

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, SEPTEMBER 8, 2020**

ROLL CALL: Chairman Jason Wittek called the Board of Public Works meeting to order at 5:32 pm in the Common Council Chamber at the City Hall. Members present: Alderman Mike Gasper, Alderman Pat Tearney, Jim Haley, Phill Bruno, and Alderman John Sigwart. Also, present were: City Engineer Rob Vanden Noven, Water Supt. Leo Duffrin, and Street Commissioner JD Hoile. Absent and excused: Wastewater Supt. Dan Buehler and Forestry Supervisor Jon Crain. Alderman Dan Benning was present in the audience and City Administrator Tony Brown was on the phone.

Chairman's Business: There was none.

Approval of Minutes for July 28, 2020: MOTION BY JOHN SIGWART AND SECONDED BY MIKE GASPER TO APPROVE THE MINUTES WITH A SPELLING CORRECTION TO THE WORD DAM UNDER PROJECT UPDATES. Motion carried unanimously.

Public Comments/Appearances: Mr. Marc Eernisse of the Eernisse Funeral Home, 1600 West Grand Avenue stated that he was for a left turning lane on West Grand Avenue for Casey's. He stated that there have been numerous issues with rear end collisions in that area. He would like the Board of Public Works to consider putting the left turning lane in. He also wanted a tree removed for better traffic viewing.

Mr. Joe DeLucia of 902 North Webster Street came before the Board. He lives on the corner of North Webster and West Jefferson Streets. He stated that he tries to keep his property in good shape. He said that he lives on the corner where the street construction is, and that the City has straightened out his intersection. He now has a larger area on the corner to maintain and his asking the City if they can help out. He would like to have gravel around the sewer grate in the middle of this area. He would like to plant bushes and have plants and mulch instead of grass around this area. He is asking if the City would assist with maintenance and the costs.

Old Business: There was none.

New Business:

A. Consider Left Turn Lane For Casey's At STH 33 And CTH LL: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that he did not think a left-hand turn was ~~not~~ necessary at this location, but some stated that it was. If a left-hand turn was placed there, Casey's would have to pay the cost. Some of the Board Members wanted a turning lane with grass and not concrete in the medium. The Board Members discussed this item. **MOTION BY PAT TEARNEY AND SECONDED BY JOHN SIGWART to approve the left-hand turning lane for Casey's and Eernisse's Funeral Home with a shared driveway. Casey's would pay the cost of the turning lane. Motion carried unanimously.**

B. Approve Quit Claim For CTH LL Access: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that there is a request from WISDOT for a Quit Claim Deed pertaining to the public access on CTH LL. In 2008, the City was granted the access as part of STH 33 improvements, but it is no longer intended to be used as a public access, but as a private entrance for Casey's convenience store. This action is necessary so that WISDOT can sell private access rights to

Ozaukee County. The Board Members discussed this item and agreed that the City Attorney should review the Quit Claim. **MOTION BY PAT TEARNEY AND SECONDED BY JIM HALEY to approve the Quit Claim deed for CTH LL subject to review by the City Attorney. Motion carried unanimously.**

C. Review Proposed Street Improvements; 2021-2030: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that he has been reviewing the streets for reconstruction and all the streets have a PASER rating between 2 – 4 (on a 10-point scale), and all are currently candidates for reconstruction/resurfacing. Most of the streets will require water main replacement and complete reconstruction of the street. Several streets are candidates for only milling and resurfacing, including Lake Ridge, Spinnaker West, Beutel (west of Holden), etc. The streets proposed for reconstruction in 2021-2025 are prioritized primarily on the basis water main break records. The proposed projects average about \$1,000,000 per year for street improvements, and another \$1,000,000 per year for water and sewer improvements combined. Approximately \$300,000 is requested for alley improvements in 2021-2024, plus \$100,000 per year for sidewalk maintenance in 2021-2025. The streets that the City will be reconstructing and resurfacing in 2021 are Viola Circle, Randy Circle, West Beutel Road, and Cindy Circle. The streets being done in 2022 are West Monroe Street, Nelson Drive, North Webster Street, and North Benjamin Street. This item is for discussion only.

D. Consider Proposal For 2021 Street Design: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that the RFP for design of the street, sewer, and water improvements for 2021 were attached to the packet and also a proposal from Gremmer and Associates to complete this task. Gremmer has designed many of the City's street and water improvement projects including 2014, and 2016-2020. In those years, there have been virtually no change orders, and staff has been extremely happy with the level of service. The estimated total cost design, construction, staking, and inspection is approximately \$2.1 million. The design fee is anticipated to represent less than 5% of that cost. Design fees in 2020 will be paid by the Water and Sewer Utilities. The street portion of the design will be paid with proceeds from the 2021 borrowing. Staff recommends approval of Gremmer and Associates for design and staking of the proposed 2021 street, sewer, and water improvements. The Board Members discussed this item. **MOTION BY JOHN SIGWART AND SECONDED BY PAT TEARNEY to approve Gremmer and Associates 2021 Street Design proposal as presented. Motion carried unanimously.**

