

**MINUTES**  
**CITY OF PORT WASHINGTON**  
**COMMON COUNCIL MEETING**  
**Tuesday, September 17, 2019, 7:30 P.M., City Hall**

1. **ROLL CALL-** A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Martin Becker. Members present were Alderpersons Deborah Postl, Paul Neumyer, Michael Gasper, Dan Benning, Jonathan Pleitner, Patrick Tearney and John Sigwart. Also present: City Engineer Rob Vanden Noven, City Planner Bob Harris, City Attorney Eric Eberhardt, City Administrator Mark Grams and City Clerk Susan Westerbeke.

2. **PLEDGE ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.

3. **CONSENT AGENDA**

**A. Approve Minutes Of Previous Meeting**

**B. Approve Original Operator License Applications**

**C. Approve Temporary Class "B"/ "Class B" Retailer's License Applications**

**D. Approve Event Cabaret License Applications**

MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED; ORIGINAL OPERATOR LICENSE FOR BRANDON TARRANT AS PRESENTED; TEMPORARY CLASS B RETAILERS LICENSES FOR PORT WASHINGTON MAIN STREET FOR DAY BE THE LAKE EVENT ON 9/28/2019 IN COAL DOCK PARK, PORT WASHINGTON LIONS CLUB FOR BAGS 4 BUCZEK ON 9/21/2019 IN VETERANS PARK, PORT WASHINGTON CHAMBER OF COMMERCE FOR EPC BEER GARDEN ON 10/12/2019 AT LIONS CENTENNIAL PAVILION AS PRESENTED; EVENT CABARET LICENSES FOR PORT WASHINGTON MAIN STREET FOR DAY BY THE LAKE EVENT ON 9/28/2019 AT COAL DOCK PARK; ENVIRONMENTAL PLANNING COMMITTEE FOR A BEER GARDEN ON 10/12/2019 AT LIONS CENTENNIAL PAVILION AS PRESENTED. Motion carried unanimously.

4. **MAYOR'S BUSINESS**

**A. Review And Consider RFP For New Satellite Fire Station And Renovation Of Existing**

**Fire Station-** Ald. Benning reported on the revised draft of the Request For Proposal (RFP). Discussion was held with Ozaukee County and they are interested in using the Justice Center property for the County storage needs. The Village of Saukville will be holding discussion at their next meeting on September 24<sup>th</sup>. Discussion was held on the process, time frame of obtaining proposals and whether there would be a cost savings if the remodeling of the current station was covered in a separate RFP. The City Administrator recommends the City wait until the Village of Saukville has their next meeting on September 24<sup>th</sup> to discuss this project. If there is no response after that meeting, then the City can move forward. The scope of the project may change with the proposals received, costs and future needs of the fire department and other City departments.

5. **OFFICERS'/STAFF REPORT**

**A. Project Update - 2019 Water And Street Improvement Project-** The City Engineer reported the final surface was completed on Summit Drive, Garfield Avenue and Rogers Street. Patch work is being done on Ravine Street and Western Avenue. Grant Street water main will be completed this week followed by the sewer work in the following week.

**B. Approve Date And Time For Trick Or Treat-** MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO APPROVE SATURDAY, OCTOBER 26<sup>TH</sup> FROM 4:00 P.M. TO 7:00 P.M. FOR TRICK-OR-TREAT. Motion carried unanimously. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO HOLD FUTURE TRICK-OR-TREAT ANNUALLY THE LAST SATURDAY OF OCTOBER BETWEEN 4:00 P.M. AND 7:00 P.M. Motion carried unanimously.

6. **PUBLIC COMMENTS/APPEARANCES**

*Your comments are welcome. Please limit your discussion to 3 minutes. If you need more time, please contact the City Administrator and request that your topic be placed on the City Council Agenda-* Joe Dean- Requested the Council review the presentation update from Tony Polston on the Prairie's Edge development with an open mind and consider the positive impact to the community's tax base, its residents and generations to come.

**7. COMMITTEES**

**A. FINANCE AND LICENSE COMMITTEE**

**1. Approve Event Permit Applications And Street Closings (Port Washington Main Street Kite Festival, Port Washington Lions Club Bags 4 Buczek, Alzheimer's Association Walk, Port Washington High School Homecoming Parade)-** Ald. Pleitner reported on the proposed events. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO APPROVE EVENT PERMITS FOR PORT WASHINGTON MAIN STREET KITE FESTIVAL ON 9/28/2019 IN COAL DOCK PARK AS PRESENTED; PORT WASHINGTON LIONS CLUB FOR BAGS 4 BUCZEK ON 9/21/2019 AT VETERANS PARK AS PRESENTED; ALZHEIMER'S ASSOCIATION FOR WALK TO END ALZHEIMERS ON 10/5/2019 AT VETERANS PARK WITH NO ROAD CLOSURES REQUESTED AS PRESENTED AND PORT WASHINGTON HIGH SCHOOL HOMECOMING PARADE ON 10/18/2019 ROAD CLOSURES TO INCLUDE S. WISCONSIN STREET., W. GRAND AVENUE, N. FRANKLIN STREET TO JACKSON STREET AS PRESENTED. Motion carried unanimously.

