

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, December 9, 2019**

Present: Alderman John Sigwart, Pat Poole, Ann Lorge, and Catherine Kiener, Director
Angela Willms and Beth Smyth

Excused: Pat Kindschy

Meeting called to order at 6:02 p.m.

1. Approval of Minutes
Pat Poole moved to approve the November 11, 2019 minutes. Alderman John Sigwart seconded the motion. Motion carried.
2. Public Comments
No public comments.
3. Review & Approve Financial Summary
 - A. Pat Poole made a motion to approve the Financial Summary for November 2019 and Alderman Sigwart seconded the motion. No discussion on the report. Motion carried.
 - B. The Commission reviewed the MiView Center 22 accounts report.
4. Unfinished Business
 - A. Welcome to Angela Willms as a new Commission on Aging Member. Mrs. Willms brings many years of experience as a Nursing Home Administrator to the Commission.
 - B. Update on the 2019 Capital project for the main level women's restroom: the seat and stand height need to be within the ADA heights. The new unit is within the budget and height. One will be replaced, and it should be done by the end of the month.
5. New Business
 - A. Elected Officials Report - Alderman Sigwart noted there was an article in the Ozaukee Press related to the Prairies Edge development. He is working with the City Administrator to show Capital Budget as the only approved item to date are the street upgrades. The City selected a firm to work with the Council on hiring the next City Administrator and the firm contacted Alderman to give input on priority areas for the next Administrator.
6. Director's Report
 - A. Senior Board Items: Senior Center Board would be evaluating the Christmas luncheon as it was the 1st year for the new caterer (Watson's). There were 110 in attendance with entertainment from the high school.
 - B. Upcoming events:
 1. Lakeside Tea Society - There are about 50 people for the Christmas Tea with guest speaker; Jan is international coffee month so a speaker from a coffee roaster is being considered. Suggestion to contact Coffeerville in Jackson.
 2. Main Fundraiser – Craft Sale with Silent Auction contacted winners and items are being picked up so will have total on Financial Summary in January.

- C. Aging Mastery Program for 2020 – Cedarburg Foundation Grant applied for; enough to start the class in Cedarburg in March
- D. Director Comments – The Assistant and Director have vacation time the end of the month. Maintenance staff is out 2 days next week.

The Director asked the Commission on Aging what follow up to do regarding the city property line and neighbor creating parking space. Commission members recommended following up with the City staff related to permits.

Meeting Adjourned at 7:01 p.m.

Next meeting is January 13, 2020