

**CITY OF PORT WASHINGTON
PLAN COMMISSION
MINUTES
THURSDAY, MAY 17, 2018**

ROLL CALL: Mayor Becker called a duly convened meeting of the Plan Commission to order at 6:01 p.m. Members present were: Commissioners Eric Ryer, Ron Voigt, Tony Matera, and Mike Ehrlich. Also present was: City Administrator Mark Grams. Absent and excused: Brenda Fritsch and Rob Vanden Noven.

APPROVAL OF MINUTES FOR APRIL 19, 2018: MOTION BY MIKE EHRLICH AND SECONDED BY TONY MATERA to approve the minutes as presented. Motion carried unanimously.

PUBLIC APPEARANCE & COMMENTS: There were none.

APPROVE QUIT CLAIM DEED AND REAL ESTATE TRANSFER FOR THE 40 FEET TO HARBOR CAMPUS: City Administrator Mark Grams reviewed this item for the Plan Commissioners. He stated that the Plan Commission previously approved a Certified Survey Map for Harbor Campus. Lot 1 was shown to abut the south right-of-way line of Walters Street. The surveyor showed an 80 ft. right-of-way for Walters Street (based on some previous survey plats). In reality the title work does not indicate that any of the Right-of-Way was ever dedicated; our office and the Register of Deeds office too cannot find a partial road dedication. To resolve this issue, the City can approve a Quit Claim Deed and real estate transfer for the 40 feet. The City Attorney has advised that per §62.23(5), Wis. Stat., the "...acceptance, alteration, [or] acquisition of land for any street, alley or other public way..." must first be referred to the City Plan Commission for its consideration and report before final action is taken by Common Council. The developer's surveyor will prepare a legal description. Staff recommends that the Common Council approve a Quit Claim Deed to transfer the southern 40 feet of ROW of Walters Street in the vicinity of the Harbor Campus property. **MOTION BY RON VOIGT AND SECONDED BY ERIC RYER to recommend to the Common Council to approve the Quit Claim Deed and Real Estate Transfer for the 40 feet or Right-of-Way as presented. Motion carried unanimously.**

MINOR REVIEW OF DRAFT OF PROPOSED NORTH WALL TREATMENT OF 235 EAST WASHINGTON STREET: City Administrator Mark Grams reviewed this item with the Plan Commissioners. He stated that Jim Vollmar and Don Voigt were present to review the changes to the exposed north wall of their property. They both reviewed the repair work and changes that will be made to the North Wall. The Design Review Board has approved the changes. The Plan Commissioners also made comments regarding the changes to the North Wall. **MOTION BY MIKE EHRLICH AND SECONDED BY TONY MATERA to approve the new changes to the North Wall as presented. Motion carried unanimously.**

SITE PLAN REVIEW FOR SHERPERS' TEMPORARY RENTAL STRUCTURE ON WATER UTILITY LAND AT NORTH LAKE STREET AND EAST JACKSON STREET: City Administrator Mark Grams stated that this item has been tabled. He stated there are too many pipes and electrical items underground in that area of the utility property. Sherper's' will look at the area around South Beach for a new location. **THIS ITEM WAS TABLED.**

FORTHCOMING EVENTS: There are several plant and flower sales this weekend. One of them is at St. John's. The CPR in the Harbor at Rotary Park this weekend from 12:00 pm to 3:00 pm, and the Community Street Festival will be Sunday, May 27, 2018.

ADJOURNMENT: MOTION BY ERIC RYER AND SECONDED BY TONY MATERA to adjourn the meeting at 6:15 p.m. Motion carried unanimously.