

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, January 14, 2019**

Present: Pat Kindschy, Suzanne Bruner, Alderman John Sigwart, Pat Poole, Beth Smyth, and Catherine Kiener, Director.

Excused: Beth Smyth

Unexcused: Sally Schirk-Ehrlich

Meeting called to order at 6:01 p.m.

1. Approval of Minutes
Alderman John Sigwart moved to approve the November 12, 2018 minutes. Pat Poole seconded the motion. Motion carried.
2. Public Comments
No public comments.
3. Review & Approve Financial Summary
 - A. Pat Kindschy made a motion to approve the Financial Summary for November 2018 with corrections [off by \$340.00] and Suzanne Bruner seconded the motion. Christ Life Church of Port last rental date was the last Sunday of December 2018. Motion carried.
 - B. Alderman John Sigwart made a motion to approve the bills for the 3rd quarter, and Suzanne Bruner seconded the motion. Motion carried.
4. Unfinished Business
 - A. City Budget – A change was made due to other budget needs to reduce \$500 from the part time wages.
 - B. “No Parking” sign is up and seems to be working.
 - C. Discussion on a 2 – 5-year plan for the Center will be held in February.
5. New Business
 - A. Elected official Report – Finance Committee Meeting on Tuesday January 15th at 6:45,
Capital Budget – John suggested we have someone from the Commission on Aging attend. The need for an approved Capital Budget process.
The Cardinal Project – no clinic will be built.
New Port Vista – no single-family homes will be included.
CPI – molded plastic will hire 20 people to the Simplicity Building.
Cedar Vineyard Project may not move forward.
6. Director’s Report:
 - A. Board – Membership Accounts
The City Treasurer wants accounts processed by the City in a segregated account. Catherine discussed how this would need to be set up. The Commission does not think this procedure should be implemented mid-year.

Discussion was held on the need to increase petty cash to have the ability to pay incidentals without being run thru the City. Concern about donations and membership numbers decreasing because of the perception that funds go to the City was expressed. Where does the Money Market go? – Friends [501C-3]. What happens when there are excess funds? Catherine wants the process to be smooth. Commission Members feel the Membership Board needs a voice in the process. Commission members feel this may take longer to implement than the City Treasurer may want. A Wednesday meeting at 9:00 a.m. with the Board, City Administrator Mr. Grams, and City Treasurer Mrs. Clark will discuss this topic at the Senior Center.

Alderman John Sigwart moved to recommend the City & Board establish procedures for the 2020 budget, seconded by Pat Kindschy. Motion carried.

B. Upcoming Events:

1. Travel Show with light supper on Thursday January 24th at 3:30 p.m.
2. The Lakeside Tea Society - theme
3. Special events – 2019
 - St. Pat's Party – corned beef and cabbage
 - Picnic – July [2 dates] Thursday July 11 or Tuesday July 16th
 - Concert in the Park on August 22nd from 1-3:00 p.m. Looking for possible sponsor the event.
 - 25th Annual Senior Games. May 29th – walk ends with awards breakfast on June 20th.

C Director's Comments: none

Suzanne Bruner moved to adjourn the meeting and Pat Kindschy, seconded. Meeting adjourned.

Meeting Adjourned approximately 7:25 p.m.

Next meeting February 11, 2019