



## **POLICE & FIRE COMMISSION MINUTES**

Meeting, Monday, May 20, 2019, 6:00 p.m.

*Port Washington Police Dept. Community Room, 365 N. Wisconsin Street*

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1. **Roll call:** Richard Nelson, Terry Tietyen, Patty Ruth, Jennifer Clearwater, Jim Biever present.  
Also present: Chief Mitchell, Chief Hingiss, Dan Benning – Port Washington City Council, Mayor Marty Becker and Kris Ziehm – Ozaukee Press
2. **Public Appearances, Comments, and Correspondence**
  - Mayor's Fire Station Task Force Report and Presentation
    - Jim Biever, Task Force Chairman, presented information gathered by the Mayor's Fire Station Task Force.
    - Members of the Task Force included: Jim Biever, Marty Becker, Marc Eernisse, Dan Benning, Kimberly Haskell, Steve Schmidt and Mark Mitchell.
    - All Task Force members made additional comments of support.
    - Deb Postl – 406 Briarwood Lane, Port Washington, asked questions for clarification.
    - The Commission thanked all of the members of the Task Force for the very thorough report and expressed gratitude for their work and time.
3. **Election of Officers**
  - Chairman Rick Nelson asked if there were any nominations for the position of Chairperson.  
Terry Tietyen nominated Rick Nelson. Chairperson asked if there were any additional nominations two more times. Hearing none. Nominations were closed and a vote was taken. All Commission members voted aye.
  - Chairman Rick Nelson asked if there were any nominations for the position of Vice Chairperson.  
Terry Tietyen nominated Jim Biever. Chairperson asked if there were any additional nominations two more times. Hearing none. Nominations were closed and a vote was taken. All Commission members voted aye.
  - Chairman Rick Nelson asked if there were any nominations for the position of Secretary.  
Terry Tietyen nominated Patty Ruth. Chairperson asked if there were any additional nominations two more times. Hearing none. Nominations were closed and a vote was taken. All Commission members voted aye.
4. **Review and action on minutes from the April 8, 2019 meeting.**  
Jim Biever moved to approve the April 8, 2019 Minutes, asking that they reflect the discussion that took place under Police Department's Other Business item stating that the Port Washington Police and Fire Commission will begin future regular meetings at 6:00 PM. Motion was seconded by Jennifer Clearwater. Motion passed and the minutes of the previous meeting were approved as corrected.

## **AMBULANCE DEPARTMENT**

1. Reviewed the April 2019 Ambulance invoices.
2. Reviewed and discussed the 2019 Ambulance budget through 4/30/2019.
3. Reviewed and discussed the April 2019 Ambulance calls.
4. Reviewed and discussed the April 2019 Paramedic Intercepts
5. No other business as permitted by law was discussed.

## **FIRE DEPARTMENT**

1. Reviewed and discussed the April 2019 Fire invoices.
2. Reviewed and discussed the 2019 Fire budget through 4/30/2019.
3. Reviewed and discussed the April 2019 Fire calls.
4. Fire Chief's report
  - Chief Mitchell shared the following resignations:
    - A-EMT Kristin Dudash
    - Probationary FF Jesse Breit
    - Rescue Diver Morgan Rogers
  - The Commission thanks these individuals for their service, with special recognition to Kristin Dudash for serving with the Fire Department for more than 15 years. Best wishes.
  - Discussion and action to approve hiring Brandon Gregozeski as a part-time, paid-on-call Firefighter/Paramedic.

Brandon Gregozeski has served on our Fire Department in the past and career changes and moving out of state took him elsewhere. Brandon and his family have come back to Port Washington and Chief Mitchell is please to recommend his hiring. Motion was made by Terry Tietyen and seconded by Patty Ruth to approve the hiring of Brandon Gregozeski as a part-time, paid-on-call Firefighter/Paramedic. Motion passed.

The Commission welcomes Brandon back to the Port Washington Fire Department.
  - Ownership of 1986 Ford Tanker was transferred to LaPointe, WI (Madeline Island) Fire Department on April 28, 2019, at a location in Merrill, Wisconsin. The LaPointe Fire Department was very grateful.
  - The Commission reviewed and discussed the findings of the Fire Station Task Force. The following motion was made by Jennifer Clearwater and seconded by Jim Biever: The Police and Fire Commission accepts the Task Force findings and conclusions and recommends that the City Council move forward on planning and financing a new primary Fire Station. The motion passed unanimously.
5. Other business as permitted by law: As of this date, there are no applications for the full time Firefighter / Paramedic position.

## **POLICE DEPARTMENT**

1. Reviewed and discussed Bills Payable for the month of April 2019.
2. Reviewed the Municipal Court statement - March
3. Reviewed the Calls for Service report
4. Request for approval of secondary employment Officer Hurda  
Terry Tietyen moved to approve the secondary employment of Officer Hurda. Motion was seconded by Patty Ruth. Motion passed.

5. Update on retirements, hiring process for Records Clerk, etc.
  - Captain Mike Keller will be retiring from the Port Washington Police Department after 42 years of service. His last day working will be June 27, 2019. His accrued vacation time will carry him through until September 17, 2019, as a City of Port Washington employee. The Commission is grateful to Captain Keller for his service. The Commission will recognize Mike at a future Police and Fire Commission meeting.
  - There were several applicants for the position of Records Clerk. Eight candidates were interviewed after successfully completing testing and assessment of skills needed for the position. Chief Hingiss was pleased with the quality of candidates and will offer the position pending passing background-checks and drug tests within the next week.
  - There will be a retirement celebration for Barb Roska on May 30, 2019, from 11:30 AM – 1:30 PM.  
Thanks again, Barb, for all you do.
6. Jennifer Clearwater moved to go into closed session, authorized as noted by Wisconsin Statutes for: “considering employment, promotion, compensation or performance evaluation of a public employee,” WS 19.85 (1) (c), regarding hiring process. Motion was seconded by Terry Tietyen. Roll Call vote was taken: Richard Nelson - aye, Terry Tietyen - aye, Patty Ruth - aye, Jennifer Clearwater - aye, Jim Bieber – aye.
7. Motion was made to reconvene in open session by Jennifer Clearwater and seconded by Terry Tietyen. Roll Call vote was taken: Richard Nelson - aye, Terry Tietyen - aye, Patty Ruth - aye, Jennifer Clearwater - aye, Jim Bieber – aye
8. No action on any item discussed in Closed Session was taken.
9. No other business as permitted by law was discussed.
10. Motion to adjourn was made by Patty Ruth and seconded by Jennifer Clearwater. Motion passed. Meeting was adjourned at 8:50 PM.

Respectfully submitted by,

Patty Ruth, Secretary