

MINUTES
CITY OF PORT WASHINGTON
COMMON COUNCIL MEETING
Tuesday, March 6, 2018, 7:30 P.M., City Hall

1. **ROLL CALL-** A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Council President Mike Ehrlich who will also be voting as an Alderman this evening. Council members present: Aldermen Paul Neumyer, Michael Gasper, Jonathan Pleitner, Dan Benning, Dave Larson and John Sigwart. Also present: City Engineer Rob Vanden Noven, City Planner Randy Tetzlaff, City Attorney Eric Eberhardt, City Administrator Mark Grams and City Clerk Susan Westerbeke.

2. **PLEDGE ALLEGIANCE TO THE FLAG-** The Pledge of Allegiance was recited.

3. **CONSENT AGENDA**

A. Approve Minutes Of Previous Meeting

B. Approve Original Operator License Applications

C. Approve Temporary Class "B"/ "Class B" Retailers License Applications

D. Approve Event Cabaret License Applications

MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BENNING TO APPROVE THE MINUTES OF THE PREVIOUS MEETING AS PRESENTED; ORIGINAL OPERATOR LICENSES FOR JENNIFER TRUETT AND ANGELA DVORAN AS PRESENTED; TEMPORARY CLASS "B"/ "CLASS B" RETAILER'S LICENSES FOR PORT WASHINGTON LIONS CLUB FOR CINCO DE MAYO EVENT AT UPPER LAKE PARK ON MAY 5, 2018, PORT WASHINGTON LIONS LUB FOR 44TH ANNUAL LIONSFEST/FISH DERBY AT KIWANIS PAVILLION AT MARINA ON AUGUST 3 - 5, 2018 AND PORT WASHINGTON LIONS CLUB FOR BEER GARDEN AT UPPER LAKE PARE ON AUGUST 25, 2018 AS PRESENTED AND EVENT CABARET LICNESES FOR ALL THREE PORT WASHINGTON LIONS CLUB EVENTS LISTED ABOVE AS PRESENTED. Motion carried unanimously.

4. **MAYOR'S BUSINESS-** None.

5. **OFFICERS'/STAFF REPORT**

A. Update On 2018 Street Improvement Project- The City Engineer reported that the 2018 projects are out for bid and the bid opening will be next week. There will be a few changes to the design on Brentwood Ct.

B. Update On North Slip Sheet Pile Stabilization- The City Engineer reported the timbers are being removed now and installation of the tie rods will be next week.

6. **PUBLIC COMMENTS/APPEARANCES**

Your comments are welcome. Please limit your discussion to 3 minutes. If you need more time, please contact the City Administrator and request that your topic be placed on the City Council Agenda.- None.

7. **COMMITTEES**

A. FINANCE AND LICENSE COMMITTEE

1. Approve Installation Of New Emergency Sirens- The City Attorney requested that this item be postponed until the next meeting. MOTION MADE BY ALDERMAN LARSON, SECONDED BY SIGWART TO TABLE THIS ITEM UNTIL THE NEXT MEETING. Motion carried unanimously.

B. PERSONNEL COMMITTEE

1. Approve Job Description For Marketing / Communication Director- The City Administrator reported that this position includes the marketing for the Denis Sullivan and the S/V Jakob coming in this summer to provide sails. The Personnel Committee recommends approval of the job description. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN PLEITNER TO APPROVE THE JOB DESCRIPTION AS PRESENTED. VOTE TAKEN; AYE: 6, NO: 1 (SIGWART) Motion carried.

2. Approve Interim Hire For Marketing / Communication Director Position-

The City Administrator reported that an interim director is needed until a permanent individual is hired. David Bennett who is currently working for the City as one of our video technicians would be interested in serving in this capacity. The Personnel Committee is recommending approval. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BENNING TO APPROVE THE HIRING OF DAVID BENNETT AS INTERIM MARKETING AND COMMUNICATIONS COORDINATOR AS PRESENTED. Motion carried unanimously.

