

MINUTES
CITY OF PORT WASHINGTON
COMMON COUNCIL MEETING
Tuesday, November 19, 2019, 7:30 P.M., City Hall

1. **ROLL CALL-** A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Martin Becker. Members present were Alderpersons Deborah Postl, Paul Neumyer, Michael Gasper, Dan Benning, Jonathan Pleitner, Patrick Tearney and John Sigwart. Also present: City Engineer Rob Vanden Noven, City Planner Bob Harris, City Attorney Eric Eberhardt, City Administrator Mark Grams and City Clerk Susan Westerbeke.

2. **PLEDGE ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.

3. **CONSENT AGENDA**

A. Approve Minutes Of Previous Meeting

B. Approve Original Operator License Applications

MOTION MADE BY ALD. BENNING, SECONDED BY ALD. PLEITNER TO APPROVE THE MINUTES FROM THE PREVIOUS MEETING AS PRESENTED AND AN OPERATOR LICENSE FOR TIM GREISCH AS PRESENTED. Motion carried unanimously.

4. **MAYOR'S BUSINESS-** Mayor Becker presented a signed copy of 100 Years In Titledown book to City Administrator Mark Grams as a thank you for his years of service. The Mayor wished everyone a Happy Thanksgiving.

5. **OFFICERS'/STAFF REPORT**

A. Spring Municipal Election, Candidacy And Nomination Papers- The City Clerk reviewed the upcoming municipal candidacy requirements. Nomination paperwork can be circulated on December 1st. Candidacy and nomination papers are due in the Clerk's office by January 7th no later than 5:00 p.m. Non-candidacy paperwork must be in the Clerk's office by 5:00 p.m. on December 27th. Offices up for election are Aldermanic Districts 2, 4 and 6. If a Primary is needed it will be held on February 18th and the Spring Election is April 7th.

6. **PUBLIC COMMENTS/APPEARANCES**

Your comments are welcome. Please limit your discussion to 3 minutes. If you need more time, please contact the City Administrator and request that your topic be placed on the City Council Agenda. - Fire Chief Mitchell informed Council that one of the firefighters will become an American Citizen shortly.

Representatives for the Lighthouse condo association, Bob Dreblow and Greg Lobrica, were present to review past flooding issues and the protective measures taken by the association to rectify them. They also encouraged the City to include the funds in the budget necessary for purchasing the trash rack over the culvert at Valley Creek.

7. **COMMITTEES**

A. FINANCE AND LICENSE COMMITTEE

1. Public Hearing On Proposed 2019 Tax Levy And 2020 City Budgets- Mayor Becker opened the public hearing for comment. There being none a MOTION WAS MADE BY ALD. BENNING, SECONDED BY ALD. NEUMYER TO CLOSE THE PUBLIC HEARING. Motion carried unanimously.

2. Resolution 2019-14 (Approve 2019 Tax Levy And 2020 City Budgets)- The City Administrator informed Council that the review of financing of capital projects will be discussed at the Finance Committee meeting in December. The grant money for funding of the trash rack at Valley Creek is still pending. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO APPROVE RESOLUTION 2019-14 FOR THE 2019 TAX LEVY OF \$6,126,865 AND 2020 CITY BUDGETS AS PRESENTED. Motion carried unanimously.

3. Approve Proposed EMS Rates For 2020- Ald. Pleitner reviewed the increase in the EMS rates of \$5,000 for 2020. The rate has not been raised since 2017. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO APPROVE THE INCREASE OF EMS RATES FOR 2020 BY \$5,000 AS PRESENTED. Motion carried unanimously.

4. Approve BID Operating Plan For 2020- Ald. Pleitner and the City Administrator reviewed the plan with the Council. Port Washington Main Street Director Melissa Alexander and BID Director BreAnna Porth were present to report on the operating plan, the events held throughout 2019 and the business growth in downtown Port Washington. The City Attorney has reviewed and approves of the BID Operating Plan. There is \$15,000 budgeted for BID in 2020. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO APPROVE THE 2020 BID OPERATING PLAN AS PRESENTED. Motion carried unanimously.

5. Approve BID Assessment Tax Rate- Ald. Pleitner reported the estimated revenue to be generated from the BID tax rate is \$67,791 and the proposed BID Assessment Tax Rate is \$2.010347202 per \$1,000 assessed valuation, which is the same as last year. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. NEUMYER TO APPROVE THE BID ASSESSMENT TAX RATE OF \$2.010347202 PER THOUSAND ASSESSED VALUATION AS PRESENTED. Motion carried unanimously.

6. Ordinance 2019-20 (Amend Or Create Ordinance Relating To Municipal Permits And Fees) 1st Reading- This item was tabled until the next meeting to allow the City Attorney time to complete the drafting of the ordinance.

B. PERSONNEL COMMITTEE

1. Approve Hiring Water Filtration Plant Operator- The City Engineer reported there were 12 applicants and 3 were interviewed for the 3rd shift operator position. The Personnel Committee recommends approval pending the required background check and physical. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. TEARNEY TO APPROVE HIRING BRANDON KIZEWSKI AS 3RD SHIFT OPERATOR AT THE WATER FILTRATION PLANT, CONTINGENT UPON AN APPROVED BACKGROUND CHECK, REFERENCE CHECK AND PHYSICAL. Motion carried unanimously.

