

W. J. Niederkorn Library
Library Board Meeting
Minutes
Friday, November 15, 2019 8:30 a.m.
In the Community Room of the Library

1. Roll call: Kay Goodwin, Tom Hudson, Shelly Kichura, Justin Ritter, Pat Tearney, , Mike Weber, and Marie Zirbes. Excused: Karen Vollmar. Also attending Director Tom Carson.
The meeting was called to order at 8:34 a.m. by President Justin Ritter.
2. No correspondence.
3. No public comment.
4. Zirbes made a motion to go into close session: according to Wisconsin State Statute 19.85 (1)(c) to discuss employment, promotion, compensation or employee evaluation of any public employee over which the government body has jurisdiction or exercises responsibility at 8:34 a.m. and Hudson seconded. Zirbes made a motion to go back into open session at 9:05 a.m. and Tearney seconded.
5. Approval of minutes: Kichura made a motion to accept the October 2019 minutes and Zirbes seconded. Passed.
6. Approval of schedule of invoices: Hudson made a motion to accept the October 2019 schedule of invoices and Kichura seconded. Passed.
7. Approval of revenue and expense report. Hudson made a motion to accept the October 2019 revenue and expense report and Kichura seconded. Passed.
8. No updates on the 2020 Library budget.
9. Capital improvements updates. The lights have been changed in the community room. The total cost was~ \$8,000 and we are already seeing a cost savings. The Board OK'd Tom's suggestion for chairs and table in the community room and Tom will bring a quote to the December Board meeting. The north Front handicapped door is not opening and Tom will call it in. The Teen wall will be getting a new mural. Tom got a quote to have the teen wall painted and then the mural will be put on. The Board agreed with the painting project.
10. Hudson made a motion to approve the following 2019/2020 closing dates and Zirbes seconded: 12/24/19, 12/25/19, 12/31/19, 1/1/20, 4/10/20, 5/25/20, 7/3/20, 7/4/20, 7/18/20, 9/7/20, 12/24/20, 12/25/20, 12/31/20, 1/1/21.
11. Usage statistics were shared.
12. Staff Report was shared.
13. Director's report. Bibliotheca is the company we are going with for the new self-check out machines, security gates, and RFID software.
14. Other: none.
15. Adjournment was at 9:26 a.m. with a motion by Zirbes and seconded by Goodwin

Minutes respectfully submitted by Kay J. Goodwin