

W. J. Niederkorn Library
Library Board Meeting
Minutes
Friday, June 17, 2019 8:30 a.m.
In the Community Room of the Library

1. Roll call: Kay Goodwin, Tom Hudson, Shelly Kichura, Justin Ritter, Karen Vollmar, Mike Weber, and Marie Zirbes. Excused: Pat Tearney.
Also attending Director Tom Carson and Assistant Director Rosalia Slawson.
The meeting was called to order at 8:30 a.m. by President Justin Ritter.
2. Correspondence. None.
3. Public comment. None.
4. Approval of minutes: Kichura made a motion to accept the May 2019 minutes and Vollmar seconded. Passed.
5. Approval of schedule of invoices: Vollmar made a motion to accept the May 2019 schedule of invoices and Zirbes seconded. Passed.
6. Approval of revenue and expense report. Hudson made a motion to accept the May 2019 revenue and expense report and Goodwin seconded. Passed.
7. The City is moving to an automated system for time cards. Training will start for the Library employees first at the end of July.
8. 2020 Library Budget. We will have a reduction in budget because of use; about \$8,200 less.
9. Library Usage statistics for the last six months were shared. For example there have been over 400 people in each day this week so far.
10. Building updates. Planting will take place on Monday at 9:00 and staff are helping out. Tom is getting quotes on the roof repair. Some leakage on the roof with the rain.
11. Staff Meeting Report will be held on Wednesday so the staff report will be with the next Board packet.
12. Library Report. Tom shared the Library report in the packet.
13. Other: Brief discussion about an email exchange with the director of the Saukville Library.
14. Adjournment was at 9:05 a.m. with a motion by Goodwin and seconded by Zirbes

Minutes respectfully submitted by Kay J. Goodwin