

**CITY OF PORT WASHINGTON
DESIGN REVIEW BOARD MINUTES
September 11th, 2018
Lower Level Conference Room, City Hall**

Present: Robert Vanden Noven, Mark Mitchell, Jeremy Hartline, Adele Richert, and Melissa Didier. Also Present: Bob Harris, Director of Planning & Development; and Marc Eernisse, Advisor.

1. ROLL CALL: Vanden Noven called the meeting to order at 3:05 p.m. and a quorum was present.
2. MINUTES: **Motion made by Didier and seconded by Mitchell to approve the minutes of the July 17th, 2018 meeting. All voting aye, the minutes were approved.**
3. Review of a proposed 13.5' residential rooftop addition to a building located in the downtown historic district, LOCATED AT 231 N FRANKLIN STREET: Rory Palubiski, project architect, presented the proposed addition to board members. The rooftop addition will be used as a personal "spa and getaway" area for the building owner who will occupy the second floor residential space. The north and south sides of the addition will be clad in asphalt shingles but the design team was still in the process of pricing out metal as an alternative material. The front (east) and rear (west) sides will consist of LP stucco panel. Board members expressed mixed feelings on the use of asphalt shingles and the flatness and lack of dimension of the east face and its interaction with the turret, the buildings most prominent feature. In addition board members suggested to the design team to explore a more pitched roof line for a more mansard appearance. Overall, the board approved of the project and the added height to the rooftop of the building.

A motion was made by Hartline, seconded by Vanden Noven to approve the rooftop addition with the recommendation to articulate the roofline for a more mansard appearance, additional dimension and pitch to the east façade, and a request to the City Plan Commission for approval to be contingent on DRB review of final materials and colors . All voting aye, the motion carried.

4. PUBLIC APPEARANCES: None.
5. FORTHCOMING EVENTS: None.
6. ADJOURNMENT: **Motion by Vanden Noven and seconded by Mitchell to adjourn the meeting at 3:45 pm. All voting aye, the motion carried.**