

W. J. Niederkorn Library
Library Board Meeting
Minutes
Friday, April 19, 2019 8:30 a.m.
In the Community Room of the Library

1. Roll call: Bob Bretl, Kay Goodwin, Tom Hudson, Justin Ritter, Pat Tearney, Dr. Mike Weber and Marie Zirbes. Excused: Karen Vollmar and. Also attending Director Tom Carson.
The meeting was called to order at 8:30 a.m. by President Justin Ritter.
2. Correspondence: None.
3. Public comment: None.
4. Approval of minutes: Zirbes made a motion to accept the March 2019 minutes and Bretl seconded. Passed.
5. Approval of schedule of invoices: Hudson made a motion to accept the March 2019 schedule of invoices and Zirbes seconded. Passed.
6. Approval of revenue and expense report. Zirbes made a motion to accept the March 2019 revenue and expense report and Tearney seconded. Passed.
7. Hudson made a motion to approve the 2018 carryover money and Zirbes seconded. Expenses / 2018 carryover money – New WiFi Access points=\$3500; New Fire Alarm Replacements=\$3000; New Air Handler Control=\$4000; New Library Materials=\$8500; Summer Reading Program=\$3000.
8. Carson shared the 2019 Usage Statistics report. We will receive this report on a monthly basis.
9. Goodwin made a motion to accept the Meeting Room Policy and Hudson seconded. Passed.
10. The Board reviewed the Reconsideration Policy and it will be up for approval next month.
11. Building updates – The new WiFi hotspots will be installed in June. There have been phone system issues with the fax not working.
12. Library Report
From the Director: National Library Week was April 7-13. During this week, a full-page ad ran in the *Ozaukee Press* promoting libraries and our desire to start a W.J. Niederkorn Library Foundation (we need \$35,000 more to do so). Donation buckets are at each service desk. Tom is reaching out to individuals and businesses in the community as well. New volunteer/worker Rick from Portal began here on March 18. He is helping with our relabeling adult fiction project. Volunteer Veronica began here on April 15. She is helping shift the adult non-fiction collection in preparation for changing our shelving arrangement. New arm chairs for the upper floor have been purchased. Rosalia attended the SEWI Adult Public Programming meeting on March 25 in Cedarburg. This group of librarians from SE WI gathers to share programming ideas and collaborate with each other.
Adults: Author Kathleen Ernst (*Tradition of Deceit*) spoke at the library on March 8 for an audience of 28 people. This program was a partnership with the Port Washington Adult Community Senior Center. After a few months of low attendance (perhaps due in part to poor weather), 25 people came to watch *A Star is Born* on March 8. As of March 22, our Seed Library has been restocked with seeds! Most interest from community members has been in organic, non-GMO seeds, so we purchased from Seed Savers Exchange. We moved the seed

library to a more prominent location for the sake of visibility and away from the outside windows to better preserve the seeds. Before the end of the month, 9 patrons had helped themselves to up to 6 seed envelopes each. About half of these patrons had never used the seed library before. We hosted "Crossing the Line," a traveling multi-panel display from the Wisconsin Historical Society for the month of March in partnership with the Southeast Wisconsin Racial Justice Consortium. Feedback about the display was very positive. AARP Tax-Aide Foundation volunteers continued their tax prep sessions each Tuesday through April 9. Thanks to Port Washington State Bank to take calls for appointment scheduling!

Teens: March was filled with fun activities in Teen Café including a St. Patrick's Day party (with green decorations, shamrock stickers, and Charms lollipops); "National Let's Laugh Day," on March 19 when the teens told Paula a bunch of jokes; and World Poetry Day on March 21 with magnetic poetry for the teens to create poems. Toward the end of March, we started getting some new faces in Teen Café, including some home-schooled teens, so the word is spreading! We have been making plans for Summer Reading Program and summer Teen Café activities including planting a garden and doing indoor "stargazing." We are also working with the Parks department to plan a big pool party for the teens at the end of summer.

Children's: We started our spring session of story times and they will run from April 3 through May 24. Attendance has been very high this session. The Port Washington-Saukville School District Student Art Show is on display throughout the whole library through April 25. Many students and families have been stopping in to view the artwork. In collaboration with the Greater Port Washington Kiwanis Club, we hosted an evening family event on Thurs, April 11. 134 people attended and engaged in making crafts that represented different world cultures. This event was part of the Week of the Young Child festivities happening around the community. Some of our school year series are wrapping up (such as Coding Club and book discussion groups) as we gear up for summer programming. Summer Reading Program will kickoff June 5 with the theme of "A Universe of Stories" (science/space theme).

13. Other. Bob Bretl is retiring from the Library Board after 17 years.

14. Adjournment was at 9: 00 a.m. with a motion by Zirbes and seconded by Weber.

Minutes respectfully submitted by Kay J. Goodwin