

**CITY OF PORT WASHINGTON
PLAN COMMISSION
MINUTES
THURSDAY, OCTOBER 18TH, 2018**

ROLL CALL: Alderman Ehrlich called a duly convened meeting of the Plan Commission to order at 6:00 p.m. Members present were: Commissioners Eric Ryer, Rob Vanden Noven, Tony Matera, Mike Ehrlich, Ron Voigt, and Brenda Fritsch. Also, present was: City Administrator Mark Grams and City Planner Bob Harris. Absent and excused: Mayor Marty Becker.

APPROVAL OF MINUTES FOR SEPTEMBER 20TH, 2018: MOTION BY ERIC RYER AND SECONDED BY BRENDA FRITSCH to approve the minutes as presented. Motion carried unanimously.

PUBLIC APPEARANCE & COMMENTS: There were none.

CONCEPT PLAN FOR THE PROPOSED MINERAL SPRINGS SUBDIVISION: City Planner Bob Harris reviewed this item with the Plan Commissioners and introduced Mike Speas of Port Green Homes to describe the concept plan to the Commission. The subdivision will be similar to homes developed previously on Division Street and will not have driveways as the garages will be located in the rear of the lots served by an alley. On-street parking may be accommodated on one side of S Wisconsin Avenue but will need to confirm. Discussion continued regarding the proposed alley and whether it will be private or public and built to accommodate current waste disposal trucks. Overall the commission gave the concept plan overwhelming approval to continue. **MOTION BY BRENDA FRITSCH AND SECONDED BY ALD EHRlich TO APPROVE THE MINERAL SPRINGS CONCEPT PLAN SUBJECT TO VERIFYING THE ALLEY BEING PUBLIC OR PRIVATE AND THAT GARBAGE PICKUP WILL BE PUBLIC . Motion carried unanimously.**

MINOR REVIEW TO APPROVE A PROPOSED PARKING LOT CONVERSION FOR THOMAS JEFFERSON MIDDLE SCHOOL: City Planner Bob Harris reviewed this item with the Plan Commissioners. He stated that the school district has received a recent school safety grant and will be converting a student bike lot into a short-term visitor parking lot and drop off lane in order have visitors enter the school through a more controlled route to the main office. John Bunyan, TJMS assistance principal was in attendance and informed the Commission that the lot is not being designed to be a main drop-off or pick-up location and that a new vestibule will be constructed as part of the project. **MOTION BY MIKE EHRlich AND SECONDED BY TONY MATERA to approve the PROPOSED PARKING LOT PLAN SUBJECT TO THE SUBMITTAL AND APPROVAL OF A LANDSCPAING PLAN. Motion carried unanimously.**

CONCEPTUAL PLAN REVIEW FOR THE PROPOSED MAIN STREET PLAZA: City Planner Bob Harris reviewed this item with the Plan Commissioners. He stated the Port Washington Main Street has been planning for a new plaza for the area just east of the Main Street cul-de-sac and representatives from the Main Street Design Committee were present to share the concept plan with the Commission for their review and recommendation. Bob Harris added that the plaza design has been approved by both the Public Works committee and the Design Review Board. They stated that the fire pit and sculpture is the main focal point of

the plaza. The plaza will be maintained by the City as it is in City right-of-way. The fire pit itself will be gas and the Main Street is considering mimicking a similar fire pit in Grafton in which users may access a timed starter switch to light the fire. Fund raising planning is underway. **MOTION BY ERIC RYER AND SECONDED BY TONY MATERA to recommend approval Main Street Plaza concept plan. Motion carried unanimously.**

FORTHCOMING EVENTS: Saturday, October 20th is the last beer garden event at Upper Lake Park. Saturday October 27th is Trick or Treat.

ADJOURNMENT: MOTION BY ROB VANDEN NOVEN AND SECONDED BY TONY MATERA to adjourn the meeting at 6:40 p.m. Motion carried unanimously.