

CITY OF PORT WASHINGTON  
HARBOR COMMISSION MEETING  
Monday March 11, 2019 7:00 P.M.  
City Hall, Lower Level Conference Room

**Members Present**

Sue Knauer, Jerry Gruen, Dan Herlache, Bill Driscoll, Jordan Schwanz, and Mike Gasper

**Others Present**

City Administrator Mark Grams  
Harbormaster Dennis Cherny  
Secretary Lisa Rathke  
Kristyn Halbig Ziehm- Ozaukee Press

1. **Roll Call: (Absent: Dan Laurence)**

2. **Approve Minutes Of Previous Meeting**

**Bill Driscoll made a motion to approve the minutes as written and Mike Gasper seconded. Motion Carried.**

3. **Monthly Financial Report & 2018 Year End Report**

City Administrator Grams said mentioned that the 2018 Year End Report isn't finalized yet, but as of now it looks like we will have a profit of around \$50,000. That will raise our fund balance to about \$183,192.

Harbormaster Cherny informed the commission that the marina received an insurance payment of \$29,600 for the floating docks along the Blue Bridge that were damaged back in November. That money goes under Insurance Proceeds on the budget. However, we must pay for the repairs out of the repair budget, so keep in mind that we may go over on our repair budget, but we did get that money back from the insurance company it's just located in its own category on the budget under income. The same thing will happen with the grant money we will be receiving from the DNR for a replacement pump-out for the fuel dock. We must pay for the pump upfront, then the DNR will pay us back 75% of the cost upon completion.

City Administrator Grams said that there is not much to report regarding the February financial statement. Money is coming in and there hasn't been much on the expenditure side as of now.

Harbormaster Cherny added that all the slips have been rented out except for 6-45' slips on Pier 4. We have rented some of the 36' slips to 30' boats until 30' slips open up.

Member Knauer asked about the two slips that Newport Shores has on Pier 5. Do they go back to the Marina once the development starts? City Administrator Grams believes that they may become available.

4. **Approve Hiring Of Seasonal Employees**

Harbormaster Cherny mentioned that all the kids listed were employees last year and is looking to rehire them.

**Mike Gasper made a motion to rehire the list of employees and Dan Herlache seconded. Motion Carried.**

5. **Discuss Possible Relocation Of Fish Cleaning Station**

Discussion was held regarding the fish cleaning station. City Administrator Grams said that we are still looking at putting it in the island area, that hasn't changed. Member Gruen said that our previous minutes reflected that discussion. Harbormaster Cherny mentioned that he would like to see the architectural drawings once Ansay has something put together. City Administrator Grams said that the city will be meeting with Ansay later in the week and that will be discussed. City Administrator said that we will be needing a lift pump when they move it as there will not be enough flow from the new location. City Administrator Grams said that the current fish cleaning station will remain open this summer but may close earlier in the fall to start construction.

6. **Harbormaster's Report**

Harbormaster Cherny shared his 2018 Harbormaster report with the commission.

He mentioned that J&H will be here to do the roof once there is a week of good weather to allow for tear off and installation.

We did not run the ice-eaters this winter.

The DNR will be starting fish deliveries in the up coming weeks. We are expecting browns, rainbows, and cohos.

Member Driscoll asked if the wire worked to keep the birds off the docks over winter. Harbormaster Cherny said that there wasn't a bird spotted on the docks all winter long except one area of Pier 4 where the heavy snow broke the wire. A couple of ducks found that area. We quickly restrung the wire. It's working great!

Harbormaster Cherny said that Bill Lundgren will be here to look over the Wi-Fi the beginning of April. The houseboat was purchased and will be docked in the northeast corner of the North Slip. He also mentioned that the water levels have remained the same over winter. He expects them to go up once the thaw occurs.

Member Driscoll mentioned that someone should make a video of proper boat handling procedures and docking procedures and post it on the website for training purposes for both tenants and employees.

**7. Marina Tenants' Comments**

No comments.

**8. Any Other Business That May Come Properly Before The Commission**

No comments.

**9. Adjournment**

**Bill Driscoll made a motion to adjourn the meeting at 7:29 pm and Sue Knauer seconded. Motion Carried.**

**Minutes Amended And Approved By The Harbor Commission**