3. Begin Process For Hiring Director Of Planning & Economic Development Position- The City Administrator reviewed the job description for this position and would recommend the addition of TIF being added to the responsibilities. The Personnel Committee recommends approval. Discussion was held on the job description. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN EHRLICH TO APPROVE THE JOB DESCRIPTION, INCLUDING THE ADDITION OF TIF TO THE RESPONSIBILITIES, TO BEGIN ADVERTISEMENT FOR THE POSITION AND THE HIRING PROCESS. Further discussion was held. VOTE TAKEN; AYE: 6, NO: 1 (SIGWART). Motion carried.

8. BOARDS/COMMISSIONS

A. PLAN COMMISSION

1. Ordinance 2018-5 (Rezoning For Prairie's Edge Development) 1st Reading-

The City Planner reviewed the amendment to the Land Use Map, which needs to be completed before the rezoning. There will be a Special Common Council meeting held on March 27th for consideration of this ordinance. The City Attorney reported on the process and need for the Special Common Council meeting.

2. Ordinance 2018-8 (OPD Rezoning For Friedens Church) 1st Reading- The City Planner reported on the OPD Rezoning being proposed. Present and giving a report on the project was the project architect Vince Micha ,from TKWA Architects.

9. UNFINISHED BUSINESS- None.

10. NEW BUSINESS

A. Resolution 2018-6 Authorizing Resolution For Cost-Share Grant From Bay-Lake Regional Planning Commission- The City Engineer reported the grant is through the US Forest Service and the City has applied for this grant in the past. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN NEUMYER TO APPROVE RESOLUTION 2018-6 AS PRESENTED. Motion carried unanimously.

B. Approve Proposed Developer's Agreement Between The City And Bielinski, LLC For Hidden Hills North Development- The City Engineer reported the concept plan has been approved by the Plan Commission. The City Attorney has reviewed it however the motion should be subject to further discussion between the attorneys. Present at the meeting to report on the project was John Donovan from Bielinski development. Discussion was held on the

installation of the sidewalks in the project. MOTION MADE BY ALDERMAN SIGWART, SECONDED BY ALDERMAN LARSON TO TABLE THIS ITEM UNTIL A FUTURE MEETING. Motion carried unanimously.

11. **FORTHCOMING EVENTS-** Various upcoming events were mentioned.
12. **PUBLIC COMMENTS/APPEARANCES-** None.
13. **MOTION TO GO INTO CLOSED SESSION ACCORDING TO WISCONSIN STATE STATUTE 19.85 (1)(c)(g) TO DISCUSS EMPLOYEE WAGES AND COMPENSATION AND TO CONFER WITH LEGAL COUNSEL WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED IN REGARDING PROPERTY AT 222 E. MAIN STREET, OWNED BY PORT HARBOR LLC-** Council President Mike Ehrlich read the closed session item. MOTION MADE BY ALDERMAN PLEITNER, SECONDED BY ALDERMAN BENNING TO GO INTO CLOSED SESSION AT 9:06 P.M. FOR THE REASONS STATED ON THE AGENDA. ROLL CALL VOTE TAKEN; AYE: EHRLICH, NEUMYER, GASPER, BENNING, PLEITNER, LARSON AND SIGWART. Motion carried unanimously.
14. **RECONVENE INTO OPEN SESSION-** The Council reconvened into open session at 10:15 p.m.
15. **POSSIBLE ACTION ON ANY ITEMS DISCUSSED IN CLOSED SESSION-** MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BENNING TO DIRECT CITY STAFF TO PROCEED AS WAS DISCUSSED IN CLOSED SESSION REGARDING THE PROPERTY AT 222 E. MAIN STREET. Motion carried unanimously. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN PLEITNER TO AMEND THE 2018 SALARY RESOLUTION AS RECOMMENDED BY THE PERSONNEL COMMITTEE. Motion carried unanimously.
16. **ADJOURNMENT-** MOTION MADE BY ALDERMAN NEUMYER, SECONDED BY ALDERMAN PLEITNER TO ADJOURN THE MEETING AT 10:17 P.M. Motion carried unanimously.