**2. Consider Rescinding The Bid Of Reese Construction For Work At Possibility Playground And Approve The Bid Of Bluemmel For The Resurfacing Of Possibility Playground-** The City Engineer reported that Reese Recreation withdrew their bid award for this project. The second bidder was Bluemmel Landscaping and is being recommended for this project along with Change Order 1. The Street Department crew have removed the current surface, which has saved the City money on this project. Bluemmel has agreed to reduce the cost to \$227,300. MOTION MADE BY ALD. SIGWART, SECONDED BY ALD. NEUMYER TO RESCIND THE BID OF REESE RECREATION. Motion carried unanimously. MOTION MADE BY ALD. NEUMYER, SECONDED BY ALD. PLEITNER TO APPROVE THE BID FROM BLUEMMEL LANDSCAPING FOR \$227,300 AND TO INCLUDE CHANGE ORDER NO. 1 AS PRESENTED. Motion carried unanimously.

**B. PERSONNEL COMMITTEE**

**1. Approve Hiring For The Recreation Maintenance Position-** The City Administrator reviewed the position and candidates. The Personnel Committee is recommending hiring Robert Lanser. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. POSTL TO HIRE ROBERT LANSER FOR THE RECREATION

MAINTENANCE POSITION AT A WAGE OF \$24.27 PER HOUR AS PRESENTED. Motion carried unanimously.

**2. Approve Hiring For The Park Maintenance Position-** The City Administrator reported that Al Evenson has transferred to the Water Filtration Department, which has created this opening. The Personnel Committee recommends hiring Ethan Legault. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. NEUMYER TO APPROVE HIRING ETHAN LEGAULT FOR THE PARK MAINTENANCE POSITION AT A WAGE OF \$24.27 PER HOUR AS PRESENTED. Motion carried unanimously.

**3. Approve Hiring Assistant To The Senior Center Director-** The City Administrator reported on the assistant position. MOTION MADE BY ALD. PLEITNER, SECONDED BY ALD. SIGWART TO APPROVE HIRING LYNN KARPINSKY-SAGGIO AS THE ASSISTANT TO THE SENIOR CENTER DIRECTOR AT A WAGE OF \$12.25 PER HOUR AS PRESENTED. Motion carried unanimously.

**C. TRAFFIC SAFETY COMMITTEE**

**1. Ordinance 2019-14 (No Parking On Westside Of Garfield Avenue Between 2<sup>nd</sup> Avenue And 4<sup>th</sup> Avenue) 1<sup>st</sup> Reading-** The City Engineer reviewed the recommendation from the Traffic Safety Committee to address the narrow streets due to the reconstruction. Due to this there is a smaller right of way and no parking on one side of the street is being recommended. There was a public information meeting held last December and regarding this change. It was approved by the Board of Public Works earlier this year. There will be a second reading on this ordinance at the next meeting.

The second reading of this ordinance will be held at the next meeting.

**2. Ordinance 2019-15 (No Parking On Southside Of 3<sup>rd</sup> Avenue From Garfield Avenue To The West End Of Street) 1<sup>st</sup> Reading-** The City Engineer gave the report above. The second reading of this ordinance will be held at the next meeting.

**3. Ordinance 2019-16 (Create Loading Zone Parking Restriction For Spaces In City Parking Lot Behind 108 N. Franklin Street) 1<sup>st</sup> Reading-** The City Engineer reported on the need for a designated loading zone behind Duluth Trading and Schooner Pub during the day from 8:00 a.m. to 4:00 p.m. and motorcycle parking use at other times. The second reading of this ordinance will be held at the next meeting.

**8. BOARDS/COMMISSIONS**  
**A. PLAN COMMISSION**

**1. Public Hearing To Consider Rezoning Three Properties Located At 1007, 1019 And 1035 North Grant Street From PUL, Public Utility Lands To RS-5 Single Family Residential For The Purpose Of Allowing Future Residential Construction-** Mayor Becker opened the public hearing for comments. There being none a MOTION WAS MADE BY ALD. BENNING, SECONDED BY ALD. PLEITNER TO CLOSE THE PUBLIC HEARING. Motion carried unanimously.

**2. Ordinance 2019-13 (Rezoning Land From PUL Public & Utility Lands To RS-5 Single And Two Family Residence Zoning District) 1007, 1019, 1035 N. Grant Street- 2<sup>nd</sup> Reading-** The City Planner reported in 2018 the City declared approximately 38,500 square feet to City owned land along the west side of the 900 – 1000 block of North Grant Street as surplus property and offered the land for sale for the purpose of residential development. The land has now been purchased and divided into three parcels requiring rezoning and utilities are currently being extended along Grant Street to accommodate planned residential development on both sides of the street. MOTION MADE BY ALD. NEUMYER, SECONDED BY ALD. PLEITNER TO APPROVE ORDINANCE 2019-13 REZONING LAND FROM PUL PUBLIC & UTILITY LANDS TO RS-5 SINGLE AND TWO FAMILY RESIDENCE ZONING DISTRICT AS PRESENTED. Motion carried unanimously.

