June Virtual Conference. Good information was accessed but the timing to do full days was off due to the re-opening. This was the first exposure to a National Conference for the Director. Good Information

3. Senior Center Assistant will get her six-month review shortly, this is overdue because of Covid.

Meeting Adjourned at 7:05 p.m.

Next meeting is July 13, 2020 Unless Cancelled due to lack of Agenda items