

MINUTES
CITY OF PORT WASHINGTON
FINANCE AND LICENSE COMMITTEE MEETING
Tuesday, March 5, 2019, 6:30 P.M.

1. **Roll Call-** Members present were Aldermen Jonathan Pleitner, Dan Benning and Paul Neumyer. Also present was City Administrator Mark Grams and City Clerk Susan Westerbeke.
2. **Approve Minutes Of Previous Meeting-** Motion made by Alderman Benning, seconded by Alderman Neumyer to approve the minutes of the previous meeting as presented. Motion carried unanimously.
3. **Approve Original Operator License Application-** Motion made by Alderman Benning, seconded by Alderman Neumyer to recommend approval of an Original Operator License for Brittney Keller and Kimberly Ronn as presented. Motion carried unanimously.
4. **Approve Event Permit Application For Kiwanis / Port Washington Main Street For Hippy Hop Easter Event-** The City Clerk requested that this item be tabled due to an incomplete application. They will submit an update application for consideration at the next meeting.
5. **Approve Appeal For Rescinded Tax For Maple Crest Preservation, LLC at 922-982 Sunset Road, Parcel No. 16-154-0008.000-** The City Clerk reviewed the appeal made by Maple Crest Preservation LLC for rescinded taxes and a chargeback. This was a palpable error made by the City Assessor and there is a required process to follow for correction as specified by the WI Department of Revenue. This error and letter of appeal were not known until after tax bills were run and mailed to property owners. The tax program with the Ozaukee County Treasurer and City of Port Washington was already set by that time so the property owner was asked to pay by January 31, 2019 only the correct required property taxes due, which was done. The City paid the remainder of tax payment due per the printed statement and to make tax collection whole with the Ozaukee County Treasurer and the City of Port Washington. The City Clerk will file the required paperwork in March with the WDOR to Rescind and Chargeback the tax amounts that were paid out to the other taxing jurisdictions. Motion made by Alderman Benning, seconded by Alderman Neumyer to recommend approval of the Appeal for Rescinded Tax and Chargeback for Maple Crest Preservation, LLC at 922-982 Sunset Road, Tax Key No. 16-154-0008.000 as presented. Motion carried unanimously.
6. **Recommendation On TIF Financing For Newport Shores Project-** The City Administrator reviewed the TIF plan and schedule. Included in the TIF plan is 5% of the TIF amount allocated to the City for administrative costs. Ian McCain and Tom Meaux from Ansay Development were present to review their project plan, Pay-As-You-Go TIF request and answer questions. Motion made by Alderman Benning, seconded by Alderman Neumyer to recommend moving forward with Pay-As-You-Go TIF and draft a Developer Agreement with Ansay Development for the Newport Shores project. Motion carried unanimously.
7. **Update On 2019 Salt Usage And Overtime Street Plowing Budgets-** The City Administrator reported 86% of the salt supply has been used to date and 85% of overtime budget for plowing and salting in 2019.
8. **Update On Capital Improvement Plan-** No update was given at this time, but will be given at a future meeting.
9. **Chairman's Business-** None.
10. **Member's Business-** None.
11. **Public Comments/Appearances-** None.
12. **Adjournment-** Motion made by Alderman Benning, seconded by Alderman Neumyer to adjourn the meeting at 7:04 p.m. Motion carried unanimously.