**B. BOARD OF PUBLIC WORKS**

**1. Approve Hiring Firm For 2019 Sanitary Sewer Televising-** The City Engineer reported four quotes were received for this proposed street and water main improvement project in 2020. The estimated cost of this work is \$5,049.60 plus any time and material costs for additional sewer cleaning to be paid the Wastewater Utility operating budget. The Board of Public Works recommends hiring Great Lakes TV Seal Inc. to perform the work as quoted. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. PLEITNER TO APPROVE HIRING GREAT LAKES TV SEAL INC. PER THE QUOTE AND PENDING REVIEW AND APPROVAL OF THE CITY ATTORNEY. Motion carried unanimously.

**2. Approve Proposal From Gremmer & Associates For The Design Of 2020 Street And Utility Projects-** The City Engineer reviewed the proposal from Gremmer and Associates for the design of the street and water improvements planned for 2020. The Board of Public Works recommends hiring Gremmer and Associates at the estimated construction cost of \$1,830,000. Ald. Postl expressed concern over narrowing the streets, the safety of cyclists having to move to the sidewalk to ride, which creates another safety concern for pedestrians on the sidewalks. The City Engineer responded the narrowing of side streets is to decrease traffic speed, which provides a safer environment for residents. The Board of Public Works will approve the street design and these concerns can be taken up at that meeting. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. TEARNEY TO APPROVE THE PROPOSAL FROM GREMMER AND ASSOCIATES AS PRESENTED AND SUBJECT TO THE REVIEW AND APPROVAL OF THE CITY ATTORNEY. Motion carried unanimously.

**3. Approve Proposal For Lining Sanitary Sewer In City Parking Lot West Of The North Slip-** The City Engineer reported there is sanitary sewer in the Duluth parking lot that has excessive infiltration, presumable due to high lake levels. Much of the pipe is cracked in the northern segment and due to this there are now structural defects that need to be addressed by lining the pipe as soon as possible. This project needs to be completed before winter. The recommendation is to hire Visu-Sewer at \$13,088.35 plus time and materials to complete this project. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. TEARNEY TO APPROVE THE PROPOSAL FROM VISU-SEWER FOR \$13,088.35 PLUS TIME AND MATERIALS AND SUBJECT TO THE REVIEW AND APPROVAL OF THE CITY ATTORNEY. Motion carried unanimously.

**4. Approve Proposal From Stantec To Evaluate Flood Risk Reduction Alternative For Lake Street Area-** The City Engineer reviewed the two dimensional analysis for stormwater flow on Lake Street that was delivered last month. Stantec has provided a proposal offering alternatives for reducing flood risk at the Water Filtration Plant as well as the highrise condos. The Board of Public Works recommends hiring Stantec to provide a Phase 2 evaluation to develop a more detailed two- dimensional hydraulic model of existing conditions at the Lake Street Culvert to better characterize the routing of overland flow when the culvert is at or exceeds capacity. MOTION MADE BY ALD. TEARNEY, SECONDED BY ALD. POSTL TO APPROVE THE PROPOSAL BY STANTEC NOT TO EXCEED \$23,634 PLUS TIME AND MATERIALS AND SUBJECT TO THE REVIEW AND APPROVAL OF THE CITY ATTORNEY. Motion carried unanimously.

**9. UNFINISHED BUSINESS-** None.

**10. NEW BUSINESS**

**A. Approve Development Agreement Between The City And Reserve At High Bluff (Fiduciary**

**Development)-** The City Engineer reported on the third and final phase of the subdivision. It sits on 34 acres, will connect Misty Ridge Subdivision to New Port Vista and will consist of 130-134 apartment units plus a clubhouse. The three connecting streets include Misty Ridge Lane, Newport Vista Drive and Windrush Drive. The Developer's Agreement has been reviewed and modifications made by the City Attorney and the developers attorney. Additions and modifications included added dates, exhibits and the letter of credit clause would be shortened from 45 days for notification deadline to 30-day deadline. MOTION MADE BY ALD. BENNING, SECONDED BY ALD. POSTL TO APPROVE THE DEVELOPERS AGREEMENT WITH FIDUCIARY REAL ESTATE DEVELOPMENT (FRED) WITH THE STIPULATION OF THE CITY ATTORNEY FINAL REVIEW AND APPROVAL. Motion carried unanimously.

**B. Update On Prairie's Edge Development Project-** Tony Polston from Black Cap Halcyon was present to update the Council on the Prairie's Edge development. The City Attorney informed Council that this is a presentation only and no questions or discussion can be held at this meeting. It was suggested that any questions be forwarded to the City Administrator, which will be passed along to Mr. Polston for response at the next Council meeting. Mr. Polston requested financial assistance from the City for his development, to assist with infrastructure costs.

**11. FORTHCOMING EVENTS-** Various events were mentioned.

**12. PUBLIC COMMENTS/APPEARANCES-** None.

**13. ADJOURNMENT-** MOTION MADE BY ALD. NEUMYER, SECONDED BY ALD. POSTL TO ADJOURN THE MEETING AT 10:00 P.M. Motion carried unanimously.

Respectfully submitted:  
Susan L. Westerbeke, City Clerk