



POLICE & FIRE COMMISSION

Minutes

Meeting, Monday, April 16, 2018, 7:00 p.m.

Port Washington Police Dept. Conference Room, 365 N. Wisconsin Street

1. Roll Call - Present: Richard Nelson, Martin Becker, Terry Tietyen, Patty Ruth, Jennifer Clearwater
The following were also in attendance: Chief Mark Mitchell, Chief Kevin Hingiss, Jim Biever, Dan Benning and Kristyn Halbig Ziehm, Ozaukee Press
2. No Public Appearances, See Comments below, and No Correspondence
Comments: Chair Rick Nelson asked Commission if they were aware of *Emergency Medical Dispatch*. It provides pre-arrival instructions to 911 caller. Commission also congratulated Jennifer Clearwater on her work that was recognized by the Ozaukee Press.
3. Reviewed Previous Meeting Minutes: Motion to approve the minutes from March 12, 2018, was made by Jennifer Clearwater and seconded by Marty Becker. Motion passed unanimously.

AMBULANCE DEPARTMENT

7. Reviewed and discussed March 2018 Ambulance invoices.
8. Reviewed and discussed Ambulance financial report through 03/31/2018.
9. Reviewed and discussed March 2018 Ambulance Calls.
10. Reviewed and discussed March 2018 Paramedic Intercepts. Commission expressed concern about the percent of cancellations. Chief Mitchell will discuss this issue with Fire Department Chiefs in Ozaukee County.
11. Reviewed and discussed updated ALS Intercept Billing Agreement with Cedarburg Fire Department. Motion was made by Terry Tietyen and seconded by Patty Ruth to approve the ALS Intercept Agreement with Cedarburg Fire Department. Motion passed unanimously.
12. Other business as permitted by law: Chair Rick Nelson ask Patty Ruth to follow up on request to have a Mayoral proclamation presented to Jim Riley for 40 years of service with the PWFD.

FIRE DEPARTMENT

1. Reviewed and discussed March 2018 Fire invoices.
2. Reviewed and discussed Fire financial report through 03/31/2018.
3. Reviewed and discussed March 2018 Fire calls.
4. Reviewed bids for a 2018 Kenworth chassis tanker truck. Motion was made by Terry Tietyen and seconded by Jennifer Clearwater to accept UST bid in the amount of \$394,791.00 for the purchase of a 2018 Kenworth Chassis Tanker Truck. Motion passed unanimously.
5. Chief Mitchell recommended the hiring of Morgan Rogers as a Rescue Diver. Patty Ruth made a motion to approve the hiring of Morgan Rogers. Motion was seconded by Martin Becker. Motion passed unanimously. Commission welcomes Morgan Rogers.
6. Chief Mitchel recommended hiring Amanda Pierce as a Firefighter, pending passing physical. Motion was made by Terry Tietyen and seconded by Martin Becker to approve the hiring, pending passing physical. Motion passed unanimously. Commission welcomes Amanda.
7. Fire Chief's Report
 - a. Resignation of Firefighter Josh Hull
 - b. Stop the Bleed event took place on March 31, 2018 and was very successful. 61 people participated. There will be second class scheduled for May 10, 2018, 6:00PM.
 - c. CPR In The Harbor event, which teaches hands only CPR, will take place on May 20, 2018, from 12:00PM – 3:00PM, at Rotary Park.
8. No other business as permitted by law was discussed.

POLICE DEPARTMENT

1. Reviewed and discussed bills payable for the month of March.
2. Municipal Court statement for February was reviewed.
3. Calls for Service report for the month of March was reviewed and discussed.
4. Press Release, dated March 14, 2018, regarding explosion at Lakeland Cartage was reviewed and discussed. Chief Mitchell expressed concern that the Fire Department was not dispatched. He discussed this with Sheriff Johnson. The Fire Department needs to be notified right away in order to mobilize firefighters that respond from their homes. Commission requests that Chair Rick Nelson bring this concern to County Administration and Sheriff Johnson.
5. Discussion on dispatch: Chief Hingiss shared his concern that as more jurisdictions join the County dispatch system that service to Port Washington may be put at risk. To ensure that this does not happen the Chief knows that quality, well trained and well compensated dispatchers are needed. Chair Rick Nelson will discuss these issues with County Administration and Sheriff Jim Johnson.
6. Other business as permitted by law:
 - a. Chief Hingiss discussed additional training taking place, including active shooter training and computer and phone investigation training. Commission supports all the training, as we know this increases the capability of our officers and improves service.
 - b. All present at the meeting thanked Marty Becker for his years of service on the Police and Fire Commission and wish him well with his continued service to the city as our mayor.
Congratulations, Marty!
7. Motion to adjourn was made by Marty Becker and seconded by Terry Tietyen. Motion passed and the meeting was adjourned.

Respectfully submitted by,

Patty Ruth, Secretary