

**CITY OF PORT WASHINGTON  
COMMISSION ON AGING MINUTES  
Monday, February 11, 2019**

Present: Pat Kindschy, Suzanne Bruner, Alderman John Sigwart, Pat Poole, Beth Smyth, and Catherine Kiener, Director.

Unexcused: Sally Schirk-Ehrlich

Meeting called to order at 6:05 p.m.

1. Approval of Minutes

Beth Smyth moved to approve the January 14, 2019 minutes. Pat Poole seconded the motion. Motion carried.

2. Public Comments

No public comments.

3. Review & Approve Financial Summary

A. Suzanne Bruner made a motion to approve the Financial Summary for January 2019 and Alderman John Sigwart seconded the motion. Motion carried.

4. Unfinished Business

A. Moving forward \_\_\_ changes to bank accounts may take longer than March 1<sup>st</sup> deadline. Changes will provide for a different level of control for the Membership funds. Hoping the changes will allow a better visual for incoming/outgoing finances. The City Treasurers office will only be coding into general account headings, so the Center will continue with a detailed report to the Membership Board of Directors.

B. Reviewed ideas for future plan for Center includes staffing, community partnerships, facilities, open space/park amenities, program elements, mission statement, marketing, accreditation and other. Topics to further brainstorm and discuss more to come on this topic.

5. New Business

Elected Officials report: Discussed further City planning for future and upcoming needs related to the TIF district, potential district and noted the Mayor appointed a task force.

6. Director's Report:

A. Board – Membership Accounts were discussed under 4a.

B. Upcoming Events:

1. Valentine's Party, 65 people attended

2. Lakeside Tea Society – outside speaker, Jessica Michna will present the First lady Tea featuring her character: Francis Cleveland.

3. St. Pat's Party – Newport Shores catering - corned beef and cabbage

C Director's Comments:

We are working on getting new computer, old one continues to be locked out of program needed to see city finances.

Suzanne Bruner moved to adjourn the meeting and Beth Smyth, seconded. Meeting adjourned.

Meeting Adjourned approximately 7:05 p.m.

Next meeting March 11, 2019