

**CITY OF PORT WASHINGTON
DESIGN REVIEW BOARD MINUTES
March 12th, 2019
Lower Level Conference Room, City Hall**

Present: Rob Vanden Noven, Director of Public Works; Mark Mitchell, Fire Chief; Jeremy Hartline, and Adele Reichert. Also Present: Bob Harris, Director of Planning & Development. Excused: Melissa Didier, Marc Eernisse, Advisor,

1. **ROLL CALL:** Rob Vanden Noven called the meeting to order at 3:02 p.m. and a quorum was present.
2. **MINUTES:** Motion made by Adele Reichert and seconded by Chief Mitchell to approve the minutes as shown. All voting aye, the minutes were approved.
3. **FINAL BUILDING & SITE PLAN – Addition to Friedens Church; 454 N Milwaukee Street; Friedens Church, applicant.**

Vince Micah, the project architect, summarized the project for the Board. The intent is to improve ADA access with improved pedestrian crossings and with the addition of an elevator. The south side addition will contain class room space, offices, and a multi-purpose parlor. The materials will be cream city brick colored brick veneer, cut stone window sills, frame and siding colors to match the existing, and timber canopy supports to help pull it all together. A remodeled courtyard will allow for a more efficient movement of entering and exiting. Board members inquired about the landscaping around the existing transformer, the surface material of the plaza. Overall, the Board had no recommendations to add and were impressed by the quality of the project.

A motion was made by Chief Mitchell and Seconded by Adele Reichert to recommend to the Plan Commission to approve the Site and Building Plan as presented. All members present voted aye.

4. **SUBDIVISION CONCEPT PLAN – Reserve at High Bluff; Proposed Multi-Family Subdivision; New Port Vista Drive Extended; NPV Villas I, LLC, Applicant.**

Craig Raddatz and Paul Schmitter of Fiduciary Real Estate summarized the project history and the proposed subdivision for the Board. It will consist of a total of 134 units amongst 4 and 6-unit apartment buildings. Included amenities will be a dog run and clubhouse and pool. Staff and the Board questioned the need for the amount of off-street surface parking as called for on the plan as well as inquiring about moving the clubhouse closer to the corner.

A motion was made by Jeremy Hartline and Seconded by Adele Reichert to recommend to the Plan Commission to approve the Concept Plan as

presented with the added condition to increase the amount of landscaping around the parking lots. All members present voted aye.

5. FINAL BUILDING & SITE PLAN – Exterior Remodel to an Existing McDonald’s; 1700 N Wisconsin Street; McDonald’s Corp., Applicant.

Tom Goode, project architect, summarized the project for the Board. McDonald’s Corporation is implementing a franchise-wide remodeling to its restaurants with a more modern appearance. The project will involve removal of the mansard roof and exterior changes to all four sides of the restaurant. The sign and parking lot will remain. As will the lighthouse. The painted brick on the existing building will remain. There will be new windows and an EIFS logo panel.

A motion was made by Chief Mitchell and Seconded by Jeremy Hartline to recommend to the Plan Commission to approve the Final Building & Site Plan with the added condition to add two canopy trees to the parking lot islands on the east side of the parking lot. All members voted aye.

6. CONCEPT PLAN – Proposed Harbor Campus Single-Family Subdivision; 333 W Walters Street; Harbor Village Holdings LLC, Applicant.

Representatives from Harbor Campus summarize the project for the Board. The subdivision will consist of 14 lots and be a mix of attached and detached single family homes due to an alley only being on one side. An outlot will serve as both greenspace and storm water detention. Board members suggested to make the outlot greenspace to be park-like. Discussion continued on connecting Webster Street to Pierre Lane and need for storm water plans.

A motion was made by Jeremy Hartline and seconded by Adele Reichert to recommend to the Plan Commission to approve the Concept Plan with the added condition of showing a future connection to Pierre Lane with a public travel and pedestrian connection. All members voted aye.

7. PUBLIC APPEARANCES: None.

8. FORTHCOMING EVENTS: None.

9. ADJOURNMENT: Motion by Rob Vanden Noven and seconded by Jeremy Hartline to adjourn the meeting at 4:30 pm. All voting aye, the motion carried.