

**CITY OF PORT WASHINGTON  
COMMISSION ON AGING MINUTES  
Monday, July 9, 2018**

Present: Pat Poole, Suzanne Bruner, Alderman John Sigwart, Pat Kindschy, Beth Smyth, and Catherine Kiener, Director.

Excused: Sally Schirk-Ehrlich

Meeting called to order at 6:05 p.m.

1. Alderman John Sigwart moved to approve the May 21, 2018 minutes; Suzanne Bruner seconded the motion. Motion carried.
2. No public comments.
3. Alderman John Sigwart made a motion to approve May and June Senior Center Financial Summaries. Pat Kindschy seconded the motion. Numerous clarification questions were asked on the June summary. Motion carried.
4. Unfinished Business
  - A. Assistant position for 15 hours per week is running this week and next in the Ozaukee Press.
  - B. Annual Report – The final copy was sent to the city and a short version for website was created and forwarded.
  - C. Computer/City Server Upgrade – the new city server is installed and the work to convert other departments has started. The Center files are saved and backed up on a flash drive. The City Staff email will be changing. Stay tuned as city server is completed email address will be sent out to committee members.
5. New Business
  - A. Election of Chairman and Secretary.

Catherine Kiener asked for nominations for Commission on Aging Chairman. Suzanne Bruner nominated Pat Poole as Chairman and Pat Kindschy seconded the motion. Pat Poole accepted. All in favor, motion carried.

Catherine Kiener asked if the current secretary, Beth Smyth would accept a nomination as Secretary. She stated she would as long as other members covered in her absence due to work. Pat Kindschy approved the motion and Suzanne Bruner seconded the motion. All in favor, motion carried.
  - B. Elected Officials Report:

Merry Go Fish – fundraiser for Possibility Playground.  
September 9<sup>th</sup> at Explorium – Artist Reception with Alderman Sigwart asking if senior center members would make several dozen cookies for the event. The Director will include in the newsletter. October 5<sup>th</sup> auction takes place.  
Held on final approval for Prairie Edge until July 12<sup>th</sup>.  
Cardinal Construction project – delayed at this time, new planners starts July 16<sup>th</sup>.

6. Director's Report:

A. The Senior Center Board is making a Catering decision for Christmas luncheon Saukville Legion as the longtime caterer has retired.

B. Senior Games -- Senior Games went well with Port having the highest number of participants.

C. Senior Conference – The event in June was modified to be held at the Country Inn and Suites and went very well with the expected participant comments.

D. Upcoming Events

1 Membership Luncheon on Tuesday July 17<sup>th</sup> at 4:45 p.m. at Kiwanis Shelter

2 Memory Screening – Dementia Specialist on Tuesday July 24<sup>th</sup>

C. Director's Comments:

Invitations for Painting bids for interior wall for lower level of Senior Center will be sent out. Alderman Sigwart suggested a company. Goal is to have bids by end of August for September approval. Color Swatches shown for ideas. Reminder that the August meeting will be moved ahead a week to August 20<sup>th</sup>.

Meeting Adjourned approximately 7:15 p.m.

Next meeting August 20, 2018