C. TRAFFIC SAFETY COMMITTEE

1. Ordinance 2019-17 (Approve Stop Sign On Willow Drive At Amber Lane) 2nd Reading- The City Engineer reviewed the ordinance for the second reading. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. NEUMYER TO APPROVE ORDINANCE 2019-17 APPROVE STOP SIGN ON WILLOW DRIVE AND AMBER LANE AS PRESENTED. Motion carried unanimously.

2. Ordinance 2019-18 (Approve Stop Sign On Boulder Pass At Amber Lane) 2nd Reading- The City Engineer reviewed the ordinance for the second reading. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. PLEITNER TO APPROVE ORDINANCE 2019-18 APPROVE STOP SIGN ON BOULDER PASS AT AMBER LANE AS PRESENTED. Motion carried unanimously.

3. Ordinance 2019-19 (Approve No Parking Unloading Stall On East Side Of Milwaukee Street At Van Buren Street) 2nd Reading- The City Engineer reviewed the ordinance for the second reading. The church has requested a drop off area be designated 88 feet from the curb line. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. SIGWART TO APPROVE ORDINANCE 2019-19 APPROVE NO PARKING UNLOADING STALL ON EAST SIDE OF MILWAUKEE STREET AT VAN BUREN STREET AS PRESENTED. Motion carried unanimously.

8. BOARDS/COMMISSIONS

A. PLAN COMMISSION

1. Conditional Approval For The Lake Harbor Lofts Condominium Plat (Ansay Development)- The City Planner reviewed the 2017 8-unit condominium development that received final building and site plan approval in November, 2017. The applicants are nearing construction and completion and a Condominium Plat is required prior to commencing on the sale/closing of units. The Plan Commission is meeting on November 21st to review and approval.

Approval by the Council will be conditional and subject to the Plan Commission approval at that meeting. Ian McCain from Ansay Development was present to answer questions. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. GASPER TO APPROVE THE CONDOMINIUM PLAT SUBJECT TO APPROVAL BY THE PLAN COMMISSION ON NOVEMBER 2st. Motion carried unanimously.

B. BOARD OF PUBLIC WORKS

1. Approve Multimodal Local Supplement (MLS) Grant Application- The City Engineer reported on the grant, which requires a 10% local match. The minimum project size is \$250,000 and the project needs to provide economic impact and be of regional importance. The grant would be used to construct a bike trail connection between Oakland Avenue and Park Street. This has been part of the County's plan for the trail for over a decade and would meet a long-term need. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. NEUMYER TO APPROVE THE MULTIMODAL LOCAL SUPPLEMENT GRANT APPLICATION AS PRESENTED. Motion carried unanimously.

2. Approve Local Roads Improvement Grant Application- The City Engineer reported on the biennium local road improvement funding, which is distributed through the County. In this biennium the City will receive \$46,982.94. Because projects cannot be advertised before funds are awarded by the State, which is after March 15, 2020, it would be in our best interest to apply the grant toward the City's 2020 projects. The local share is 50% of the total project cost, and any amount in excess of \$93,965.88. It is being recommended that the grant cover the resurfacing of Thomas Drive between N. Wisconsin Street and Holden Street in 2021-2025 at an estimated cost of \$120,000. MOTION MADE BY ALD. SIGWART, SECONDED BY ALD. BENNING TO APPROVE THE LOCAL ROADS IMPROVEMENT GRANT APPLICATION AS PRESENTED. Motion carried unanimously.

C. HARBOR COMMISSION

1. Approve Breakwater Beautification Project- The City Administrator reported that the Army Corps has given approval by email of this painting project. Bill Prince was present to report on the private donations received to fund this project of painting the break walls. The donations came from 20 residents and small businesses to fund the project now and going forward for maintenance. The City Attorney inquired whether the City has to provide any assistance for this project. Mr. Prince informed Council that the 501c3 of Port Washington Main Street will be used to set up a bank account to hold the funding for the project and continuing maintenance. The Harbor Commission is recommending approval of this project. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. PLEITNER TO APPROVE THE BREAKWATER BEAUTIFICATION PROJECT AT NO COST TO THE CITY AND FUNDED BY PRIVATE DONATIONS. Motion carried unanimously.

9. UNFINISHED BUSINESS- None.

10. NEW BUSINESS

A. Approve Application For A U.S. EDA Disaster Recovery Grant For Standby Generators At The Water Filtration Plant And Wastewater Treatment Plant- The City Planner reviewed the EDA grant process. Due to the temporary loss of power and flooding events in the City in 2018 the DNR is requiring an upgrade to the two standby backup generators at both the Wastewater Treatment Plant and Water Treatment Plant. The U.S. Economic Development Administration has reached out to area communities notifying them of potential grant funding related to the 2018 disaster declaration. Based on an estimate by Stand Associates, the preferred alternative for permanent standby generating capacity at both plants is approximately \$1.5 million. The grant may potentially be up to a 80-20 split. The matching amounts will derive from reserve funds and/or capital borrowing. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO APPROVE THE APPLICATION FOR A U.S. EDA DISASTER RECOVERY GRANT AS PRESENTED. Motion carried unanimously.

Common Council Meeting

November 19, 2019

Page 4

- 11. FORTHCOMING EVENTS-** Various events were mentioned.
- 12. PUBLIC COMMENTS/APPEARANCES-** None.
- 13. ADJOURNMENT-** MOTION MADE BY ALD. POSTL, SECONDED BY ALD. NEUMYER TO ADJOURN THE MEETING AT 8:30 P.M. Motion carried unanimously.

Respectfully submitted:

Susan L. Westerbeke, City Clerk