E. Consider Proposal For 2020 Sewer Televising: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that to prepare for the proposed 2021 street and water main improvements, proposals were solicited from 5 different providers of cctv sanitary sewer inspection. Staff only receive two proposals back. One from Northern Pipe, Inc and one from Green Bay Pipe & TV, Inc. Estimated cost of this work is \$10,000 to be paid by the Wastewater Utility operating budget. Staff recommends awarding to Northern Pipe Inc. **MOTION BY MIKE GASPER AND SECONDED BY JIM HALEY to approve Northern Pipe Inc. proposal for 2020 sewer televising in the amount of \$7,028.56 as presented. Motion carried unanimously.**

F. Approve Agreement With Michels Construction Of Sanitary Sewer Rehabilitation In Marina Parking Lot (Behind Duluth Trading): City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that at the July Board of Public Works meeting he updated the board on the problems staff continues to have with the sanitary sewer running from the Main Street Cul-de-sac to Lift Station 1. There are multiple fractures and severe infiltration coming in at the fractures as well as the joints. One year ago, the Board accepted a proposal from Visu Sewer to line the pipe. However, after reviewing the televised pipe prior to construction, they no longer felt that they were capable of performing this work. In June, Staff received a proposal from Michels Construction to perform the work, which

would include high pressure grouting, insertion of a pre-liner, and complete manhole rehabilitation in addition to lining. The cost of this project would be \$70,000 and would be coming out of the Sanitary Sewer Maintenance Fund. Staff recommends approval. **MOTION BY JOHN SIGWART AND SECONDED BY MIKE GASPER to approve accepting the proposal from Michels Construction for \$70,000 as presented. Motion carried unanimously.**

G. Approve Emergency Resolution To Repair Sewer In Municipal Parking Lot Behind Duluth Trading: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that because of the cost of the proposed sanitary sewer rehabilitation work in the parking lot behind the Duluth Trading store exceeds \$25,000, it may be subject to Wisconsin Statutes governing Public Construction. Assuming it will be required, the Board of Public Works will need to pass this resolution in order to proceed with the lining work as proposed by Michels without obtaining an engineered design/bid specification, and publicly bidding the work. Because of the structurally unsound condition of the pipe, it is necessary to perform this work without further delay. Staff recommends approving Resolution 2020-1 as presented. **MOTION BY JOHN SIGWART AND SECONDED BY JIM HALEY to approve the emergency resolution to repair sewer in the municipal parking lot behind Duluth Trading (Resolution 2020-1) as presented. Motion carried unanimously.**

H. Consider Stantec Amendment For Lake Street Headwall Design: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that Stantec completed the design of the modified headwall and trash rack design for the Lake Street/Veteran's Park box culvert. The purpose of the project is to prevent debris from obstructing flow in extreme wet weather events which contributes to flooding. We had considered constructing the proposed modifications to the headwall utilizing City Staff, but because of the complexity of the design and the time demand it would place on staff, it was decided that this needed to be advertised for public construction. Prior to bidding, a Chapter 30 Permit will also need to be obtained. The cost for this project is \$16,168 (not to exceed) will be taken out of the 2019 borrowing. Staff will continue to work with Stantec on refining the scope, level of effort and price. **MOTION BY JOHN SIGWART AND SECONDED BY PAT TEARNEY to authorize City Engineer Rob Vanden Noven to negotiate a contract with Stantec to see if the price can be brought lower. Motion carried unanimously.**

I. Consider Selling Obsolete Equipment And Scrap To Purchase Tools And Equipment For Street Department: Street Commissioner JD Hoile reviewed this item with the Board Members. He stated that the Street Department has some obsolete equipment that is either no longer used or would not be taken in trade when purchasing a new vehicle or equipment. We would like to sell these items on Wisconsin Surplus and use the revenue to make improvements at the Street Department. Some of these items are: 1983 Paver; 1994 ½ ton Chevy Truck; 1968 Sweeper/Flusher; 1990 Crafcro Crack Filler; and a 1997 4.5L John Deer Diesel Motor. We also have accumulated scrap metal including castings, damage street light poles, other miscellaneous scrap at the yard. We would like to sell some of this and use the revenue to make improvements at the shop. Street Commissioner Hoile also listed a number of items with prices and would try to sell them at auction. **MOTION BY JOHN SIGWART AND SECONDED BY MIKE GASPER to allow staff to sell obsolete equipment and scrap and use the revenue to make improvements to the department as presented. Motion carried unanimously.**

J. Consider Revised WWTP Operators' Incentive Pay Program For Operator Certificate: This Item Was Tabled.

K. Consider WWTP Emergency Generator Bids: This Item Was Tabled.

Project Updates:

- a. **Update On 2020 Street Project:** City Engineer Rob Vanden Noven stated that they were paving this week. The landscaping is completed, and the grass is growing. More paving will be done next week depending on the weather.
- b. **Update On North Breakwater Walkway Construction:** City Engineer Rob Vanden Noven stated that work has been postponed for today due to the weather. He stated that of the 1000 ft. of work to do, 300 ft. of material has been removed so far. Work should be done by October.

Forthcoming Events: There were none

ADJOURNMENT: MOTION BY JIM HALEY AND SECONDED BY MIKE GASPER to adjourn the meeting at 7:16 p.m. Motion carried unanimously.