

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Tuesday, November 12, 2018**

Present: Pat Kindschy, Suzanne Bruner, Alderman John Sigwart, Pat Poole, Beth Smyth, and Catherine Kiener, Director.

Excused: Sally Schirk-Ehrlich

Meeting called to order at 6:05 p.m.

1. Alderman John Sigwart moved to approve the October 8, 2018 minutes. Suzanne Bruner seconded the motion. Motion carried.
2. No public comments.
3. Review & Approve Financial Summary

Pat Kindschy made a motion to approve the Financial Summary for October 2018 and Suzanne Bruner seconded the motion. Review of the summary with no clarifications requested. Motion carried.

4. Unfinished Business
 - A. Office Assistant position was filled, and Alexandra Wesson begin this week Thursday or Friday pending physical results.
 - B. Interior Painting - R&M Painting is working around the hours of the Senior Center and they are almost done with this job.
 - C. Alderman John Sigwart spoke of budget updates and process of approvals.
 - D. Parking sign is in the works for the lot and will go up soon. The property next door has been sold so no additional future parking lot to the west.
5. New Business
 - A. Alderman update on general city businesses: Port Hotel – Gertjan has an accepted offer to purchase it and is hoping to remodel and update the restaurant. The Holiday Inn will have a name change to accompany the exterior remodel.
6. Director's Report:
 - A. Board Items.

The Director will ask the Board to consider purchasing ten additional chairs for upstairs at the Senior Center. This will save time and wear and tear on the elevator for the large events.
 - B. Upcoming Events:
 1. Fundraiser – Craft, bake sale, Silent Auction closes on December 10th. The marketing included new signs that are on Grand Avenue at the corner with Webster, one at Michigan and Webster, and 2 west of Spring Street with an additional sign at Heritage Printing on Wisconsin Street.
 2. The Lakeside Tea Society will not host a tea in November due to Thanksgiving the following day, people being gone, and only 4 regulars committing to attend. Staff time will be used for training.

3. Book review on the community read book with Dr. Weber went very well.

Question was asked on the number of book groups the Center has. The Senior Center has two book clubs one at the Library and one with a retired teacher's group (Delta Kappa Gamma - DKG). For one month in 2019 they will both read the same book, the Senior Center will partner with the Library and the author will come in during the Friday book club.

C Director's Comments:

Director is going to attend a discussion on Elderly Abuse held at the Port Washington State Bank in mid-November.

Alderman John Sigwart moved to adjourn the meeting and Pat Kindschy, seconded. Meeting adjourned.

Meeting Adjourned approximately 7:09 p.m.

Next meeting December 10, 2018