

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, November 11, 2019**

Present: Alderman John Sigwart, Pat Poole, Ann Lorge, and Catherine Kiener, Director
Pat Kindschy and Beth Smyth

Excused: Sally Schirk-Ehrlich and Angela Willms

Meeting called to order at 6:07 p.m.

1. Approval of Minutes

Alderman John Sigwart moved to approve the October 14, 2019 minutes. Ann Lorge seconded the motion. Motion carried.

2. Public Comments

No public comments.

3. Review & Approve Financial Summary

A. Beth Smyth made a motion to approve the Financial Summary for October 2019 and Ann Lorge seconded the motion. Motion carried.

B. The Commission reviewed City MiView report. One aspect of the report is a comparison of the revenues to budget which will not show as this is the first year for the city creating the report. The revenues are projected to remain constant for the next year.

4. Unfinished Business

A. Director drew up a list of hours worked without an assistant for a total of 88.5 hours from May to October 2019. This was completed to present the Commission with the hours to review for compensation to the Director which was approved by the Commission previously. Alderman John Sigwart made a motion to Compensate the Director for the hours worked as discussed and Ann Lorge seconded the motion. Discussion: The funds are in the Assistant Wages, so it is not an increased cost in the budget. This was previously discussed as a plan by the Commission on Aging. The Director will take to the City Administrator. Motion carried.

B. The budget had only the change made with the City Administrator prior to the budget meeting. The Director thanked the Commission members for attending the finance committee meeting. The Senior Center Board of Directors should discuss a possible increase in membership was a comment from the committee. Otherwise, the revised budget should go to the Council as presented. The final adoption of a City 2020 Budget will be at the Nov. 19 Council meeting.

5. New Business

A. Welcome new member Angela Willms to the Commission. She was unable to attend tonight.

B. Accepted official resignation letter from Sally Schirk-Ehrlich due to personal reasons.

C. Alderman Sigwart gave an update on the Council vote related to Prairie Edge subdivision. The concept will have some changes made and it is anticipated to come before the Council in December. The State Highway Commission meets this month for further discussion on the access off of LL, this is the hold up for projects on the property that was the off ramp for LL. Budgeting for 2020 continues with the look at Capital plans.

City is beginning to look for firms to find a replacement for Mark Grams, City Administrator who will be retiring in February. This process will be in depth to find the person most qualified for the City Administrator position.

6. Director's Report

- A. The Christmas luncheon is set for December 3rd at the Legion in Saukville. Watson Catering in Sheboygan will be catering.
- B. Lakeside Tea – retired UW Professor will be speaking, a high number have signed up. The Senior Craft Sale/Auction goes through Wednesday December 4th
- C. Graduation for the Aging Mastery Program was on Thursday, November 14 at 4:30 p.m.
- D. Lynn Karpinsky, the new Senior Center Assistant is off to a good start.

Meeting Adjourned at 6:58 p.m.

Next meeting is December 9, 2019.