

MINUTES
CITY OF PORT WASHINGTON
FINANCE AND LICENSE COMMITTEE MEETING
Tuesday, December 17, 2019, 6:45 P.M.

1. **Roll Call-** Members present were Ald. Jonathan Pleitner, Dan Benning and Deborah Postl. Also present was City Administrator Mark Grams, City Clerk Susan Westerbeke and City Attorney Eric Eberhardt.
2. **Approve Minutes Of Previous Meeting-** Motion made by Ald. Postl, seconded by Ald. Benning to approve the minutes of the previous meeting as presented. Motion carried unanimously.
3. **Approve Operator License Application-** Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of Operator Licenses for Trisha LaPlant and Abigail Schemenauer as presented. Motion carried unanimously.
4. **Approve Appointment Of New Agent For GPM Southeast, LLC d/b/a Rstore #4509 At 1100 S. Spring Street And Rstore #4510 At 1605 N. Wisconsin Street-** The City Clerk reported on the new owner of the two gas stations that were approved for alcohol licenses last month have selected a new alcohol agent serving both locations. Amber Zubricky has had a background check and is approved by the Police Chief. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of appointment of Amber Zubricky as new alcohol agent for GMP Southeast, LLC d/b/a Rstore #4509 and Rstore #4510 as presented. Motion carried unanimously.
5. **Approve Ordinance 2019-20 (Amend Or Create Ordinance relating To Municipal Permits And Fees)-** City Attorney Eberhardt reviewed the updated draft of the ordinance. The requested changes have been drafted and will be inserted into the current document once approved. The changes include appeal provisions for the applicant, barricades to be approved by the City Engineer and the ordinance and permitting process be applied to city sponsored events. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of the updated draft language of Ordinance 2019-20 as presented by the City Attorney. Motion carried unanimously.
6. **Approve The Paid-On Premise Firefighter/EMT-P, Firefighter/A-EMT And Firefighter/EMT-B Positions Within The Fire Department-** Fire Chief Mark Mitchell was present to report on the paid-on premise staffing proposal. Currently the employees are paid on a sliding scale depending on their license level. This change would include pay at an hourly rate while in the station on call and not by varying rates. It is difficult to find staff and they need full time staff. The cost for this change would be approximately \$3,800. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval of Paid-On Premise Firefighter/EMT-P, Firefighter/A-EMT and Firefighter/EMT-B positions as presented. Motion carried unanimously.
7. **Discuss Financing For Lake Street Flood Remediation-** The City Administrator reviewed the trash rack option for approximately \$70,000, which the HAP grant will partially fund. We will need to have a reassessment completed and a contract will be coming for that project.
8. **Review 2019 And 2020 Capital Expenditures And Prioritize-** Discussion was held, there will be between \$80,000 and \$85,000 from borrowed funds still available.
9. **Approve Authorizing Loan Application To The Board Of Commissioners Of Public Lands For Port Townhomes LLC (Lakepoint Development)-** The City Administrator reported on the Phase 2 funds request for \$47,425.00. Phase 3 has not been started and will need a third loan request at that time. Motion made by Ald. Benning, seconded by Ald. Postl to recommend approval authorizing the loan application to the Board of Commissioners of Public Lands for Port Townhomes LLC, Lakepoint Development for \$47,425.00 as presented. Motion carried unanimously.
10. **Chairman's Business-** None.
11. **Member's Business-** None.
12. **Public Comments/Appearances-** None.
13. **Adjournment-** Motion made by Ald. Postl, seconded by Ald. Benning to adjourn the meeting at 7:22 p.m. Motion carried unanimously.